





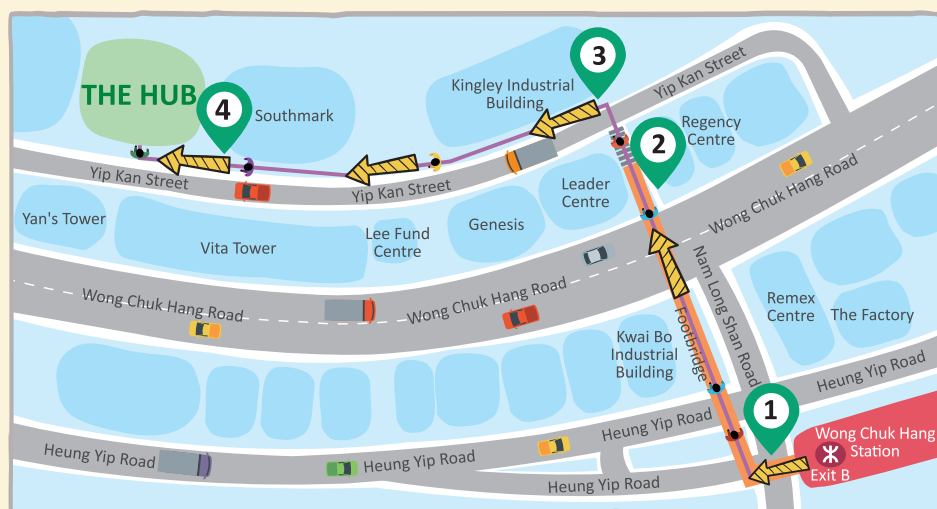






Enquiries & Application

Interested parties are welcomed to contact the SNT Office of the SWD, the contact information as follows:

-  Address: Unit 201, 2/F, THE HUB, 23 Yip Kan Street, Wong Chuk Hang, Hong Kong (✳ Exit B of MTR Wong Chuk Hang Station)
-  Telephone: 2116 5308
-  Fax: 2117 1451
-  Email: sntoenq@swd.gov.hk
-  Website: https://www.swd.gov.hk/en/index/site_pubsvc/page_rehab/sub_listofserv/id_snto/
-  Opening hours: Monday to Friday:
8:45 am to 1:00 pm; 2:00 pm to 6:00 pm
Closed on Saturdays, Sundays and public holidays



-  Take the footbridge at Exit B of Wong Chuk Hang Station, turn right and walk straight to the end of it
-  At the end of the footbridge, take the escalator or walk downstairs to the ground level of Yip Kan Street
-  Cross the street, then turn left and walk along Yip Kan Street
-  Walk past the Southmark and the entrance of THE HUB is on your right



Special Needs Trust

Service Objectives

The Special Needs Trust (SNT) is set up for parents/relatives (the Settlor) of a person with special needs to entrust the Director of Social Welfare Incorporated as the Trustee to manage their assets in the form of a trust for their children/family members who lack self-care capability (the Beneficiary), so that the long-term care plan prepared for their children/family members while the Settlor is alive will be implemented by a specified individual or institutional carer after their passing away.

Eligibility

Who is the Beneficiary under the SNT?

1. A person with intellectual disability (including Down's syndrome), mental disorder or autism; and
2. A Hong Kong permanent resident who ordinarily resides in Hong Kong.

Who is eligible to act as the Settlor under the SNT?

1. A parent or relative of a person with special needs;
2. Aged 18 or above;
3. Not an undischarged bankrupt at the time of signing the Deed of Trust; and
4. A Hong Kong permanent resident.

Parents/relatives (the Settlor) participating in the SNT are required to sign a Deed of Trust with the SWD while they are alive, submit a Letter of Intent and a Care Plan for the Beneficiary, and specify the future individual or institutional carer(s) of the Beneficiary. The Settlor is also required to make a Will giving instructions on the transfer of funds to the SNT after their death.

Who can become carers under the SNT?

1. An individual or institution specified by the Settlor in a Letter of Intent to be responsible for implementing the care plan; and
2. When appointing a carer, the Settlor should ensure that carer is willing and able to perform the carer role and will promote the best interest of the Beneficiary.



Duties of the SNT Office

1. Handle administrative issues directly related to the SNT, including the setting up, activation, administration and termination of SNT accounts;
2. Provide settlors, beneficiaries, carers and other relevant parties with information and advice on their care plans as required, including the review of the implementation of care plans on a regular basis;
3. Pool funds from different SNT trust accounts for management and investment as well as disburse trust funds to the carer for the welfare and benefit of the Beneficiary; and
4. Refer cases when the Beneficiary has other welfare needs to relevant service units for follow-up.

Annual Fee



After the trust account is activated, the Trustee will charge an annual fee at a flat rate. The amount of the annual fee will be published on the SWD homepage.