

Checklist on Precautionary Measures against Human Swine Influenza in Residential Care Homes for the Elderly

Name of the RCHE: _____

Infection Control Officer of the RCHE should at least once a month check whether the following infection control measures have been adopted by the RCHE to prevent the spread of Human Swine Influenza and to provide effective protection for residents and staff members.

- | 1. Overall Hygiene | Yes | No |
|--|--------------------------|--------------------------|
| (a) Open the windows and turn on the exhaust fans as far as possible | <input type="checkbox"/> | <input type="checkbox"/> |
| (b) Keep the frequently used surfaces, furniture, rehabilitation aids and floor clean | <input type="checkbox"/> | <input type="checkbox"/> |
| (c) Keep the beds or groups of beds in appropriate distance (not less than 1 metre) | <input type="checkbox"/> | <input type="checkbox"/> |
|
2. Hygiene of Toilets | | |
| (a) liquid soap is in place | <input type="checkbox"/> | <input type="checkbox"/> |
| (b) Disposable paper towels or hand dryers is available | <input type="checkbox"/> | <input type="checkbox"/> |
| (c) The toilets can be properly flushed and the soil pipes passage is clear | <input type="checkbox"/> | <input type="checkbox"/> |
| (d) Fill each drain outlet (U-shaped water trap) with water regularly | <input type="checkbox"/> | <input type="checkbox"/> |
| (e) Turn on the exhaust fans | <input type="checkbox"/> | <input type="checkbox"/> |
|
3. Facilities/Personal Protective Equipments | | |
| (a) Adequate hand hygiene facilities (including liquid soap/70-80% alcohol-based handrub/hand drying facilities) are available | <input type="checkbox"/> | <input type="checkbox"/> |
| (b) Adequate surgical masks for staff, residents and visitors | <input type="checkbox"/> | <input type="checkbox"/> |
| (c) Adequate disposable gloves and protective gowns for staff members | <input type="checkbox"/> | <input type="checkbox"/> |
| (d) Adequate bleach | <input type="checkbox"/> | <input type="checkbox"/> |
|
4. Isolation Area | | |
| (a) Hand hygiene facilities or 70-80% alcohol-based handrub is available | <input type="checkbox"/> | <input type="checkbox"/> |
| (b) Exhaust fans is installed | <input type="checkbox"/> | <input type="checkbox"/> |
| (c) Separate changing room/area is available | <input type="checkbox"/> | <input type="checkbox"/> |
| (d) Isolation area is available at any time and will not be used for any other purpose (e.g storage) | <input type="checkbox"/> | <input type="checkbox"/> |

5. Knowledge and Skills of Staff Members on Infection Control

- (a) All staff can perform hand hygiene properly
- (b) The dedicated staff members can dilute bleach properly
- (c) All staff know the proper procedures for putting on and taking off personal protective equipments

6. Infection Control Measures

- (a) Observe and record the conditions of residents every day
- (b) Take body temperature for residents with special health conditions regularly
- (c) Dedicate the same team of staff members to take care of a fixed group of residents and work in the same area as far as possible
- (d) Record the basic information and visiting dates of all visitors
- (e) All staff do perform hand hygiene, wear gloves and masks properly or put on other appropriate personal protective equipments when taking care of residents
- (f) All staff did perform hand hygiene properly before and after caring for each resident
- (g) All residents, staff or visitors with respiratory symptoms do wear surgical masks

7. Information on Infection Control

- (a) Disseminate and explain the most updated guidelines on prevention of communicable disease to staff members
- (b) Post a notice/poster on prevention of communicable disease at prominent locations

Name of Infection Control Officer: _____ Signature of Infection Control Officer: _____

Date of Completing the Checklist: _____