The ‘Senior Citizen Card Scheme’ (the Scheme) aims to promote a spirit of respect for the elderly. Senior Citizen Cards are issued for the elderly to enjoy the concessions, discounts and priority services offered by relevant government departments, public organizations and private companies.

**Eligible Applicants**
Hong Kong residents aged 65 or above

**Means of Application**
Application by mail; or
Apply in person

**Supporting Documents Required:**
1) Completed application form
2) Valid HK Smart Identity Card
   (For application by mail, please attach copy of the HK Smart Identity Card)
3) Recent full-faced photograph

**Senior Citizen Card Office**
Address : Room 2204, 22/F, Southorn Centre, 130 Hennessy Road, Wanchai, Hong Kong.
Telephone No. : 3583 2959
Opening Hours : Monday to Friday 8:45 am to 1:00 pm & 2:00 pm to 6:00 pm. Closed on Saturday, Sunday and Public Holiday.

--- APPLICATION FORM ---

Please ✔ as appropriate:
- First Application (Free of charge)
- Replacement Application (Replacement fee: $22. Please attach crossed cheque/cashier order payable to “The Government of Hong Kong Special Administrative Region”)

Name : ____________________________ Sex. : ____________________________
Date of Birth : ______________________ HKID No. : ______________________
Address : ____________________________
Tel. No. : ____________________________

--- RETURN ADDRESS LABEL ---

Name : ____________________________ Address : ____________________________
Name : ____________________________ Address : ____________________________
Remarks:
- Upon reception of application, SCCO staff will process and send the card to applicant by mail within 7 working days.
- For those applicants who will reach 65 years old in the coming 60 days, they may send their applications to SCCO by mail. The application will be processed and the card will be sent to the applicant by mail on a working day before applicant's birthday.
- If the application is submitted by the applicant's relative/friend, the latter is required to produce the copy of applicant's HK Smart Identity Card for verification.
- Applications for replacement can also be made with the replacement payment either by cash or cheque/cashier order through the designated offices. (Please contact our office for details)

Notice to Data Subject Before Collection of Personal Data

Please read this notice before you provide any personal data to the Social Welfare Department

Purposes of Collection
1. The personal data supplied by you will be used by the Social Welfare Department (SWD) to provide appropriate assistance or service from SWD which is relevant to your needs, including but not limited to monitoring and review of services and conducting of research and surveys, and for discharging statutory duties. The provision of personal data to SWD is voluntary. If you do not provide sufficient personal data, we may not be able to process your application or provide assistance/service to you.

Classes of Transferees
2. The personal data you provide will be made available to persons working in the Department on a need-to-know basis. Apart from this, they may only be disclosed to the relevant parties or in the circumstances listed below:
   (a) Other parties such as government bureaux / departments, non-governmental organizations and public utility companies if they are involved in the assessment of application from or provision of service/assistance to you;
   (b) Where such disclosure is authorized or required by law; or
   (c) Where you have given consent to such disclosure.

Access to Personal Data
3. Except where there is an exemption provided under the Personal Data (Privacy) Ordinance, you have a right of access to and correction of personal data held on you when the data have not been erased. However, data will usually be erased after fulfilling the purposes of collection. Your right of access under the Ordinance means the right to obtain a copy of your personal data subject to payment of a fee. Applications for access to data should be made either on application form or by a letter. Application forms for access to data are available at offices/centres of SWD.

Enquiries, Access to and Correction of Personal Data
4. Please ensure that the data you provide to SWD are accurate. If you have enquiries concerning your application for assistance/service or if there are changes in the data you provide, please contact the office which collected the data from you.

5. If you have requests for access to personal data collected by SWD and correction of data obtained from a data access request, please contact the Officer-in-charge of the Senior Citizen Card Office whose address and telephone number are: Room 2204 22/F, Southorn Centre, 130 Hennessy Road, Wanchai, Hong Kong, 3583 2959.

(Effective from 16th March 2015)