

Subject: The Sir Robert Ho Tung Charitable Fund 2025 Allocation Exercise

To : Chairpersons/ Heads of all Subvented Non-governmental Organisations (NGOs)

The Sir Robert Ho Tung Charitable Fund (the Fund) is now inviting applications from NGOs for funding allocation in the 2025 allocation exercise and the Social Welfare Department (SWD) is assisting to invite applications related to its service areas.

The charitable objects of the Fund shall be those for relief of poverty, prevention of sickness and those benefiting the elderly, persons with disabilities and under-privileged. The background of the Fund is at **Annex A** and the allocation criteria are set out at **Annex B**.

The application procedure and application form are provided below. Please note that application for the Fund **will not be further invited by letter**. In addition, SWD will only process applications related to services under its programme areas. Hence, **for applications that are outside the scope of services of the SWD, please submit directly to the relevant government departments/ bureaux** to avoid causing delay in the processing of your applications. For the 10 organisations specified by the late Sir Robert Ho Tung (at **Annex D**), the application(s) should be sent to the specified Departments/ Authorities direct.

Completed application form (at **Annex E**) which should be prepared on project basis, together with any supporting documents/ materials should reach Lotteries Fund Projects Section (Attention: Ms Alice WONG, EO(LF)2) **on or before 29 September 2025 (Monday)** either by email (lfpsfunds@swd.gov.hk) or by post (Address: Rooms 3601-02, 36/F, Dah Sing Financial Centre, 248 Queen's Road East, Wanchai, Hong Kong) (**three** full set of copies are required). As large number of applications is expected to be received, you are strongly encouraged to submit your application ahead of the deadline. **Late application will not be considered.**

When submitting your application, please note that administration headquarter of an organisation/ agency should coordinate all the applications of its individual centres/ offices and **submit a consolidated return**. Applications from individual centres/ offices not routing through their head offices **will not be considered**.

It is expected that the results of allocation will be available by **March 2026**. All relevant information and documents could also be downloaded from this Department's homepage under "News Express" of "NGO Corner" at (<https://www.swd.gov.hk/en/ngo/r-info/>). Should you have any enquiries in receiving this mail, please contact Mr Jacky TSUI at 2832 4331 or Ms Alice WONG at 3748 9789.