

Community Care Fund
Brief on Pilot Scheme on Home Care and Support for
Elderly Persons with Mild Impairment
(Extended Pilot Scheme)

(For Reference for the New Applicants of the Extended Pilot Scheme)

1. Background and Objectives

A three-year “Pilot Scheme on Home Care and Support for Elderly Persons with Mild Impairment” (Pilot Scheme) was launched in December 2017 by the Community Care Fund (CCF) to provide home care and support services to low-income elderly persons with mild impairment. The Pilot Scheme implemented from December 2017 to the end of November 2020, and will be extended for 25 months from December 2020 to the end of December 2022 under the current mode of operation. The Pilot Scheme will be continuously administered by the Social Welfare Department (SWD).

2. Target Beneficiaries

- The beneficiaries of the Extended Pilot Scheme shall meet the following criteria:
 - (a) aged 60 or above;
 - (b) living in the community;
 - (c) assessed to be of mild impairment under a designated assessment tool (**Note 1**);
 - (d) waitlisting for the Integrated Home Care Services (Ordinary Cases) (IHCS(OC)) (**Note 2**); and
 - (e) with a monthly household income not exceeding a specified percentage of the relevant Median Monthly Domestic Household Income (MMDHI) (i.e. not exceeding 175% for one-person households and not exceeding 150% for two-or-more-person households) (**Note 3**) & (**Note 4**).

3. Application Procedures

- SWD will issue letters (together with an application form) for inviting applications from the elderly persons, who waitlisting for the IHCS(OC), through the IHCS Teams (Service Teams) participating in the Extended Pilot Scheme.
- Service teams will conduct assessment to the elderly persons who are interested to join the Extended Pilot Scheme. Upon being ascertained to have mild impairment, eligible elderly persons will be provided with information on service teams within their district of residence (please refer to **Annex 1** for a list of approved service providers) so that they can flexibly choose the service team and the service package most suitable to their actual needs. With the assistance of the service teams, completed application forms and copies of identity documents will be submitted, by post or by hand, to the CCF Team of the SWD for vetting.
- Eligible elderly persons are expected to receive service of the Extended Pilot Scheme from the service teams starting from December 2020.

4. Vetting of Applications

- Applications will be processed by the SWD on the basis of the information submitted by the applicants. Upon completion of the vetting procedures, the SWD will notify the applicants of the results in writing.

(April 2022)

- In making an application, the applicant is **not** required to submit relevant proof of income. The SWD will conduct random checks in the course of processing the application or releasing subsidy payment, and the relevant persons will be required to provide detailed information of their financial position together with relevant documents for verification.

5. Arrangement of Service and Payment of Subsidy for Services

- The CCF Team of the SWD will refer elderly persons to service teams of their choice, which will discuss with the elderly persons and draw up individualised care plans with service fees, and provide at the earliest possible the necessary support services such as meal and/or home services, which include personal care, simple nursing care, physical exercise, home-making (e.g. home cleaning), escort, purchase and delivery of daily necessities, etc.
- Payment of the subsidy will not be made directly by the SWD to the elderly beneficiaries. Elderly persons participating in the Extended Pilot Scheme are required to make co-payment with amounts determined on the basis of their household income. The Extended Pilot Scheme will adopt five co-payment categories on a sliding scale and the household income level of each category will be determined by the SWD with reference to the relevant MMDHI published by the Census & Statistics Department. After co-payment, all remaining value of the services will be paid by the CCF such that the less an elderly person can afford, the more subsidy he/she receives from the CCF. A co-payment table of the Extended Pilot Scheme is set out at **Annex 2**.
- Moreover, to provide more flexibility, elderly persons participating in the Pilot Scheme may choose to receive services on the basis of each meal or service hour according to their individual needs. A fee schedule for individual services broken down by co-payment category is set out at **Annex 3**.
- Applications under the Extended Pilot Scheme are made on a household basis with a specific upper limit of average monthly income for different household sizes. For the calculation of household income, please refer to the “Guide on Reporting Income” at **Annex 4**. The rate of subsidy will be determined by the SWD according to the monthly household income of the eligible elderly person in the three months prior to the submission of application.
- The SWD will verify the eligibility of the elderly persons for the subsidy on a regular basis. If an elderly beneficiary no longer meets the eligibility criteria (e.g. owing to changes in financial position or receipt of government-subsidised community care services for the elderly) during the period of subsidy payment, such payment will cease from the month following that in which they become ineligible. A new application may be made via the service teams if the eligibility criteria are met again before the end of the Extended Pilot Scheme.

6. Responsibilities of the Applicant

- Information provided by the applicant must be true, correct and complete. In case of any change of the relevant information, the applicant must notify the service team concerned or the CCF Team of the SWD as soon as possible. The applicant must provide detailed information for verification when the SWD conducts random checks on his/her case. Any amount verified as overpayment will have to be returned.

7. Enquiries

- Community Care Fund Team, Social Welfare Department
Address: Room 1007, 10/F
Wu Chung House
213 Queen's Road East
Wan Chai, Hong Kong
Telephone: 3422 3090
Fax: 3427 9890
Email: ccfenq@swd.gov.hk
Office hours: Monday to Friday from 9 am to 6 pm (lunch break from 1 pm to 2 pm)
(closed on public holidays)
- SWD hotline: 2343 2255
- SWD website: www.swd.gov.hk
- CCF website: www.communitycarefund.hk

Notes

- Note 1: Under the Pilot Scheme, the SWD has commissioned a consultant to formulate the Simplified and Standardised Assessment Tool, with a view to identifying elderly persons with mild impairment and their service needs. This assessment tool will continue to serve to identify elderly persons with mild impairment under the Extended Pilot Scheme.
- Note 2: Home-based IHCS, currently provided by a total of 61 IHCS teams across the territory, comprise IHCS(OC) and IHCS (Frail Cases) (IHCS(FC)). To apply for IHCS(FC), elderly persons must be assessed and recommended for Community Care Services or Residential Care Services under the Standardised Care Need Assessment Mechanism for Elderly Services (SCNAMES) of the SWD and in need of a range of care services. Elderly applicants for IHCS(OC) are not required to be assessed under SCNAMES. The scope of IHCS(OC) covers meal service and home services, which include personal care, simple nursing care, physical exercise, home-making (e.g. home cleaning), escort, purchase and delivery of daily necessities, etc.
- Note 3: The number of household member(s) include the applicant and his/her **father, mother, son(s), daughter(s), husband/wife** residing with the applicant in Hong Kong. Legally recognised adoptive parents/children or illegitimate children with proof of parentage are also included. Such household member(s) must be Hong Kong resident(s).
- Note 4: The monthly household income limit is set with reference to the relevant MMDHI published in the latest Quarterly Report on General Household Survey by the Census and Statistics Department. Monthly household income, which refers to the income of the applicant and household members residing with the applicant in Hong Kong as mentioned in Note 3, is determined by the average monthly income of the three months prior to the submission of application and includes the following items:
(i) Employment earnings: salary, double pay/leave pay, work allowance, bonuses/prize/commission/tip/contract gratuity, income from rendering services, business profits, etc.; and
(ii) Other income: contributions from children, financial assistance from relatives/friends, alimony, monthly pension/widow's and orphans' payments or pensions, investment profits, interest income from fixed deposits, dividends, rental income, etc.

For income not paid on a monthly basis, e.g. double pay, bonus, contract gratuity, etc., it should be apportioned over the period concerned.

Reportable income **excludes** employee's mandatory contributions to the Mandatory Provident Fund (MPF) scheme (i.e. the 5% mandatory contributions made by employees to an MPF scheme), financial assistance provided by the Government, charitable donations and subsidies from other assistance programmes under the CCF, etc.

Community Care Fund
Pilot Scheme on Home Care and Support for Elderly Persons with Mild Impairment
(Extended Pilot Scheme)
List of Integrated Home Care Services Teams of an Approved Service Provider

District	Agency Name	Service Unit Name	Address	Phone	Fax	Unit No.
Central & Western	St. James' Settlement	Central & Western Integrated Home Care Services Team	11/F, Sheung Wan Municipal Building, 345 Queen's Road Central, Hong Kong	2805 1256 2805 1257	2851 6557	HSMI1901
	Hong Kong Sheng Kung Hui Welfare Council Limited	i) Hong Kong Sheng Kung Hui St Luke's Settlement Integrated Home Care Services Team	i) Shop 4-5, G/F, Fortune Court, 10 Sai On Lane, Western District, Hong Kong	i) 2816 2534	i) 2548 2366	HSMI0901
ii) Hong Kong Sheng Kung Hui Western District Elderly Community Centre - Integrated Home Care Services Team		ii) Shop A-E, G/F, Hill Court, 28 Hill Road, Western District, Hong Kong	ii) 2818 3717	ii) 2818 5056		
Islands	Hong Kong Sheng Kung Hui Welfare Council Limited	Tung Chung Integrated Home Care Services Team	G/F, Fu Tung Shopping Centre, Tung Chung, Hong Kong	2525 1929	2109 0038	HSMI0902
Wan Chai	St. James' Settlement	i) Wan Chai Integrated Home Care Services Team	i) 1/F, 85 Stone Nullah Lane, Wan Chai, Hong Kong	i) 2831 3211	i) 2893 2587	HSMI1902
		ii) Causeway Bay Integrated Home Care Services Team	ii) G/F, The First Mansion, 78 Tung Lo Wan Road, Tai Hang, Hong Kong	ii) 2881 7844	ii) 2881 7346	
	Methodist Centre	Wan Chai Methodist Centre for the Seniors - Integrated Home Care Services	1/F, 211 Johnston Road, Wan Chai, Hong Kong	2527 4234	2834 2027	HSMI1201
Eastern	Hong Kong Society for the Aged (The)	Hong Kong East Integrated Home Care Services	Units 11-12, G/F, Yue Shun House, Yue Wan Estate, Chai Wan, Hong Kong	2889 3377	2889 3272	HSMI1001
	Tung Wah Group of Hospitals	Fong Shu Chuen Integrated Home Care Services Centre	1/F, TWGHs Fong Shu Chuen Social Service Building, 6 Po Man Street, Shau Kei Wan, Hong Kong	2967 8166	2915 3010	HSMI2001
	Methodist Epworth Village Community Centre, Social Welfare	i) Epworth Integrated Home Care Services (Siu Sai Wan Centre)	i) Units 5-8, G/F, Sui Fuk House, Siu Sai Wan Estate, Chai Wan, Hong Kong	i) 2556 2708	i) 2595 9416	HSMI1301
		ii) Epworth Integrated Home Care Services (Shaukeiwan Centre)	ii) Units 1-5, G/F, Metro Hermitage, 38 Hoi An Street, Shau Kei Wan, Hong Kong	ii) 2896 2078	ii) 2896 5432	
	Hong Kong Family Welfare Society	Oi Tung Service Centre	Unit 101, 1/F, Oi Sin House, Oi Tung Estate, Shau Kei Wan, Hong Kong	2564 7555	2564 7486	HSMI0801
Hong Kong Young Women's Christian Association	Ming Yue District Elderly Community Centre Integrated Home Care Services Team (Eastern District)	G/F, Hong Shui House, Hong Tung Estate, No. 56 Lei King Road, Sai Wan Ho, Hong Kong	2676 7067	2967 1626	HSMI1101	
Southern	Aberdeen Kai-fong Welfare Association Social Service Centre	i) Integrated Home Care Services (Team I & II)	i) 2/F, 180B Aberdeen Main Road, Aberdeen, Hong Kong	i) 3550 5520	i) 2552 6719	HSMI0101
		ii) Integrated Home Care Services (Team III & IV)	ii) Shops 1-3, G/F, South Wave Court, 3 Shum Wan Road, Wong Chuk Hang, Hong Kong	ii) 2553 9499	ii) 2554 4404	

District	Agency Name	Service Unit Name	Address	Phone	Fax	Unit No.
Southern	Caritas - Hong Kong	i) Caritas Integrated Home Care Services - Wah Fu	i) Units 312-317, 3/F, Wah Tai House, Wah Fu Estate, Hong Kong	i) 2551 2481	i) 2550 0951	HSMI0301
		ii) Caritas Integrated Home Care Services - Tin Wan	ii) Units 1, 2 & 5, G/F, Tin Chak House, Tin Wan Estate, Aberdeen, Hong Kong	ii) 2550 7620	ii) 2814 7657	
Wong Tai Sin	Association for Engineering and Medical Volunteer Services	Integrated Home Care Services	No. 207-212, Podium Floor, Block 44, Shek Kip Mei Estate, Kowloon	2360 0803	2788 1194	HSMI0201
	Caritas - Hong Kong	i) Caritas Integrated Home Care Services - Tsz Wan Shan	i) G/F, Wing B, Ching On House, Tsz Ching Estate, Tsz Wan Shan, Kowloon	i) 2328 3041	i) 2327 2998	HSMI0302
		ii) Caritas Integrated Home Care Services - Diamond Hill	ii) Units 19, 21 & 22, G/F, Pik Fung House, Fung Tak Estate, Diamond Hill, Kowloon	ii) 2320 4433	ii) 2320 5300	
	Christian Family Service Centre	Wong Tai Sin Integrated Home Care Services	i) Units 23-26, G/F, Hing Tung House, Tung Tau Estate, Wong Tai Sin, Kowloon ii) Unit A, 1/F, Kai Tak Garden Phase II, 121 Choi Hung Road, Wong Tai Sin, Kowloon	2706 6732	2716 9670	HSMI0401
	Neighbourhood Advice-Action Council (The)	Wong Tai Sin District Integrated Home Care Services Centre	G01, Wang Yiu House, Wang Tau Hom Estate, Wong Tai Sin, Kowloon	2794 9325	2794 9365	HSMI1501
	Hong Kong Sheng Kung Hui Welfare Council Limited	Wong Tai Sin Integrated Home Care Services	Unit 119-122, G/F, Yung Yuen House, Chuk Yuen (North) Estate, Wong Tai Sin, Kowloon	2320 3850	2320 3983	HSMI0903
Yang Memorial Methodist Social Service	Choi Hung Integrated Home Care Services	Room 106-115, G/F, Kam Hon House, Choi Hung Estate, Kowloon	2326 1331	2329 6758	HSMI2301	
Sai Kung	Caritas - Hong Kong	i) Caritas Integrated Home Care Services - Sai Kung	i) Unit 208-210, Pik Lam House, Tsui Lam Estate, Tseung Kwan O, Kowloon	i) 2792 9289	i) 2701 9190	HSMI0303
		ii) Caritas Integrated Home Care Services - Tseung Kwan O	ii) Unit 208-210, Pik Lam House, Tsui Lam Estate, Tseung Kwan O, Kowloon	ii) 2792 9289	ii) 2701 9190	
	Hong Kong Family Welfare Society	Kin Ming Service Centre	Unit 1, Podium 1, Choi Ming Shopping Centre, Kin Ming Estate, Tseung Kwan O, Kowloon	2791 7230	2791 0091	HSMI0802
Kwun Tong	Christian Family Service Centre	i) Kwun Tong Integrated Home Care Services	i) Room 703, 7/F, 3 Tsui Ping Road, Kwun Tong, Kowloon	i) 2758 8023	i) 2357 4208	HSMI0402
		ii) Lam Tin Integrated Home Care Services	ii) G/F, Wing B & C, Kai Wong House, Kai Tin Estate, Lam Tin, Kowloon	ii) 2727 5315	ii) 2379 9854	
	Hong Kong Christian Service	Wan Hon Integrated Home Care Services Team	Unit 4, G/F, Hon Pak House, Wan Hon Estate, Wan Hon Street, Kwun Tong, Kowloon	3590 8856	3590 8986	HSMI0601
Hong Kong Family Welfare Society	i) Shun On Service Centre	ii) Ngau Tau Kok Service Centre	i) Units 1-4, 9-12, G/F, On Yat House, Shun On Estate, Kwun Tong, Kowloon	i) 2793 1670	i) 2387 0320	HSMI0803
			ii) G/F, Units 141-150, Chin Wah House, Lok Wah Estate, Ngau Tau Kok, Kowloon	ii) 2796 4880	ii) 2756 4948	

District	Agency Name	Service Unit Name	Address	Phone	Fax	Unit No.
Yau Tsim Mong	Yang Memorial Methodist Social Service	Yau Mong Integrated Home Care Services	1/F, 54 Waterloo Road, Kowloon	2251 0818	2770 2730	HSMI2302
	Mongkok Kai-Fong Association Limited (The)	Chan Hing Social Service Centre - Integrated Home Care Services Team	45 Fuk Tsuen Street, Tai Kok Tsui, Kowloon	2395 3107	3427 3299	HSMI1401
Kowloon City	Tung Wah Group of Hospitals	Wong Cho Tong District Elderly Community Centre - Integrated Home Care Services Team	G/F, Wong Cho Tong Social Service Building, 39 Sheung Shing Street, Ho Man Tin, Kowloon	2712 9209	2712 9850	HSMI2002
	Hong Kong Sheng Kung Hui Welfare Council Limited	Hong Kong Sheng Kung Hui Kowloon City Integrated Home Care Services: i) Sheng Kung Hui Holy Carpenter Church Hung Hom Integrated Home Care Services Team ii) Sheng Kung Hui Holy Carpenter Church Kowloon City Integrated Home Care Services Team iii) Hong Kong Sheng Kung Hui Hok Yuen Integrated Home Care Services Team iv) Hong Kong Sheng Kung Hui Lok Man Integrated Home Care Services Team v) Hong Kong Sheng Kung Hui Lok Man Alice Kwok Integrated Service Centre - Integrated Home Care Services Team	i) Basement 1/F, No.1 Dyer Avenue, Hung Hom, Kowloon	i) 2362 0301	i) 2356 1997	HSMI0904
			ii) Room 117-119, G/F, Rose House, Ma Tau Wai Tsuen, To Ka Wan, Kowloon	ii) 2712 2666	ii) 2768 8606	
			iii) Shop No. 8, G/F, Wing Fai Mansion, 52 Wing Kwong Street, Kowloon City, Kowloon	iii) 2142 1001	iii) 21421722	
			iv) Shop No. 2 & 4-5, G/F, Tak Lee Court, 10 Ko Shan Road, To Kwa Wan, Kowloon	iv) 2363 7310	iv) 2766 1496	
v) Shop No. 2 & 4-5, G/F, Tak Lee Court, 10 Ko Shan Road, To Kwa Wan, Kowloon			v) 2363 7310	v) 2766 1496		
Hong Kong Young Women's Christian Association	Kowloon City Integrated Home Care Services Team	G/F, Low Block, Chun Seen Mei Chuen, Fu Ning Street, Kowloon City, Kowloon	2712 0701	2714 9564	HSMI1102	
Sham Shui Po	Hong Kong Young Women's Christian Association	Sham Shui Po Integrated Home Care Services Team	Room 314, Podium Level, Lai Lan House, Lai Kok Estate, Cheung Sha Wan, Kowloon	2725 7702	2725 7798	HSMI1103
	Hong Kong Christian Service	Sham Shui Po Integrated Home Care Services Team	i) 207-210, Block 24, Shek Kip Mei Estate, Sham Shui Po, Kowloon	i) 2776 5712	i) 2776 0028	HSMI0602
			ii) Unit No. 1, G/F, On Tin House, Pak Tin Estate, Kowloon	ii) 3586 0036	ii) 2776 1129	
	Hong Kong Family Welfare Society	Lai Kok Service Centre	129, G/F, Lai Kuk House, Lai Kok Estate, Cheung Sha Wan, Kowloon	2361 8212	2728 7340	HSMI0804
	Caritas - Hong Kong	Caritas Integrated Home Care Services - Sham Shui Po	G/F, No. 5-10, Nam Yiu House, Nam Shan Estate, Kowloon	2776 8884	2778 3971	HSMI0304
	Sik Sik Yuen	Ho Kin District Community Centre for Senior Citizens - Integrated Home Care Services	G/F, Wing Kit House, Wing Cheong Estate, Sham Shui Po, Kowloon	2725 4875	2386 2575	HSMI1801
	Neighbourhood Advice-Action Council (The)	Sham Shui Po District Elderly Community Centre - Integrated Home Care Services	1/F, Ancillary Facilities Block, Shek Kip Mei Estate, Sham Shui Po, Kowloon	2784 7440	2784 7439	HSMI1502

District	Agency Name	Service Unit Name	Address	Phone	Fax	Unit No.
Sham Shui Po	Hong Kong Sheng Kung Hui Welfare Council Limited	Sham Shui Po Integrated Home Care Services Team	Unit 10-11, G/F, Tung Fai House, Tai Hang Tung Estate, Kowloon	3755 4858	3755 4862	HSMI0905
Sha Tin	Caritas - Hong Kong	i) Caritas Integrated Home Care Services - Sha Tin	i) Room 20L8, 23-25, Man Lai Road, Shatin, New Territories	i) 2691 7174	i) 2609 2276	HSMI0305
		ii) Caritas Integrated Home Care Services - Lung Hang	ii) Room 111-116, Wai Sam House, Lung Hang Estate, Shatin, New Territories	ii) 2681 1111	ii) 2681 1180	
	Evangelical Lutheran Church Social Service - Hong Kong	Sha Tin Caring Centre Integrated Home Care Services	341-360, 3/F, Shek Yuk House, Chun Shek Estate, Shatin, New Territories	2698 4366	2695 7588	HSMI0501
	Tung Wah Group of Hospitals	i) Wilson T.S. Wang District Elderly Community Centre - Integrated Home Care Services	i) Unit 1-8, G/F, Green Heron House, Sha Kok Estate, Shatin, New Territories	i) 2647 2711	i) 2648 8670	HSMI2003
ii) Lim Por Yen Integrated Home Care Services Centre		ii) Unit 133-136, G/F, Block C, Herring Gull House, Sha Kok Estate, Shatin, New Territories	ii) 2648 2728	ii) 2648 4841		
	Hong Kong Children and Youth Services	Sha Tin Integrated Home Care Services	Unit 2, G2, Lee Hing House, Lee On Estate, Ma On Shan, Shatin, New Territories	2640 1008	2683 5345	HSMI2401
Tai Po	Salvation Army (The)	Tai Po Integrated Home Care Services cum Day Care Centre for Senior Citizens	G/F, Wing A, Heng Yiu House, Fu Heng Estate, Tai Po, New Territories	2653 6619	2653 1351	HSMI1701
	United Christian Nethersole Community Health Service	Integrated Home Care Services Team	B103-104, G/F, Kwong Shung House, Kwong Fuk Estate, Tai Po, New Territories	2651 0919	2651 2161	HSMI2101
North	Caritas - Hong Kong	Caritas Integrated Home Care Services - North District	Units 101-103, G/F, Tin Hor House, Tin Ping Estate, Sheung Shui, New Territories	2674 4813	2671 1321	HSMI0306
	Hong Kong Evangelical Church Social Service Limited	Bradbury Sheung Shui Family Centre Integrated Home Care Services Team	Units 112-114, Ping Ching House, Tai Ping Estate, Sheung Shui, New Territories	2672 4160	2670 8985	HSMI0701
	Hong Kong Young Women's Christian Association	Ellen Li District Elderly Community Centre - Integrated Home Care Services Team	1/F, Fanling South Government Complex, No.7, Wo Ming Lane, Fanling, N.T.	2676 2525	2682 0408	HSMI1104
Yuen Long	Caritas - Hong Kong	Caritas Integrated Home Care Services - Yuen Long	1/F, Hung Fook Building, 7, Kik Yeung Road, Yuen Long, New Territories	2442 3430	2443 2081	HSMI0307
	Neighbourhood Advice-Action Council (The)	Yuen Long District Integrated Home Care Services Centre	Room 201-203, Yuet Ping House, Long Ping Estate, Yuen Long, New Territories	2446 5940	2470 9223	HSMI1503
	Pok Oi Hospital	Mrs. Wong Tung Yuen District Elderly Community Centre Integrated Home Care Services Team	G/F, Shops 6-11, Wai Fat Building, 5 Fung Cheung Road, Yuen Long, New Territories	2476 2227	2476 9303	HSMI1601
	Yan Oi Tong	Yuen Long Integrated Home Care Services:	i) Pang Hung Cheung Yuen Long Integrated Home Care Services Centre	i) G/F, Wing A, Yiu Lung House, Tin Yiu Estate, Tin Shui Wai, New Territories	i) 2443 1333	i) 2445 4767
ii) Tin Ka Ping Yuen Long Integrated Home Care Services Centre			ii) Units 25-28, G/F, Yee Fung Garden, 38 Ma Tin Road, Yuen Long, New Territories	ii) 2475 5293	ii) 2475 6321	

District	Agency Name	Service Unit Name	Address	Phone	Fax	Unit No.
Tsuen Wan	Hong Kong Society for the Aged (The)	Tsuen Kwai Tsing Integrated Home Care Services (Tsuen Wan)	G/F, Fu Yat House, Tai Wo Hau Estate, Kwai Chung, New Territories	2425 1282	2421 3649	HSMI1002
	Hong Kong Family Welfare Society	Cheung Shan Service Centre	27-30, G/F, Sau Shan House, Cheung Shan Estate, Tsuen Wan, New Territories	2411 3052	2413 1497	HSMI0805
Kwai Tsing	Hong Kong Family Welfare Society	i) Kwai Fong Service Centre	i) Rm 106, G/F, Kwai Yan House, Kwai Fong Estate, Kwai Chung, New Territories	i) 2426 9666	i) 2776 2131	HSMI0806
		ii) Cheung Hang Service Centre	ii) G/F, Hang Yip House, Cheung Hang Estate, Tsing Yi, New Territories	ii) 2436 9090	ii) 2436 3661	
		iii) Tivoli Service Centre	iii) 009, Commercial Premises, Tivoli Garden, 75 Tsing King Road, Tsing Yi, New Territories	iii) 2436 1413	iii) 2495 0790	
	Hong Kong Society for the Aged (The)	Tsuen Kwai Tsing Integrated Home Care Services (Kwai Tsing)	G/F, Fu Yat House, Tai Wo Hau Estate, Kwai Chung, New Territories	2425 1282	2421 3649	HSMI1003
	Hong Kong Sheng Kung Hui Welfare Council Limited	Hong Kong Sheng Kung Hui Lady MacLehose Centre Integrated Home Care Services Team	i) Unit A, 1/F, No. 402-406 Castle Peak Road, 20 Shek Man Path, Kwai Chung, New Territories ii) G/F, Shek On House, Shek Lei Estate, Kwai Chung, New Territories	i) 2423 5966 ii) 2423 5966	i) 2481 2938 ii) 2481 2938	HSMI0906
Tuen Mun	Yan Oi Tong	Tuen Mun Integrated Home Care Services: i) Tuen Mun Lion Club Integrated Home Care Services Centre ii) Tin Ka Ping Tuen Mun Integrated Home Care Services Centre	i) Units 18-19, G/F, Leung Chi House, Leung King Estate, Tuen Mun, New Territories ii) Units 1C9-1C10, G/F, Richland Garden, 138 Wu Chui Road, Tuen Mun, New Territories	i) 2461 0388 ii) 2457 8234	i) 2461 0537 ii) 2458 1435	
	Neighbourhood Advice-Action Council (The)	Tuen Mun District Integrated Home Care Services Centre	i) No. 106-108, G/F, Oi Tak House, Yau Oi Estate, Tuen Mun, New Territories ii) Units G07-G08, G/F, Tin Lok House, Tin King Estate, Tuen Mun, New Territories iii) Unit No. 128-130, G/F, Ting Lung House, On Ting Estate, Tuen Mun, New Territories	i) 2455 5930 ii) 2359 9251 iii) 2466 6472	i) 2458 7121 ii) 2469 3913 iii) 2464 8339	HSMI1504

**Community Care Fund
Pilot Scheme on Home Care and Support for Elderly Persons with Mild Impairment
(Extended Pilot Scheme)
Fee Schedule for Individual Services Broken Down by Co-payment Category
(with effect from 1.4.2022)**

Co-payment Category ^{Note 1}	I (Designated for CSSA recipients) ^{Note 2}	II	III	IV	V
Household size ^{Note 3}	CSSA recipients	75% of relevant MMDHI	> 75% - 100% of relevant MMDHI	> 100% - 150% of relevant MMDHI	> 150% - 175% of relevant MMDHI
1		≤\$6,750	\$6,751 - \$9,000	\$9,001 - \$13,500	\$13,501 - \$15,750
Household size ^{Note 3}		50% of relevant MMDHI	> 50% - 75% of relevant MMDHI	> 75% - 125% of relevant MMDHI	> 125% - 150% of relevant MMDHI
2		≤\$10,000	\$10,001 - \$15,000	\$15,001 - \$25,000	\$25,001 - \$30,000
3		≤\$15,550	\$15,551 - \$23,325	\$23,326 - \$38,875	\$38,876 - \$46,650
4		≤\$21,300	\$21,301 - \$31,950	\$31,951 - \$53,250	\$53,251 - \$63,900
5		≤\$29,000	\$29,001 - \$43,500	\$43,501 - \$72,500	\$72,501 - \$87,000
6 or above		≤\$28,300	\$28,301 - \$42,450	\$42,451 - \$70,750	\$70,751 - \$84,900
Meal service (per meal)		\$10.2	\$16	\$19	\$23.6
Home services ^{Note 4} (per service hour)	\$0	\$12	\$19	\$30	\$39

Note 1 For Categories I to III, service fees per meal and per service hour are set with reference to the fee charging on individual service items of the Integrated Home Care Services.

Note 2 Category I is designated for CSSA recipients. They will not be required to apply for reimbursement of service fees from the Social Security Field Units under the SWD.

Note 3 The corresponding figures are determined on the basis of relevant MMDHI published in the Quarterly Report on General Household Survey for the third quarter of 2021.

Note 4 Home services include personal care, simple nursing care, physical exercise, home-making, escort, home safety assessment and health management, purchase and delivery of daily necessities, as well as other services such as support to carers of service users, etc.

**Community Care Fund
Pilot Scheme on Home Care and Support for Elderly Persons with Mild Impairment
(Extended Pilot Scheme)
Guide on Reporting Income**

I. Income reportable period:

Monthly household income refers to the average monthly income of the applicant and the household member(s) residing with him/her in Hong Kong (please refer to the **Brief** for the definition of household members) of the three months prior to the submission of application. For example, if an applicant submits his/her application in January 2021, the actual income received by the applicant and the household member(s) residing with him/her in Hong Kong (who must be Hong Kong resident(s)) from October to December 2020 must be counted as household income. Income received outside the reportable period will be excluded. Examples of reportable period are set out below:

Month of application submission	January 2021	February 2021	March 2021
Income reportable period	1 October to 31 December 2020	1 November 2020 to 31 January 2021	1 December 2020 to 28 February 2021

II. Reportable income:

1. Employment earnings: salary, double pay/leave pay, work allowance, bonuses/prize/commission/tip/contract gratuity, income from rendering services, business profits, etc.; and
2. Other income: contributions from children, financial assistance from relatives/friends, alimony, monthly pension/widows' and orphans' payments or pensions, investment profits, interest income from fixed deposits, dividends, rental income, etc.

For income not paid on a monthly basis, e.g. double pay, bonus, contract gratuity, etc., it should be apportioned over the period concerned.

Reportable income **excludes** employee's mandatory contributions to the Mandatory Provident Fund (MPF) scheme (i.e. the 5% mandatory contributions made by employees to an MPF scheme), financial assistance provided by the Government, charitable donations and subsidies from other assistance programmes under the CCF, etc.

III. Calculation of income:

1. **Regular monthly income:** the average income for the three months prior to the submission of application is calculated by dividing the total income received in the 3-month reportable period by 3.
2. **Regular periodic income/irregular income:** the income received within one of the months during the reportable period is calculated by dividing the total income received by length of the period covered. Income received outside the above period is not counted.
3. Income in foreign currency is calculated at the exchange rate of the currency to Hong Kong Dollars prevailing on the date of receipt of such income.

IV. Examples of income calculation:

The applicant, CHAN Tai-man, resides with his wife, son and younger sister. As CHAN Tai-man's younger sister is not defined as a household member under the Extended Pilot Scheme, **the number of household members** of CHAN Tai-man, including himself and those residing with him in Hong Kong, is **3**.

Assuming that CHAN Tai-man submits his application on **15 January 2021**, the income **reportable period should be from October to December 2020**. The table below sets out the household income of CHAN Tai-man during the period:

	October 2020	November 2020	December 2020
Chan Tai-man	<ul style="list-style-type: none"> Full-year dividends of HK\$1,200 received from Company A Contribution of HK\$500 from children/relatives living apart 	<ul style="list-style-type: none"> Half-yearly interest payment of RMB ¥1,000 received from Renminbi fixed deposit Contribution of HK\$500 from children/relatives living apart 	<ul style="list-style-type: none"> Contribution of HK\$500 from children/relatives living apart
	<p>Average monthly income = dividend income (average monthly value of dividends from Company A) + fixed deposit income (average monthly value of interest payments from Renminbi fixed deposit) + monthly contribution of HK\$500 from children/relatives living apart = $(\text{HK}\\$1,200 \div 12) + [\text{interest from Renminbi fixed deposit RMB } \text{¥}1,000 \times 1.2 \text{ (assuming an exchange rate of RMB } \text{¥}1 = \text{HK}\\$1.2 \text{ on the day of receipt)} \div 6] + [(\text{HK}\\$500 + \text{HK}\\$500 + \text{HK}\\$500) \div 3]$ = HK\$100 + HK\$200 + HK\$500 = <u>HK\$800</u></p>		
Wife	<ul style="list-style-type: none"> Rental income: HK\$1,500 	<ul style="list-style-type: none"> Rental income: HK\$1,500 	<ul style="list-style-type: none"> Rental income: HK\$1,500 Profit of HK\$2,400 from selling shares of Company B
	<p>Average monthly income = average monthly rental income + average monthly value of profit from selling shares of company B = $[(\text{HK}\\$1,500 + \text{HK}\\$1,500 + \text{HK}\\$1,500) \div 3] + (\text{HK}\\$2,400 \div 3)$ = HK\$1,500 + HK\$800 = <u>HK\$2,300</u></p>		
Son	<ul style="list-style-type: none"> Full-time salary: HK\$8,500 	<ul style="list-style-type: none"> Full-time salary: HK\$7,700; Year-end bonus: HK\$6,000 	<ul style="list-style-type: none"> Full-time salary: HK\$0
	<p>Average monthly income = average monthly value of salary + average monthly value of year-end bonus = $[(\text{HK}\\$8,500 + \text{HK}\\$7,700 + \text{HK}\\$0) \div 3] + (\text{HK}\\$6,000 \div 12)$ = HK\$5,400 + HK\$500 = <u>HK\$5,900</u></p>		

Total average monthly income of applicant Chan Tai-man and the household members residing with him:

= average monthly income of Chan Tai-man (\$800) + average monthly income of his wife (\$2,300) + average monthly income of his son (\$5,900)
 = **HK\$9,000**

Note: The SWD will conduct random checks in the course of processing the application or releasing subsidy payment. The applicant must **retain** all relevant supporting documents (including detailed information/proof of income of the applicant and his/her household members residing with him/her in Hong Kong for the three months prior to the month of submission of application) for the purpose of comprehensive assessment. If the applicant cannot provide the SWD with the required information for verification, the SWD shall have the right to disqualify the applicant and/or request the applicant's full or partial repayment of the subsidy. Any deliberate provision of false information or omission of information in order to obtain the subsidy under the Extended Pilot Scheme by deception is a criminal offence. In addition to rendering himself/herself ineligible for the subsidy under the Extended Pilot Scheme, the applicant is liable to prosecution and, on conviction, imprisonment for a maximum of 14 years under the Theft Ordinance (Cap. 210).