

**Schedule of Accommodation**  
**Social Service Centre**

Item No.	Description	Approved Provision			Remarks
		No. of Occupants	Area (m <sup>2</sup> )	Air-conditioning	
1	Supervisor's Office	1	5.8	Yes	To accommodate 1 SWO, cellular office provided to meet operational needs.
2	Office for Caseworkers	8	46.4	Yes	To accommodate 8 ASWO (@5.8m <sup>2</sup> ).
3	General Office	1	4.1	Yes	To accommodate 1 CA (@4.1m <sup>2</sup> ).
4	Waiting / Reception Area	-	10	No	For clients to wait for the officers. Also, for displaying information and playing educational videos.
5	Interview Room (3 nos.)	-	19.5 (@6.5m <sup>2</sup> )	Yes	For individual or small group counselling.
6	Conference cum Activity Room	12	18	Yes	For 12 occupants (@1.5m <sup>2</sup> ).
7	Store Room	-	10	No	For general supplies and information pamphlets and materials.
8	Pantry	-	6	No	Standard provision.
9	Toilets	-	as appropriate	No	To be advised by architect.
	NOFA		119.8		
		say	120.0		

NOFA = Net Operational Floor Area