社會福利署
Social Welfare Department

Invitation for Proposals for Special Child Care Centres (SCCCs) at (I) Lei Muk Shue Estate, Tsuen Wan; and (II) Shing Chi Court, Kwun Tong

Rehabilitation and Medical Social Services Branch
Social Welfare Department
2 November 2026

Introduction of SCCC

- SCCC provides centre-based intensive training and care for pre-school children aged from two to six with moderate to severe disabilities who have not yet started primary schooling.
- The aim of SCCC is to develop the abilities of children with disabilities to the fullest extent so as to establish a firm foundation for subsequent education and development.

Mandatory Requirements for Applicant Organisation

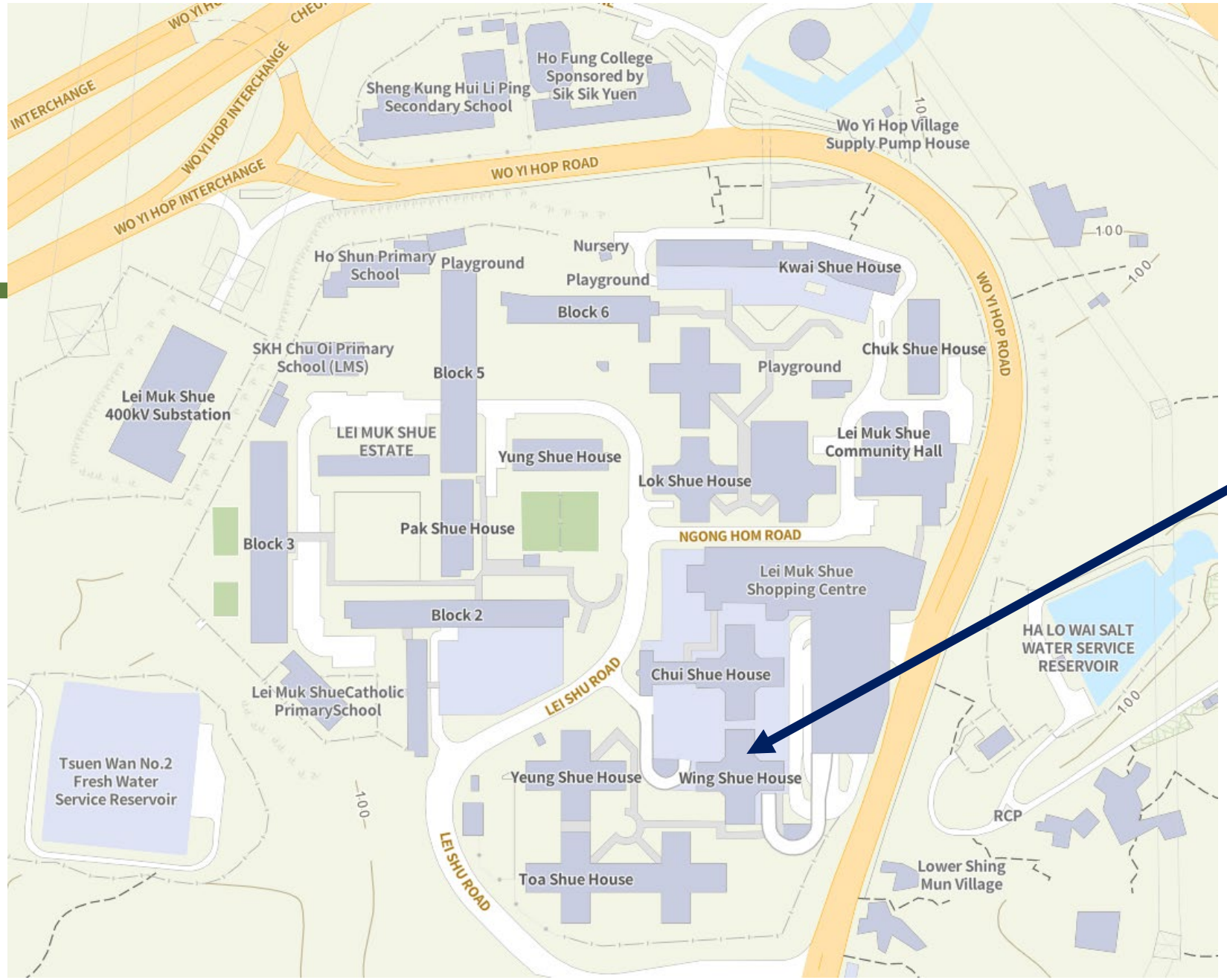
An applicant organization must

- Be a **bona fide non-profit making** organisation granted a tax-exemption status under section 88 of the Inland Revenue Ordinance (Cap.112) as at the date of submission of proposal.

Location

	Service Unit	Address
i	Lei Muk Shue SCCC	Ground Floor of Wing Shue House, Lei Muk Shue Estate, Tsuen Wan
ii	Shing Chi SCCC	2/F, Shing Nga House, Shing Chi Court, 3 Wang Chiu Road, Kowloon Bay

Location Map of Lei Muk Shue SCCC



Lei Muk Shue SCCC

Site Photos of Lei Muk Shue SCCC

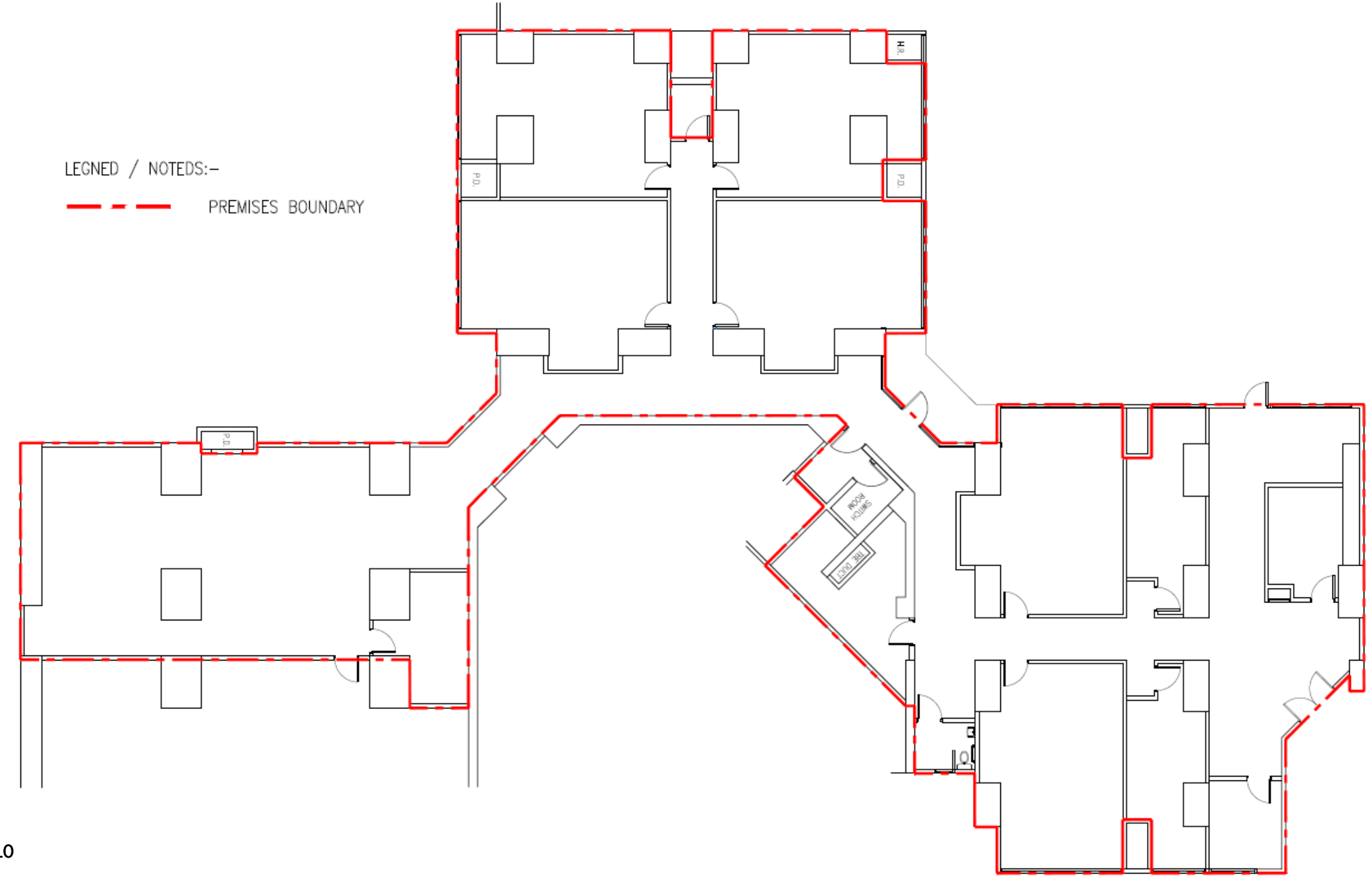

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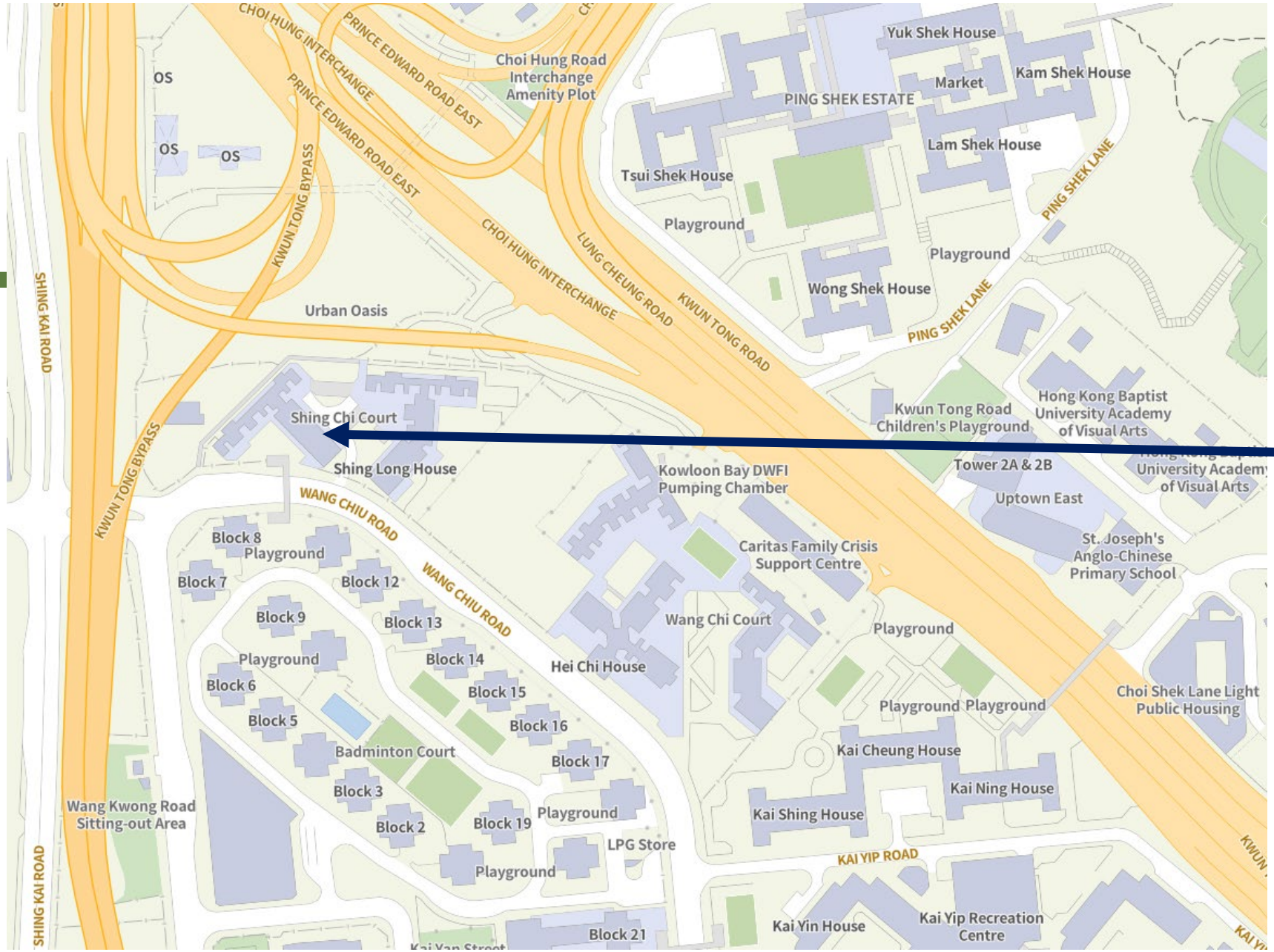





EXIT 出口


LEGNED / NOTEDS:-
PREMISES BOUNDARY
H.R.
P.D.
P.D.
P.D.
SWITCH ROOM
FIRE DUCT

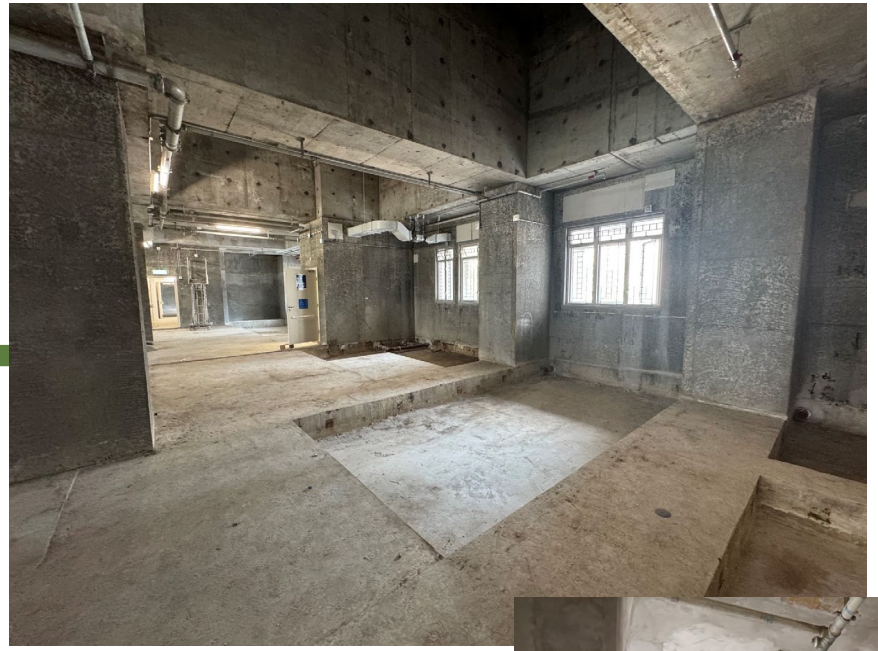
Location Map of Shing Chi SCCC


Shing Chi SCCC
Choi Hung Road Interchange Amenity Plot
PRINCE EDWARD ROAD EAST
CHOI HUNG INTERCHANGE
KWUN TONG BYPASS
LUNG CHEUNG ROAD
KWUN TONG ROAD
SHING KAI ROAD
PING SHEK LANE
PING SHEK ESTATE
Yuk Shek House
Kam Shek House
Market
Lam Shek House
Tsui Shek House
Playground
Wong Shek House
Urban Oasis
Shing Chi Court
Shing Long House
Kwun Tong Road Children's Playground
Hong Kong Baptist University Academy of Visual Arts
Tower 2A & 2B
Uptown East
Kowloon Bay DWFI Pumping Chamber
WANG CHIU ROAD
Block 8
Block 7
Block 12
Block 9
Block 13
Block 14
Block 6
Block 15
Block 5
Block 16
Block 17
Block 3
Block 2
Block 19
Block 21
Hei Chi House
Caritas Family Crisis Support Centre
Wang Chi Court
St. Joseph's Anglo-Chinese Primary School
Choi Shek Lane Light Public Housing
Kai Cheung House
Kai Ning House
Kai Shing House
Badminton Court
Wang Kwong Road Sitting-out Area
LPG Store
KAI YIP ROAD
Kai Yin House
Kai Yip Recreation Centre
OS

Site Photos of Shing Chi SCCC

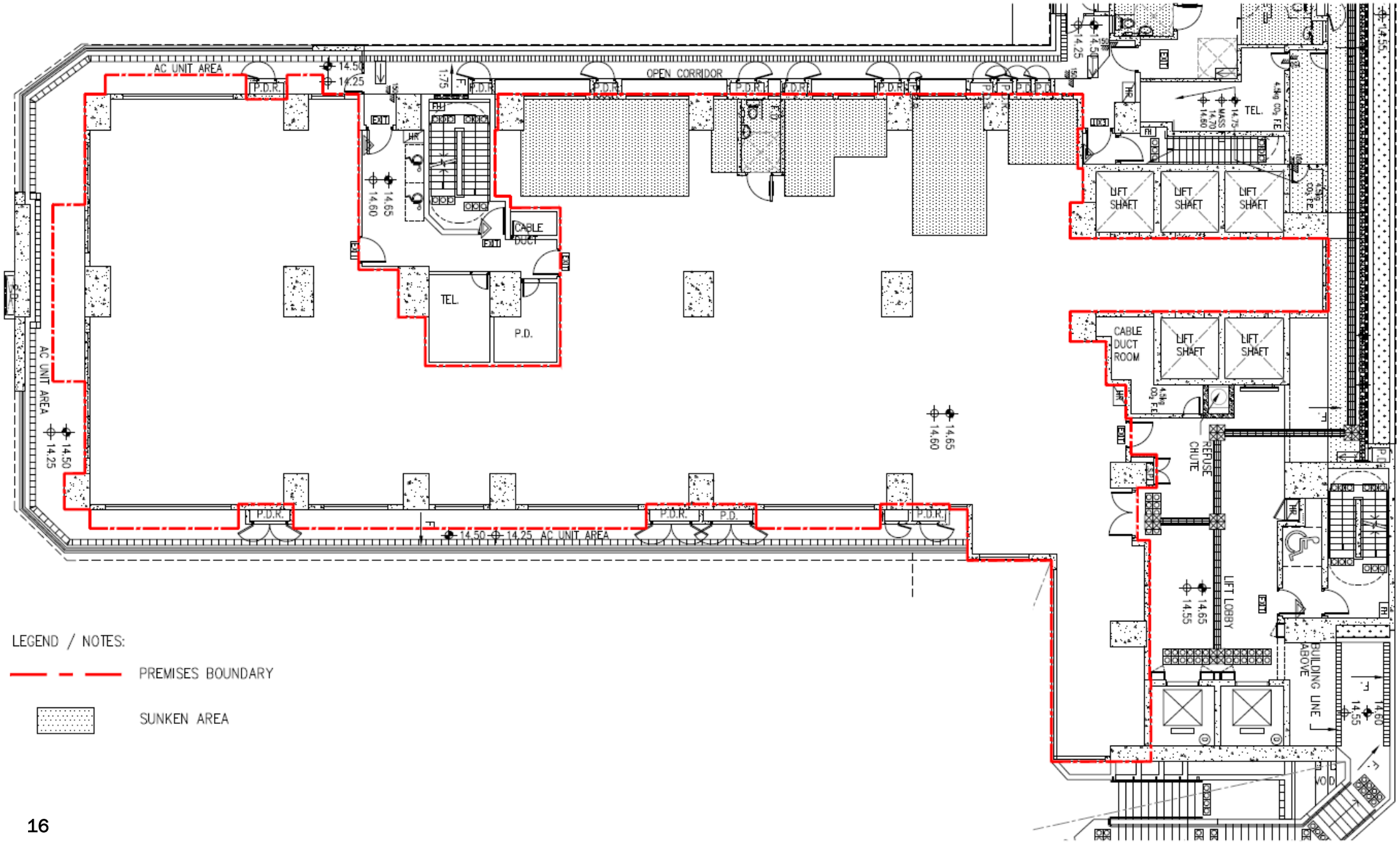











AC UNIT AREA
P.D.R.
14.50
14.25
1:75
OPEN CORRIDOR
14.60
14.65
CABLE DUCT
TEL.
P.D.
LIFT SHAFT
LIFT SHAFT
LIFT SHAFT
TEL.
MASS
14.70
14.60
14.75
CABLE DUCT ROOM
LIFT SHAFT
LIFT SHAFT
REFUSE CHUTE
LIFT LOBBY
14.65
14.55
BUILDING LINE ABOVE
VOID
14.60
14.55
AC UNIT AREA
14.50
14.25
P.D.R.
P.D.
AC UNIT AREA
14.50
14.25
14.65
14.60
LEGEND / NOTES:
PREMISES BOUNDARY
SUNKEN AREA

Service Component

	Service Unit	Capacity	
		SCCC	Occasional Child Care Service for Children with Disabilities ("OCCS for CD")
i	Lei Muk Shue SCCC	70	Within the approved capacity of SCCC through casual vacancies
ii	Shing Chi SCCC	60	

Internal Floor Area

	Service Unit	Internal Floor Area (m^2)
i	Lei Muk Shue SCCC	643
ii	Shing Chi SCCC	606.5

Tenancy

	Service Unit	Tenancy with
i	Lei Muk Shue SCCC	Hong Kong Housing Authority
ii	Shing Chi SCCC	Government Property Agency

Duration of Funding and Service Agreement

Five Years

Annual Subvention

	Service Unit	Annual Subvention	Preparatory Cost	Rent / Management and Maintenance and Rates / Rent for School Bus Parking
i	Lei Muk Shue SCCC (70-places)	$17,010,045	1 ASWO for **two months**	To be reimbursed on **an actual cost basis**
ii	Shing Chi SCCC (60-places)	$14,599,761		

Note: P.E. and O.C. at 2026-27 price level, and PEP for 2027-28 is effected.

Lotteries Fund

	Service Unit	Fitting-out works (capped at)	Furniture and Equipment (capped at)	Private buses (capped at)
i	Lei Muk Shue SCCC (70-places)	$11,949,000	$1,574,000	$2,179,000 [56-seater]
ii	Shing Chi SCCC (60-places)	$11,352,000	$1,425,000	$2,024,000 [48-seater]

Note: including Authorised Person's consultancy fees and contingency.

Implementation Schedule

i. Lei Muk Shue SCCC ii. Shing Chi SCCC	
Invitation for Proposals	23 October 2026 to 26 November 2026
Assessment of Proposals	November 2026 to January 2027
Announcement of Results	February 2027

Service Commencement Schedule

Date	Task
February to September 2027	• Site take-over and engagement of AP for proceeding with fitting-out related works
Fourth quarter of 2027 (i.e. October to December 2027)	• Completion of registration of SCCC • Commencement of SCCC service

Service Commencement Schedule

- The Operator has **to take up the premises within four weeks** upon receiving notification from government representatives for hand-over.
- The Operator is also required to submit to SWD details of a works programme for implementing the fitting-out works and a plan for orchestrating the implementation of the services for monitoring by SWD staff in order that the SCCCs can commence services on schedule.

Information to be Included in the Assessment

(I) General Service Operation

(II) Human Resources Management and Service Quality Management

(III) Echoing / Supporting Government Policy

Information to be Included in the Assessment (2)

(IV) Staff Provision, Crisis Management and Contingency Arrangement as well as Co-ordination and Interfacing Strategies

(V) Implementation of the Project and Design of the Layout Plan

(VI) Proposal on Value-added Items and Relevant Operation Experience

Assessment Areas and Scores

Assessment Areas		Scores
Stage ONE: General Information		
I.	General Service Operation	61
II.	Human Resources Management and Service Quality Management	20
III.	Echoing/Supporting Government Policy	14
	Subtotal *(Passing Score)*	**95 (57)**
Stage TWO: Centre-Specific Information		
IV.	Staff Provision, Crisis Management and Contingency Arrangement as well as Co-ordination and Interfacing Strategies	20
V.	Implementation of the Project and Design of Layout Plan	15
VI.	Proposal on Value-added Items and Relevant Operation Experience	14
	Subtotal *(Passing Score)*	**49 (29)**
	Total	**144**

Prescribed Format Requirements

1. Each applicant organization, including those in joint efforts with other organization, shall only submit **ONE** Proposal through **prescribed Application Form;**

Prescribed Format Requirements (2)

2. Part 3 of this Application Form, excluding the layout drawing and Schedule of Accommodation comparison table, shall **i) NOT be more than 15 pages in total for a proposal bidding for only one of the service units, or ii) NOT be more than 19 pages in total for a proposal bidding for both service units at the same time**. The pages should include all textual content, tables, diagrams, and/or charts in a readable format and in whatever forms of presentation such as attachments, annexes and appendices. The page limit is not applicable to Parts 1, 2, 4, 5, 6, Supplementary Information to Parts 1 and 2 nor to any documents attached to prove compliance with all the eligibility criteria.

Prescribed Format Requirements (3)

3. The prescribed Application Form shall be typed and printed in **A4** size paper, **normal 標準 character spacing**, and **single line spacing** either in English with a font size of at least **12** in **Times New Roman** or in Chinese with a font size of at least **13** in **新細明體** (text in table / diagram / chart, etc. inclusive, if any);

Prescribed Format Requirements (4)

4. Descriptions / explanations about the layout design / drawing or the content of the proposal should not be included in the layout plan;

5. Information provided in the box under the specified quality aspect in Part 3 of the Application Form will only be assessed in that respective aspect; and

6. SWD reserves the right **NOT** to assess any information **beyond the specified number of pages** or any information contained in pages which **deviates from the prescribed format**.

Layout Drawing Requirements

1. Layout in a scale of **1:150** on only **1 page in A3 size** is allowed for each service unit. A brief **comparison** of the "SWD recommended provision" and "NGO proposed provision" **of schedule of accommodation** is required to be provided through comparison table on a **separate page** in **A4** size.

Order of Preference for Service Units

- Applicant organisations applying to operate **BOTH** service units shall indicate their **order of preference** (i.e. **1st and 2nd**) in Part 4 of the Application Form.
- Applicant organisations applies to operate only **ONE** of the service units, please indicate the sole preference by putting down **“1st” only**.
- Each successful applicant organisation will be **allocated ONE service unit only**.
- SWD reserves the right to determine the allocation of the service units having regard to the quality of the proposals, the preferences indicated by the applicants and other relevant considerations.

No. of Copies Required

- The **original** plus **10** hard copies (i.e. **11** copies in total);
- **1** soft copy of the completed Application Form saved on a compact disc or USB flash drive (**MS Word 2010 or above** format); and
- Copies of documents to prove compliance with **all** the eligibility criteria.

Submission of Proposals

- Each applicant organisation, including those in joint efforts with other organisation, is allowed to submit **ONE** proposal **ONLY**.
- **BY HAND** to

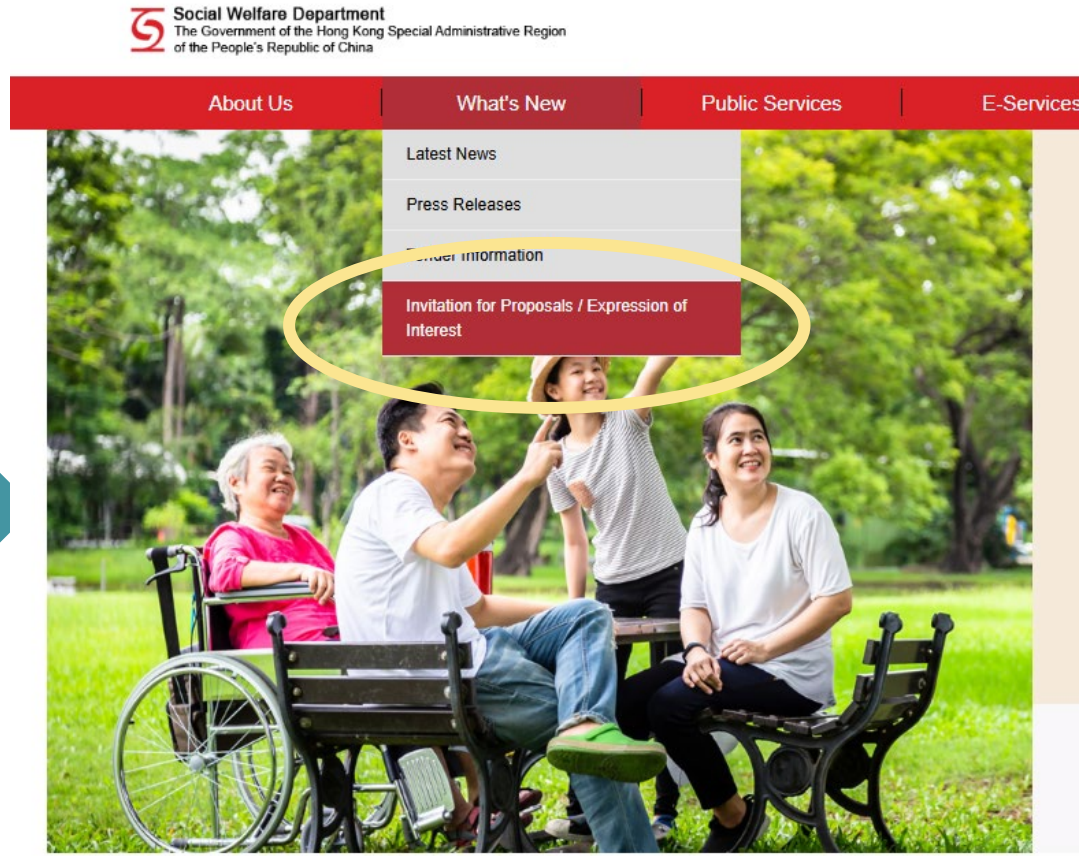
  Rehabilitation and Medical Social Services Branch
  Social Welfare Department
  Room 901, Wu Chung House,
  213 Queen's Road East, Wan Chai,
  Hong Kong

Deadline for Submission of Proposals

26 November 2026 (Thursday)

5:00 p.m.

Layout Plans



Available at SWD Website

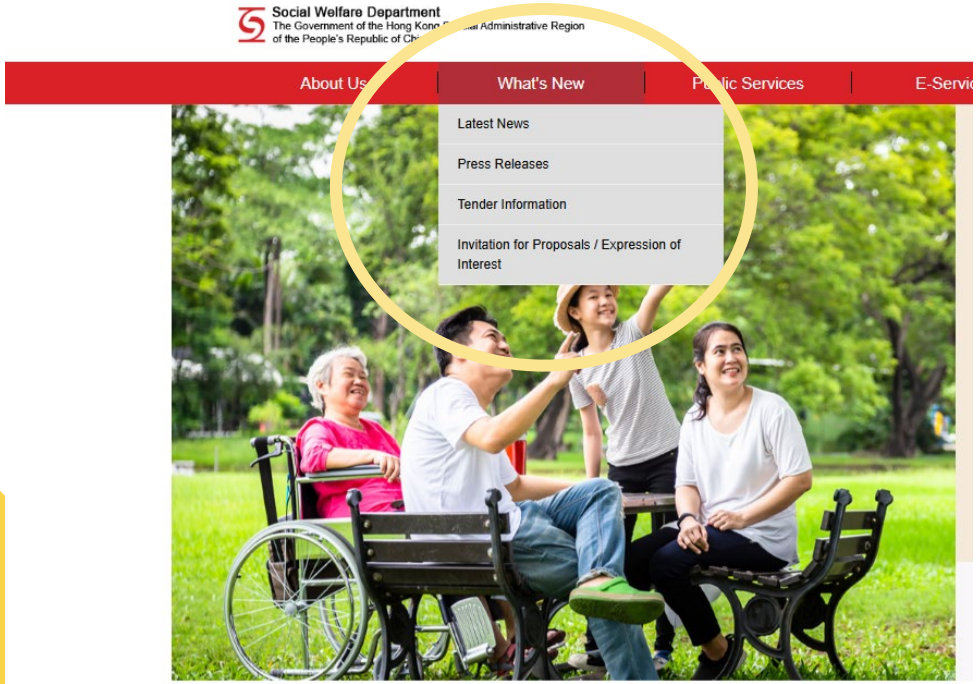
“Invitation for Proposals / Expression of Interest”

SWD website

Q&A Session

Information and Q&A of the Briefing Session

To be uploaded to the “What’s New” of SWD Website



SWD website

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Social Welfare Department

Thank You