

Notional Staffing Establishment

Home Care Service for Persons with Severe Disabilities (HCS)	
Capacity: a team serving 550 cases	
Rank/Posts	No. of Staff
Social Work Officer	0.5
Occupational Therapist I/ Physiotherapist I	1
Assistant Social Work Officer	3
Social Work Assistant	12
Physiotherapist II	6
Occupational Therapist II	6
Occupational Therapy Assistant	13
Speech Therapist	1
Registered Nurse	1
Enrolled Nurse	4
Health Worker	4
Personal Care Worker	84
Clerical Assistant	5
Motor Driver	1

Remarks : The above notional staffing establishment is devised by SWD as a reference for calculating subvention and should not be used for benchmarking the manpower and staff mix of the subvented service unit. Non-government organisations which are held accountable for the use of public funds, may flexibly deploy staff according to operational needs and their human resources management policies, subject to compliance with Funding and Service Agreements and the relevant statutory requirements (if applicable).