

Lotteries Fund Circular No. 2

Amendment to the Lotteries Fund Manual (Paragraph 7.4)

Introduction

The purpose of this circular is to announce the amendments to paragraph 7.4 of the Lotteries Fund (LF) Manual for the introduction of a Special One-off Grant.

Amendments

2. Paragraph 7.4 of the LF Manual is revised to include the provision of a time-defined Special One-off Grant to Non-governmental Organisations after the cessation of the Tide-Over Grant in 2006-07. A new paragraph 7.4.2 is added in this respect. Page 3 and 51 of the LF Manual should be replaced with the attached Amendment Sheets accordingly.
3. The above change takes effect on 1 April 2006.

Enquiry

4. Enquiries to the content of this circular could be addressed to Ms Lilian CHEUNG (Tel no. 2116 4291) of the Subventions Section, Social Welfare Department.

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- 7.3.2 Applications to name a project after a person who has made valuable contributions, not in monetary terms but in terms of dedication and effort to the Organisation, may also be considered on exceptionally justified grounds. Each case will be considered on its own merit.
- 7.3.3 Full details of information listed below should be given in the application : –
- (a) the name of the person to be named after;
 - (b) his / her contribution to the project or to the Organisation;
 - (c) his / her own and his / her spouse's trade or profession;
and
 - (d) their past and present involvement in community affairs and welfare services.
- 7.3.4 If the project is to be named after a deceased person similar information on the descendant(s) is required.
- 7.3.5 Upon approval of naming, the agency should install a plaque in the premises to acknowledge assistance from the LF. SWD's approval should be sought on the proposed wording on the plaque.

Revised 7.4 **Use of LF as Tide-Over Grant and Special One-off Grant for NGOs**
4/2006 **providing Subvented Welfare Services under Lump Sum Grant**

- 7.4.1 In connection with the change of the subvention mode and as a measure to enable NGOs to honour their contractual commitments in terms of salary increment to existing staff, special arrangements have been made for the use of LF to provide Tide-Over Grants (TOG) to NGOs operating under Lump Sum Grant for a five-year period from 2001-02 to 2005-06.
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7.4.2 In view of the need of NGOs for more time to complete/consolidate the transitional arrangement after cessation of the TOG in 2006-07, special arrangements have been made to provide time-defined financial support from LF in the form of Special One-off Grant to NGOs from 2006-07 onwards to enable them to complete / consolidate their reengineering / restructuring initiatives and achieve financial viability after the TOG period.
