

Notional Staffing Establishment

Integrated Vocational Rehabilitation Services Centre (IVRSC)	
Capacity: 120 places	
Ranks/ Posts	No. of Staff
Social Work Officer	0.2
Assistant Social Work Officer	0.5
Senior Social Work Assistant	1
Social Work Assistant	0.4
Workshop Instructor II	2
Workshop Instructor III	6.5
Enrolled Nurse	1
Assistant Clerical Officer	1
Clerical Assistant	1
Motor Driver	1
Ward Attendant	0.6
Workman II	3.5

Remarks : The above notional staffing establishment is devised by SWD as a reference for calculating subvention and should not be used for benchmarking the manpower and staff mix of the subvented service unit. Non-government organisations which are held accountable for the use of public funds, may flexibly deploy staff according to operational needs and their human resources management policies, subject to compliance with Funding and Service Agreements and the relevant statutory requirements (if applicable).