

**Remuneration Packages for Staff in the Top Three Tiers
of Subvented Non-governmental Organisations**

Review Report for the Reporting Year of 2016-17

(to be completed if not exempt from the Government Guidelines)

To: Director of Social Welfare
(Attn : Subventions Section)
38/F, Sunlight Tower,
248 Queen's Road East
Wan Chai, Hong Kong

Fax No. : 2575 6537

[Please read the explanatory notes before completing this proforma. The completed proforma should reach SWD by 31 October of each reporting year.]

Name of NGO (code) : HONG KONG JUVENILE CARE CENTRE (340)

Part A: Remuneration Packages

Information of my staff in the top three tiers -

(1) Staff of 1st Tier ¹

(a) Number of staff 1

(b) Comparable rank in civil service SWO

(c) Post Superintendent

(d) Total annual staff costs ² (including those not under SWD subventions, if applicable) \$ 1,169,604
[I(d) should be equal to or greater than I(e)] (round up to dollar)

(e) Total annual staff costs under SWD subventions \$ 1,116,489
[I(e)=I(g)(i)+(ii)+(iii)+(iv)] (round up to dollar)

(f) Please specify the months covered if (1)(e) was not incurred for the full year: N.A. months

(g) Breakdown of (1)(e)

(i) Salary ³ \$ 970,860

(ii) Provident Fund \$ 145,629

(iii) Cash Allowance ⁴ (please specify if any:) \$ NIL

(iv) Non-cash based Benefits ⁵ (please specify if any:) \$ NIL

(2) <u>Staff of 2nd Tier</u> ¹	
(a) Number of staff	<u>2</u>
(b) Comparable rank in civil service	<u>ASWO</u>
(c) Post	<u>Assistant Superintendent; Executive Officer</u>
(d) Total annual staff costs ² (including those not under SWD subventions, if applicable) [2(d) should be equal to or greater than 2(e)]	<u>\$ 930,221</u> (round up to dollar)
(e) Total annual staff costs under SWD subventions [2(e)=2(f)(i)+(ii)+(iii)+(iv)]	<u>\$ 925,121</u> (round up to dollar)
(f) Breakdown of (2)(e)	
(i) Salary ³	<u>\$ 889,121</u>
(ii) Provident Fund	<u>\$ 36,000</u>
(iii) Cash Allowance ⁴ (please specify if any:)	<u>\$ NIL</u>
(iv) Non-cash based Benefits ⁵ (please specify if any:)	<u>\$ NIL</u>
(3) <u>Staff of 3rd Tier</u> ¹	
(a) Number of staff	<u>1</u>
(b) Comparable rank in civil service	<u>SSWA</u>
(c) Post	<u>Caseworker-in-charge</u>
(d) Total annual staff costs ² (including those not under SWD subventions, if applicable) [3(d) should be equal to or greater than 3(e)]	<u>\$ 784,817</u> (round up to dollar)
(e) Total annual staff costs under SWD subventions [3e=3(f)(i)+(ii)+(iii)+(iv)]	<u>\$ 748,374</u> (round up to dollar)
(f) Breakdown of (3)(e)	
(i) Salary ³	<u>\$ 650,760</u>
(ii) Provident Fund	<u>\$ 97,614</u>
(iii) Cash Allowance ⁴ (please specify if any:)	<u>\$ NIL</u>
(iv) Non-cash based Benefits ⁵ (please specify if any:)	<u>\$ NIL</u>

Part B: Public Disclosure of the Review Report

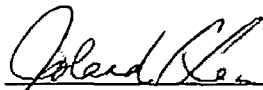
Our organisation has disclosed (*please specify* the commencement date: 31/10/2017) the Review Report (only Part A) through one or more of the following channels and will make it available to the public upon request -

(*Please delete as appropriate.)

Channel of Disclosure	
<i>(Please tick as appropriate.)</i>	
<input checked="" type="checkbox"/>	Posting the information prominently on the notice board(s) at the Central Administration Unit / Head Office
<input type="checkbox"/>	Uploading the information to our website
<input type="checkbox"/>	Reporting the information in our Annual Report
<input type="checkbox"/>	Publishing the information through special circular(s), newsletter(s) or whatever means (please enclose the copy/copies for reference)

Part C: Declaration by Chairperson

I declare that the information as provided in Part A and Part B is correct.

Contact Person :	<u>Tam Kwok Keung</u>	Signature of Chairperson :	
	<u>Superintendent</u>		<u>Ms. Jolanda Y. Chan</u>
Title :	<u>2518 0166</u>	Name :	<u>2518 0166</u>
Tel. :	<u>hkjcc@hkjcc.org.hk</u>	Tel. :	<u>31 October 2017</u>
Email :	<u></u>	Date :	<u></u>