

**Progress Report on Action Plan
for Under-performed Output/Outcome Standards (OSs/OCs) in 2010-11
with Variance in 2011-12**

IMPORTANT NOTE: One Progress Report is required for each action plan on rectifying unmet OS/OC.

Name of Service Operator: _____

Name of Service Unit : _____

Name of Funding and Service Agreement: _____

Unmet OS/OC concerned : _____

I. Progress on action plan formulated and implemented since April 2011 to improve the under-performed OS/OC:

II. Further actions to be taken to meet the Agreed Level of the OS/OC in the second half of 2011-12:

Responsible Service Coordinator			
Name [English]:		[Chinese]:	
Post & Rank [English & Chinese]:			Signature:
Contact Phone No.:	Fax No.:	E-mail Address:	
			Date: