

Notional Staffing Establishment

Service for Ex-offenders and Discharged Prisoners		
Service Nature	Ranks/Post	No. of Staff
Hostel (capacity : 24)	Senior Welfare Worker	1
	Welfare Worker	2
Territory-wide Community Support Service, including Integrated Service Centres (4 units), Pre-release Preparation Service, Court Social Work Service, Employment Development Service and Short-term Rental Assistance.	Social Work Officer	4
	Assistant Social Work Officer	47
	Senior Social Work Assistant	1
	Social Work Assistant	11
	Welfare Worker	3
	Clerical Officer	1
	Assistant Clerical Officer	5
	Office Assistant	4
	Motor Driver	1
Community Education and Criminal Prevention Service	Social Work Assistant	3
	Assistant Clerical Officer	1

Remarks : The above notional staffing establishment is devised by SWD as a reference for calculating subvention and should not be used for benchmarking the manpower and staff mix of the subvented service unit. Non-government organisations which are held accountable for the use of public funds, may flexibly deploy staff according to operational needs and their human resources management policies, subject to compliance with Funding and Service Agreements and the relevant statutory requirements (if applicable).