

**Notional Staffing Establishment  
(with effective from 1.10.2025)**

<b>Parents/ Relatives Resource Centre</b>		
<b>Capacity: Not applicable</b>		
<b>Ranks/Posts</b>	<b>No. of Staff</b>	
	<b>Parents/Relatives Resource Centre</b>	<b>Parents/Relatives Resource Centre with Specialised Ethnic Minorities Unit</b>
Social Work Officer	0.125	0.25
Assistant Social Work Officer	2	3
Social Work Assistant	1	1
Welfare Worker/ Special Child Care Worker	1	1
Welfare Worker	1	2
Clerical Assistant	1	1
Peer Supporter	2	2
Workman II	0.667	1

Remarks : The above notional staffing establishment is devised by SWD as a reference for calculating subvention and should not be used for benchmarking the manpower and staff mix of the subvented service unit. Non-government organisations which are held accountable for the use of public funds, may flexibly deploy staff according to operational needs and their human resources management policies, subject to compliance with Funding and Service Agreements and the relevant statutory requirements (if applicable).