

Notional Staffing Establishment

Children's Home (CH)	
Capacity: 120 places	
Ranks/ Posts	No. of Staff
Social Work Officer	1
Assistant Social Work Officer	2
Social Work Assistant	4
Senior Welfare Worker	2
Welfare Worker	26
Assistant Clerical Officer	1
Clerical Assistant	1
Cook	3
Workman II	4

Motor Driver/ Property Attendant/ Gardener/ Artisan, etc. are to be provided on a case merit basis, having regard to the size, location and operational requirement/ characteristics of the children's home.

Remarks : The above notional staffing establishment is devised by SWD as a reference for calculating subvention and should not be used for benchmarking the manpower and staff mix of the subvented service unit. Non-government organisations which are held accountable for the use of public funds, may flexibly deploy staff according to operational needs and their human resources management policies, subject to compliance with Funding and Service Agreements and the relevant statutory requirements (if applicable).