



社會福利署

Social Welfare Department



Our Ref. : (17) in SWD 1/26/58 Pt. 11
Tel. No. : 2832 4323
Fax No. : 2151 0573

14 August 2008

Chairperson/Chief Executive of Subvented Non-governmental Organizations

Dear Sir/Madam,

Chief Executive's Community Project List 2009

Every year, the Hong Kong Jockey Club Charities Trust (Trust) makes funds available to the Chief Executive for allocation to projects of benefit to the community. The Trust is now calling for applications for the Chief Executive (CE)'s Community Project List 2009. In this connection, I am writing to invite your application for inclusion in the List.

You may wish to note that the donations should be spent on innovative and worthwhile community projects. In the selection of projects, priority will be given to projects with nil or minimal recurrent implications. Moreover, in view of the Trust's preference for supporting more sizable projects, projects costing less than \$10 million will normally be accorded a low priority and are therefore unlikely to be selected. Also, those projects, which failed to be selected but were repeatedly re-submitted in the past few years, will also stand a low chance of being selected.

Please apply by completing the Project Form at Annex A (including Annexes A-1, A-2 and A-3), accompanied by a one-page summary of the project. For your reference, a guidance note on how to complete the Project Form and the general selection criteria are enclosed at Annexes B and C respectively. Completed applications should be forwarded to our Subject Chief Officers



- 2 -

concerned for comments, with a copy to the undersigned for information, by **2 September 2008 (Tuesday)**. The recommended applications will then be submitted to the Chief Executive for consideration and eventual submission to the Trust for approval.

The result of the application, after final endorsement by the Trust, is expected to be available in July 2009. Approved projects should generally commence within six months after acceptance of the Trust's donation. The approved fund will be disbursed as reimbursement of project expenses rather than as a lump sum grant.

Should further information be required, please feel free to contact Ms Angela TAI on 2832 4319.

Yours sincerely,

(Connie NGAN)

for Director of Social Welfare

Encl.