

Summer Intern (Social Work)

Post-Secondary Student Summer Internship Programme

Salary: HK\$11,500 per month

General Requirements:

Applicants should –

1. be permanent residents of Hong Kong Special Administrative Region;
2. be full-time students of a bachelor's degree in Social Work offered by post-secondary institutions;
3. not be graduates of 2026;
4. be proficient in Chinese and English; and
5. have basic computer knowledge (such as Microsoft Word, Microsoft Excel, Visual Fox Pro and Chinese Word Processing) and experience in organising programmes.

Duties: (a) To assist in providing social welfare services in various settings;

(b) To assist in assessing district welfare needs, reviewing and co-ordinating various welfare services in the districts; and

(c) To assist in organising mass programmes, supportive groups and district promotional activities on welfare services.

Place of Work: Social Welfare Department (SWD) Headquarters in Wan Chai and any offices of SWD in Hong Kong, Kowloon and the New Territories

Terms of Appointment: Successful candidates will be appointed on non-civil service contract terms.

Employment Period: early July - August 2026 (approximately 8 weeks)

How to Apply:

1. Students studying in local post-secondary institutions

Hong Kong students studying in local post-secondary institutions should apply through the Student Affairs Offices/Career Centres of their respective institutions. They are advised to note the deadlines set by the respective institutions.

2. Students studying in non-local post-secondary institutions

Students studying in non-local post-secondary institutions should forward the following documents to SWD by fax or E-mail on or before the closing date for application –

- (a) A completed Application Form; and
- (b) A copy of the certificate of their student status (e.g. a copy of academic transcripts and supporting document(s) issued by the post-secondary institutions).

(Remarks: Applications which are late or incomplete, applications not made in the prescribed application forms or applications without the required supporting documents will not be considered.)

Applicants are required to attend interview tentatively scheduled for late May / early June 2026. Those who have not received a reply from SWD by 30 June 2026 may assume their applications unsuccessful.

Address: Social Welfare Department, Room 1012, 10/F, Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong.

Enquiry Tel.: (852) 2117 3950

Fax No.: (852) 2116 4035

E-mail Address: recruitment@swd.gov.hk

Closing Date for Application: 26 February 2026 at 6:00 pm (Hong Kong time)