

For filing by the RCHE/RCHD

**List of RCHE and RCHD Staff Pending Completion of  
 a COVID-19 Vaccination Course (Round \_\_\_)**

(Page no. \_\_)

Name of the RCHE/RCHD: \_\_\_\_\_

The following persons who are employed by and on duty at the premises of the aforementioned RCHE/RCHD, and those (including full-time, part-time and relief staff) who provide services to residents of the RCHE/RCHD through a hire-of-service contract with the RCHE/RCHD have received the first dose of COVID-19 vaccine pending completion of a COVID-19 vaccination course<sup>1</sup>.

	Name	Post	Date Receiving the 1 <sup>st</sup> dose of COVID-19 vaccine	Date of Completion of the COVID-19 Vaccination Course <sup>2</sup>
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

<sup>1</sup> Regarding the conditions for the completion of the COVID-19 vaccination, RCHEs/RCHDs should act according to the provisions stipulated in the latest correspondences and their annexes issued by the Social Welfare Department to all RCHEs/RCHDs concerning “compulsory testing for staff members of RCHEs and RCHDs” or the “implementation of ‘vaccine pass’ in RCHEs and RCHDs”.

<sup>2</sup> Staff members of RCHEs/RCHDs who received the first dose of COVID-19 vaccine should complete the COVID-19 vaccination before a specified date. RCHEs/RCHDs should act according to the provisions stipulated in the latest correspondences and their annexes issued by the Social Welfare Department to all RCHEs/RCHDs concerning “compulsory testing for staff members of RCHEs and RCHDs” or the “implementation of ‘vaccine pass’ in RCHEs and RCHDs”.