

Notional Staffing Establishment

Day Activity Centre (DAC)^{Note}	
Capacity: 50 places	
Ranks/ Posts	No. of Staff
Social Work Officer	0.2
Senior Social Work Assistant	1
Social Work Assistant	2
Welfare Worker	5
Enrolled Nurse	1
Personal Care Worker	1
Clerical Assistant	1
Ward Attendant	5
Motor Driver (only applicable for standalone DAC)	1

Note: Agency-based Occupational Therapy Service is provided for the service unit which is in need of occupational therapy service.

Remarks : The above notional staffing establishment is devised by SWD as a reference for calculating subvention and should not be used for benchmarking the manpower and staff mix of the subvented service unit. Non-government organisations which are held accountable for the use of public funds, may flexibly deploy staff according to operational needs and their human resources management policies, subject to compliance with Funding and Service Agreements and the relevant statutory requirements (if applicable).