

Checklist for Drug Dependent Persons Treatment and Rehabilitation Centre for Obtaining a Licence

申領藥物倚賴者治療康復中心

牌照應辦事項清單



<u>Chapter</u>	<u>Contents</u>	<u>Page</u>
1	Introduction	1
2	Part A Land Lease and Land Use Restrictions on Statutory Plans	2
3	Part B Reprovisioning	3
4	Part C Building Safety	7
5	Part D Fire Safety	10
6	Part E Operation and Management	14
7	Part F Others	16
8	Part G Funding	17
	Annexes	18

Chapter 1

Introduction

(A) Purpose of the Checklist

The purpose of this checklist is to facilitate the specified operator to obtain a licence for its existing treatment centre under the Drug Dependent Persons Treatment and Rehabilitation Centres (Licensing) Ordinance (Cap. 566) [the Ordinance].

(B) The Checklist

The checklist only provides a general guidance and reference. The compliance with the advice therein does not constitute the issue of licence under the Ordinance. Licence will only be issued for the premises as a treatment centre upon the compliance with the licensing requirements in accordance with the Ordinance and the Code of Practice for Drug Dependent Persons Treatment and Rehabilitation Centres [Code of Practice].

If there is doubt in rectifying the irregularities, you may consult relevant professionals or to seek advice/information from relevant Government departments. The list of contact points of these relevant Government departments is at [Annex 1](#).

(C) Points to Note

Please refer to the Schedule of the valid certificate of exemption issued to the treatment centre for checking the items as listed in the following chapters. If you are not sure with the answers in relation to the possibilities for the treatment centre to conduct upgrading/improvement works in the existing premises for obtaining a licence or those items relating to the building safety, please approach an Authorized Person (an architect, engineer or surveyor registered under the Buildings Ordinance) for consultancy services. The list of Authorized Persons registered under the Buildings Ordinance is available at the website of the Buildings Department (<http://www.bd.gov.hk>) or the Buildings Department for viewing.

Part A Land Lease and Land Use Restrictions on Statutory Plans

A1. Have the treatment centre premises complied with condition(s) of the Government lease that restricts the use of the place and is it in compliance with land use restrictions on statutory plans?

☺ **Yes [please go to Part B]**

☹ **No [please refer to Question A2]**

A2. How to comply with condition(s) of the Government lease and statutory plan requirements?

- ✍ If your treatment centre falls within the land use zone in which “social welfare facility” use is not permitted as of right according to the provisions of the relevant Outline Zoning Plan, the registered owner(s) of the property concerned or his/their authorized persons should submit an application to the Town Planning Board for planning permission under Section 16 of the Town Planning Ordinance (Cap. 131). Guidance notes on how to make planning application can be viewed at Town Planning Board’s website (www.info.gov.hk/tpb).
- ✍ If the use as a treatment centre is permitted under the relevant Outline Zoning Plan or has been approved by the Town Planning Board by application as above, the registered owner(s) of the property concerned or his/their authorized persons should apply for a waiver from the Lands Department to temporarily relax the restriction(s) under the lease.
- ✍ If the plot ratio or total site coverage has exceeded the condition(s) set out in the lease, the registered owner(s) of the property concerned or his/their authorized persons should:-
 - (i) reduce the plot ratio or the total site coverage of the centre premises; or
 - (ii) approach the Lands Department to apply for such increase of the plot ratio or total site coverage which may be approved at the discretion of the Lands Department. If approved, it will be subject to conditions and payment of a waiver fee and administration fee as appropriate.

Chapter 3

Part B Reprovisioning

B1. Is it possible for the treatment centre to conduct upgrading/improvement works in the existing premises for obtaining a licence?

☺ **Yes [please go to Part C]**

☹ **No [please refer to Question B2]**

B2. Is any alternative site / set of premises suitable and available for reprovisioning of the existing treatment centre which cannot meet the lease condition or the licensing requirements by upgrading works?

☺ **Yes [please go to Part C]**

☹ **No [please refer to Question B3]**

B3. How to search for and secure an alternative suitable site / set of premises?

✍ *Searching for Site*

Self-approach

- The specified operator can self-approach the respective District Planning Offices of the Planning Department (Please refer to Annex 1) for site within the district of the treatment centre or in other districts. All site search exercise will only be conducted with policy support from the Security Bureau.

By Administration

- The Social Welfare Department has included those treatment centres in need of reprovisioning to its existing mechanism of searching site for non-governmental organizations. The Social Welfare Department will liaise with individual specified operator accordingly if suitable site is available.

- The specified operator may submit a detailed proposal to the Social Welfare Department requesting for a site search by the relevant departments. The Social Welfare Department will liaise with the specified operator accordingly if a site is available for operation of treatment centre.

✍ Necessary Procedures for Securing a Site

- If a site is identified, the specified operator has to follow up with the necessary logistics as below –
 - (i) getting consent from local community through consultation together with departments concerned
 - (ii) getting planning approval from the Town Planning Board if the treatment centre falls within the land use zone in which “social welfare facility” use is not permitted as of right
 - (iii) getting approval for appropriate documents (subject to conditions and rent/fees, as appropriate) from the Lands Department depending on whether the site is on government land or private land

✍ Searching for Premises

Self-approach

- The specified operator can search for vacant public housing units of the Hong Kong Housing Authority at <http://www.housingauthority.gov.hk> and liaise with the Hong Kong Housing Authority direct on unit identified.

By Administration

- The Social Welfare Department has included those treatment centres in need of reprovisioning to its existing mechanism of searching government premises for non-governmental organizations. The Social Welfare Department will liaise with individual specified operator accordingly if a suitable set of premises is available.

- The specified operator may submit a detailed proposal to the Social Welfare Department requesting for a search of government premises by the relevant departments. The Social Welfare Department will liaise with the specified operator accordingly if a set of premises is available for operation of treatment centre.

✍ *Necessary Procedures for Securing a Set of Premises*

- If a set of premises is identified, the specified operator has to follow up with the necessary logistics which include –
 - (i) getting consent from local community through consultation together with departments concerned
 - (ii) getting planning approval from the Town Planning Board if the treatment centre falls within the land use zone in which “social welfare facility” use is not permitted as of right
 - (iii) getting approval for appropriate documents from the Housing Department, Lands Department or Government Property Agency if the set of premises is under their management
 - (iv) check if the use of premises comply with the lease. If not, then get approval for appropriate documents from the Lands Department if the set of premises is on private land

B4. What information is required for processing a site/premises application?

- The specified operator should provide the following information for processing the site/premises application as far as practicable:
 - (i) agency background (e.g. whether it is a charitable organization);
 - (ii) performance indicators of the existing treatment centre (e.g. utilization and successful rates) in the past three years;
 - (iii) any justifications or professional advice showing that the treatment centre cannot fulfill the licensing requirements through in-situ upgrading/redevelopment;
 - (iv) service mode/programmes and clientele upon reprovisioning;
 - (v) financial arrangements and cost estimate for the reprovisioning; and

- (vi) information on the suitability of the premises for the proposed use e.g. original use of the premises under the Occupation Permit issued by the Buildings Department, whether any change of use would be acceptable under the Buildings Ordinance including the fire safety aspect.

Chapter 4

Part C Building Safety

C1. Is there any building/structure within the licensed area of the treatment centre regarded as unauthorized building works (UBWs)?

☺ **Yes [please go to Question C2]**

☹ **No [please refer to Question C3]**

C2. How to comply with the licensing requirement if UBWs are involved?

✍ Premises / structures (or any part of them) of the treatment centres which were constructed without having obtained prior approval and consent necessary under the Buildings Ordinance (Cap. 123) are objectionable UBWs and are unsuitable for licensing, unless these premises / structures are exempted under the Buildings Ordinance (Application to the New Territories) Ordinance (Cap. 121). Prior to the issue of a licence, all objectionable UBWs affecting the treatment centre should be removed.

C3. Has the treatment centre complied with the requirements on means of escape?

☺ **Yes [please go to Question C5]**

☹ **No [please refer to Question C4]**

C4. How to comply with the requirements on means of escape?

✍ The specified operator should make reference to the Code of Practice for the Provision of Means of Escape in Case of Fire 1996 published by the Buildings Department and any subsequent amendments or revisions made.

C5. Has the treatment centre complied with requirements on fire resisting construction?

☺ **Yes [please go to Question C7]**

☹ **No [please refer to Question C6]**

C6. How to comply with the requirements on fire resisting construction?

✍ The specified operator should make reference to the Code of Practice for Fire Resisting Construction 1996 published by the Buildings Department and any subsequent amendments or revisions made.

✍ In addition, in case where fire resisting walls, doors and construction are newly constructed, a duly completed Form LODTC 6 at Appendix 2(g) together with Annex A.2 and Annex A.3 in the Code of Practice from an Authorized Person/Registered Structural Engineer shall be submitted on behalf of the specified operator to the Building Authority or Housing Authority where appropriate to substantiate the building materials and products are acceptable under relevant building regulations.

C7. Has the treatment centre complied with the requirements on lighting and ventilation?

☺ **Yes [please go to Question C9]**

☹ **No [please refer to Question C8]**

C8. How to comply with the requirements on lighting and ventilation?

✍ The specified operator should make reference to the Building (Planning) Regulations.

C9. Has the treatment centre complied with the requirements on the provision of sanitary fitments?

☺ **Yes [please go to Question C11]**

☹ **No [please refer to Question C10]**

C10. How to comply with the requirements on the provision of sanitary fitments?

✍ The specified operator should make reference to the Building (Standards of Sanitary Fitments, Plumbing, Drainage Works and Latrines) Regulations.

C11. Has the treatment centre complied with the requirement on the locking device?

☺ **Yes [please go to Part D]**

☹ **No [please refer to Question C12]**

C12. How to comply with the requirement on the locking device?

✍ The locking device installed to any exit door shall be of the type which is capable of being readily opened from the inside without the use of a key. A locking device which is electrically operated is acceptable provided that such lock is capable of being readily opened from the inside, and upon power failure, the electrical locking device shall also be released automatically. The specified operator should make reference to the Code of Practice for the Provision of Means of Escape in Case of Fire 1996.

✍ In addition, before installing any locking device, the specified operator can write, with description on the proposed locking devices, to the Licensing Office of Drug Dependents Treatment Centres [Licensing Office] of the Social Welfare Department for consultation with the relevant Government departments.

Chapter 5

Part D Fire Safety

D1. Has the treatment centre complied with the requirements on fire service installations and equipment?

☺ **Yes [please go to Question D3]**

☹ **No [please refer to Question D2]**

D2. How to comply with the requirements on fire service installations and equipment?

✍ For existing treatment centre, the specified operator should make reference to the Schedule of the valid certificate of exemption issued to the treatment centre.

✍ For the treatment centre which requires reprovisioning, the specified operator should make reference to the current requirements as specified in Chapter 6 of the Code of Practice for Drug Dependent Persons Treatment and Rehabilitation Centres and paragraph 4.31 or 4.32 of the Codes of Practice for Minimum Fire Service Installations and Equipment issued by the Fire Services Department for setting up the new treatment centre.

D3. Is valid Certificate of Fire Service Installations and Equipment (F.S.251) available?

☺ **Yes [please go to Question D5]**

☹ **No [please refer to Question D4]**

D4. How to get a valid Certificate of Fire Service Installations and Equipment (F.S.251)?

✍ All fire service installations and equipment should be installed, maintained, repaired or inspected by registered contractors. According to Fire Services

(Installations and Equipment) Regulations (Cap. 95B), whenever a registered contractor installs, maintains, repairs or inspects any fire service installations or equipment in any premises, he shall within 14 days after completion of the work issue to the person on whose instructions the work was undertaken a certificate and forward a copy thereof to the Director of Fire Services.

✍ The specified operator can browse at the website of the Fire Services Department (<http://www.hkfsd.gov.hk>) for details of the registered contractors.

D5. Is valid Work Completion Certificate – Form WR1 or Periodic Test Certificate – Form WR2 under the Electricity (Wiring) Regulations (Cap. 406E) available?

☺ **Yes [please go to Question D7]**

☹ **No [please refer to Question D6]**

D6. How to get a valid Form WR1 or Form WR2?

✍ The specified operator should get a valid Form WR1 or Form WR2 certified by the registered electrical worker and contractor after the fixed electrical installations have been installed, inspected and tested.

✍ The specified operator can browse at the website of the Electrical and Mechanical Services Department (<http://www.emsd.gov.hk>) for details of the registered electrical contractors and workers.

D7. Is a valid Certificate of Completion / Annual Inspection / Maintenance of Gas Installations available?

☺ **Yes [please go to Question D9]**

☹ **No [please refer to Question D8]**

D8. How to get a valid Certificate of Completion / Annual Inspection / Maintenance of Gas Installations?

- ✍ All gas installation/alteration work and/or inspection should be carried out by registered gas installers (registered to the appropriate class) employed by registered gas contractors with a copy of the above certificate / certificate of completion submitted as proof of compliance with the Gas Safety Ordinance (Cap. 51). The specified operator should make reference to the leaflets of “Safe Use of LPG Cylinders” and “Gas Installation Work and Registered Gas Contractors” issued by the Electrical and Mechanical Services Department.
- ✍ The specified operator can browse at the website of the Electrical and Mechanical Services Department (<http://www.emsd.gov.hk>) for the above leaflets and details of the registered gas contractors.

D9. Has the treatment centre complied with the requirements on the using and storage of kerosene or diesel?

- ☺ **Yes [please go to Question D11]**
- ☹ **No [please refer to Question D10]**

D10. How to comply with the requirements on the using and storage of kerosene or diesel?

- ✍ Any intended storage or use of dangerous goods as defined in the Dangerous Goods Ordinance (Cap. 295), including kerosene and diesel, should be notified to the Director of Fire Services. All dangerous goods (other than explosive and Liquefied Petroleum Gas (LPG)) can only be used and/or stored in excess of the exempt quantity in accommodation approved and licensed by the Director of Fire Services. Application shall be made to the Dangerous Goods Division of Fire Services Department.

D11. Has the treatment centre complied with the requirement on drawing up evacuation plan?

- ☺ **Yes [please go to Question D13]**
- ☹ **No [please refer to Question D12]**

D12. How to comply with the requirement on drawing up evacuation plan?

- ✍ The specified operator should make reference to the elements listed in the information sheet at [Annex 2](#).

D13. Has the treatment centre complied with the requirement on fire drill?

☺ **Yes [please go to Part E]**

☹ **No [please refer to Question D14]**

D14. How to comply with the requirement on fire drill?

- ✍ The specified operator should conduct the fire drill at least annually and keep proper record on it.

Chapter 6

Part E Operation and Management

E1. Has the treatment centre complied with the licensing requirements on operation and management including display of certificate of exemption, admission of residents, staff matter, medical and health care, record keeping, furniture and equipment?

☺ **Yes [please go to Part F]**

☹ **No [please refer to Question E2]**

E2. How to comply with the licensing requirements on operation and management?

- ✍ The specified operator should make reference to paragraph 3.8 of the Code of Practice for compliance with the requirement on display of certificate of exemption.
- ✍ The specified operator should make reference to paragraph 4.1.2 to 4.1.5 of the Code of Practice for compliance with the requirements on admission of residents.
- ✍ The specified operator should make reference to paragraph 4.4 and 8.1 of the Code of Practice for compliance with the requirements on staff matter.
- ✍ The specified operator should make reference to paragraph 4.5.3, 4.5.4, 4.5.6 and 4.5.7 of the Code of Practice for compliance with the requirements on medical and health care.
- ✍ The specified operator should make reference to paragraph 4.7.1, 4.7.2, 4.7.2(a), 4.7.2(b), 4.7.2(f), 4.7.2(g) and 8.2.1(b) of the Code of Practice for compliance with the requirements on record keeping.

- ✍ The specified operator should make reference to paragraph 7.1.1 to 7.1.3 of the Code of Practice for compliance with the requirements on furniture and equipment.

- ✍ The specified operator may consult the social workers of the Licensing Office on the details of compliance with the requirements on operation and management.

Chapter 7

Part F Others

F1. Has the treatment centre complied with the requirement on the submission of building plans of the centre premises for obtaining a licence under the Ordinance?

☺ **Yes [please go to Question F3]**

☹ **No [please refer to Question F2]**

F2. How to comply with the requirement on the submission of the above building plans?

✍ The specified operator should make reference to the items listed in Appendix 1(b) of the Code of Practice for preparation of the above building plans.

F3. Has approval been obtained from the relevant departments for proposed change of the building or layout plan?

☺ **Yes or Not Applicable [please go to Part G]**

☹ **No [please refer to Question F4]**

F4. How to get approval for the proposed change of the building or layout plan?

✍ Prior to any change in the layout, the specified operator should apply to the Licensing Office in writing together with the proposed plan(s). Upon receiving such application, the Licensing Office will forward it to the relevant Government departments for comments which will subsequently be conveyed to the specified operator.

✍ If there is alteration or addition works involved, the permission of the Building Authority or the Housing Authority, and the Lands Department where appropriate, should also be obtained for compliance with the requirements.

Chapter 8

Part G Funding

G1. Is any funding resource adequate for upgrading/reprovisioning of the treatment centre?

☺ **Yes or Not Applicable**

☹ **No [please refer to Question G2]**

G2. How to secure funding resources?

✍ Available Funding Sources -

- (i) The Hong Kong Jockey Club Charities Trust
- (ii) Chief Executive's Community Project List
- (iii) The Board of Management of the Chinese Permanent Cemeteries Charity Donation
- (iv) Sir Murray MacLehose Trust Fund
- (v) Sir Robert Ho Tung Charitable Fund
- (vi) Lotteries Fund
- (vii) Beat Drugs Fund Funding Scheme for Drug Dependent Persons Treatment and Rehabilitation Centres

✍ The specified operator can consider applying for the above-mentioned funds for upgrading or reprovisioning of existing treatment centres for meeting licensing requirements. Summary of information of the funds is at [Annex 3](#).

✍ The Narcotics Division, Social Welfare Department and other departments concerned will provide comments on the specified operators' applications to the respective funding organizations as requested from policy, service, licensing and technical works perspectives.

**Licensing Scheme for Drug Dependent Persons
Treatment and Rehabilitation Centres
Contact Points of Relevant Government Departments**

Department	Telephone No.
Social Welfare Department (website: http://www.swd.gov.hk) Licensing Office of Drug Dependents Treatment Centres	2116 3592
Buildings Department (website: http://www.bd.gov.hk) Licensing Unit	2191 4452
Housing Department (website: http://www.housingauthority.gov.hk) Independent Checking Unit	3162 0488
Architectural Services Department (website: http://www.archsd.gov.hk) Project Management 3, Division 3, Property Services Branch	2773 2469
Fire Services Department (website: http://www.hkfsd.gov.hk) Licensing and Certification Command Hong Kong and Kowloon West Regional Office Dangerous Goods Division	2549 8104 2417 5768
Lands Department (website: http://www.landso.gov.hk)	Appendix 1
Planning Department (website: http://www.pland.gov.hk)	Appendix 2

Lands Department

District Lands Office/ Hong Kong East

Address 19th floor, Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong
Tel. No. 2835 1684
Fax 2834 4324

District Lands Office/ Hong Kong West and South

Address 20th floor, Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong
Tel. No. 2835 1711
Fax 2833 1945

District Lands Office/ Kowloon East

Address 10th floor, Yau Ma Tei Carpark Building, 250 Shanghai Street, Kowloon
Tel. No. 2300 1764
Fax 2782 5061

District Lands Office/ Kowloon West

Address 10th floor, Yau Ma Tei Carpark Building, 250 Shanghai Street, Kowloon
Tel. No. 2300 1764
Fax 2782 5061

District Lands Office/ Islands

Address 19th floor, Harbour Building, 38 Pier Road, Central, Hong Kong
Tel. No. 2852 4265
Fax 2850 5104

District Lands Office/ North

Address 6th floor, North District Government Offices, 3 Pik Fung Road, Fanling, NT
Tel. No. 2675 1809
Fax 2675 9224 2676 6432

District Lands Office/ Sai Kung

Address 3rd and 4th floors, Sai Kung Government Offices, 34 Chan Man Street,
Sai Kung, NT
Tel. No. 2791 7019
Fax 2792 0706

District Lands Office/ Sha Tin

Address 11th floor, Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, NT
Tel. No. 2158 4700
Fax 2602 4093

District Lands Office/ Tai Po

Address 1st floor, Tai Po Government Offices, Ting Kok Road, Tai Po, NT
Tel. No. 2654 1263
Fax 2650 9896

District Lands Office/ Tsuen Wan and Kwai Tsing

Address 10th and 11th floors, Tsuen Wan Multi-storey Carpark Building, 174 – 208 Castle Peak Road, Tsuen Wan, NT
Tel. No. 2402 1164
Fax 2415 0703 2412 0505

District Lands Office/ Tuen Mun

Address 6th and 7th floors, Tuen Mun Government Offices, 1 Tuen Hi Road, Tuen Mun, NT
Tel. No. 2451 1176
Fax 2459 0795

District Lands Office/ Yuen Long

Address 9th - 11th floors, Yuen Long Government Offices, 2 Kiu Lok Square, Yuen Long, NT
Tel. No. 2443 3575
Fax 2473 3134 2479 9736 2478 8554

Planning Department

Hong Kong District Planning Office

Address 14th floor, North Point Government Offices, 333 Java Road, Hong Kong
Tel. No. 2231 4957
Fax 2895 3957

Kowloon District Planning Office

Address 14th floor, North Point Government Offices, 333 Java Road, Hong Kong
Tel. No. 2231 4979
Fax 2894 9502

Tsuen Wan and West Kowloon District Planning Office

Address 27th floor, Tsuen Wan Government Offices, 38 Sai Lau Kok Road, Tsuen Wan,
NT
Tel. No. 2417 6261
Fax 2412 5435

Sai Kung and Islands District Planning Office

Address 15th floor, Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, NT
Tel. No. 2158 6177
Fax 2367 2976

Sha Tin, Tai Po and North District Planning Office

Address 13th floor, Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, NT
Tel. No. 2158 6274
Fax 2691 2806

Tuen Mun and Yuen Long District Planning Office

Address 14th floor, Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, NT
Tel. No. 2158 6301
Fax 2489 9711

Elements required for Fire Safety Evacuation Plan

1. Legend and Location of the Manual Fire Service Installations
(e.g. Fire Extinguisher, Fire Blanket, Hose Reel, Manual Fire Alarm Actuation Point)
2. Highlighted Exit Routes
3. Possible Evacuation Direction
4. The Assembly Point Outside the Premises
5. The Location of the Switch Room and Kitchen
6. The Division of Works for the Staff in case of Fire or Emergency

Summary of Funding Information

Name Details	HKJCCT	CECPL	BMCPCCD	SMMTF	SRHTCF	LF	BDF(FS)
When to Apply	All year round	July/ August	January/ February	No regular exercise	February/ March	All year round	All year round
How to Apply (Contact Organization)	Direct to Hong Kong Jockey Club (HKJC)	Through Government Bureaux / Departments	Through Government Bureaux / Departments	Through Government Bureaux / Departments	Through Government Bureaux / Departments	Direct to Lotteries Fund Projects Section, Social Welfare Department	Direct to secretariat of BDF Association
Telephone No. / Website	2966 7259 / www.hkjc.com	2810 3433	3719 7831 www.bmcpc.org. hk	3718 6808	2810 3433	2832 4319 / www.swd.gov.hk	2867 2763
Ceiling of Grant	Nil	At least \$10 Million	Maximum \$1 Million	Nil	Nil	Nil	Not exceed \$3 Million for each centre and \$6 Million for each non-governmental organization with two or more centres
Project Nature	Capital works/ renovation/ fitting-out works/purchase of furniture and equipment, vehicles	Capital works	Capital works/ renovation/ fitting-out works/ purchase of furniture and equipment	No specification. Can be capital works/renovation / fitting-out works etc. Subject to the theme	Capital works/ purchase of durable equipment	Capital works/ renovation/ fitting-out works/ purchase of furniture and equipment	Capital works, furniture and equipment which are essential to meet licensing requirements
Acknowledgement	√	√ (to HKJC)	√	√	√	√ (to LF, but can exempt on very exceptional grounds)	√
Remarks	-	-	-	-	-	-	Applicant should have demonstrated difficulties in seeking funding support from other sources

NOTES:

Name of Funding (in English)	Name of Funding (in Chinese)
The Hong Kong Jockey Club Charities Trust (HKJCCT)	香港賽馬會慈善信託基金
Chief Executive's Community Project List (CECPL)	行政長官社會資助計劃
The Board of Management of the Chinese Permanent Cemeteries Charity Donation (BMCPCCD)	華人永遠墳場管理委員會慈善捐款
Sir Murray MacLehose Trust Fund (SMMTF)	麥理浩爵士信託基金
Sir Robert Ho Tung Charitable Fund (SRHTCF)	何東爵士慈善基金
Lotteries Fund (LF)	獎券基金
Beat Drugs Fund Funding Scheme for Drug Dependent Persons Treatment and Rehabilitation Centres (BDF(FS))	禁毒基金資助藥物倚賴者治療康復中心撥款計劃