

Funding and Service Agreement

Social Centre for the Elderly

I Service Definition

Introduction

Social Centre for the Elderly organises mainly social and recreational activities for elderly people in the community and provides the opportunity for them to socialise with others.

Purpose and objectives

To promote the well-being and mutual support of elderly people by helping them make constructive use of their leisure time, build social networks and participate in community affairs.

Nature of service

The following range of services are provided by Social Centre for the Elderly:

- (a) Organise (indoor and outdoor) groups or activities that meet the recreational, social, or educational/developmental needs of elderly people.
- (b) Provide information on welfare services to elderly people and refer them to appropriate services or organisations where necessary.
- (c) Encourage elderly people to organise mutual help activities and participate in community affairs.

Facilities to be provided by the service include:

- (a) Leisure facilities in the form of unstructured activities such as reading, watching television, playing chess etc.
- (b) A drop-in area for social contact.

Target group

Elderly people at the age of 60 and over living in the neighbourhood.

II Performance Standards

The Service Operator shall meet the following performance standards:

Outputs

<u>Output Standard</u>	<u>Output Indicator</u>	<u>Agreed Level</u>
1	Average number of members registered -in a year	350
2	Average attendance per session in a year	50
3	Number of organised* group meetings ¹ in a quarter	50
4	Average attendance per organised group meeting in a year	12
5	Number of organised activities ¹ in a quarter	12
6	Average attendance per organised activity in a year	40

Outcome

<u>Outcome Standard</u>	Outcome Indicator	Agreed level
1	Percentage of closed groups with goal attainment -in a quarter	70%

Essential Service Requirements

- The centre should open 39 hours in a week, with a minimum of 11 opening sessions per week.
- Registered social worker² is the essential staff to the service.

Quality

The Service Operator shall meet the requirements of the 16 Service Quality Standards (SQSs).

- * Organised group meetings include closed group and open group meetings but exclude regular meetings (例會).

¹ Designed to meet the social, recreational or educational/developmental needs of the elderly people.

² Registered Social Worker refers to the definition governed by the Social Workers Registration Ordinance.

III Obligations of SWD to Service Operators

SWD will undertake the duties set out in the General Obligations of SWD to the Service Operator as specified in the Funding and Service Agreement (FSA) Generic Sections.

IV Basis of Subvention

The basis of subvention is set out in the offer and notification letters issued by SWD to the Service Operator.

The Service Operator is required to comply with the rules on the use of the social welfare subventions in accordance with the latest “Guide to Social Welfare Subventions” and circular/management letters and correspondence in force issued by the SWD on subvention policies and procedures.

V Other References

Apart from this FSA, the Service Operator should also comply with the requirements/commitments set out in the respective Service Specifications, and the Service Operator’s proposal and supplementary information, if any. Where these documents are in conflict, this FSA shall prevail. The Service Operator’s compliance with all these documents will be closely monitored by SWD.