

## **Retention of Original “Date of Application” at Central Referral System for Rehabilitation Service (CRSRehab) for Students Granted Extended Study at Special Schools**

In view of the measures undertaken by the Education Bureau (EDB) in respect of extension of study (EOS) for needy special school students, Social Welfare Department has put in place the following arrangement for the students being granted the EOS to decline a placement offer and apply for a retention of their original date of application when they are selected by CRSRehab for admission to adult rehabilitation services, viz, day training [i.e. Day Activity Centre, Sheltered Workshop and Integrated Vocational Rehabilitation Service Centre] and various residential care services, during the EOS :

- Referring worker has to notify CRSRehab vide CRSRehab-MPH Form 7, together with the approval from the school authority specifying the duration of the EOS, of not accepting the offer.
- Upon notification, SWD will give due consideration to each application. If so approved, SWD will put aside such application and cancel the placement allocation until the referring worker requests a reactivation of placement allocation.
- The placement will not be reserved for the applicant but the original date of application will be retained when the application is reactivated again before the end of EOS.
- The referring worker has to inform CRSRehab vide CRSRehab-MPH Form 3 to reactivate the application for placement allocation. CRSRehab will select the case for admission according to the order of the application date.

As no allocation of placement will be offered if CRSRehab does not receive any notification of reactivation placement allocation before the end of EOS, the referring worker is expected to conduct regular case review to ensure timely reactivation of application under CRSRehab. If CRSRehab does not receive any request for reactivation of the application before the end of the EOS, the original date of application cannot be retained. A fresh application is needed if the applicant requires the service in the future.

Rehabilitation & Medical Social Services Branch  
Social Welfare Department  
July 2010