

## Schedule of Accommodation

Project No. / Description : Refuge Centre for Women (40 places)  
 Department : Social Welfare Department

Item No.	Description	No. of Rooms / Persons / F&E Items	Unit Area (m <sup>2</sup> in NOFA)	Air Conditioning	Area (m <sup>2</sup> in NOFA)		Remarks/ Special Requirement
					Cellular Office	Open Plan	
1	Cellular Room Officer-in-charge Office	1	7.7	Yes	7.7		To accommodate: One ASWO (5.8 m <sup>2</sup> ) One Safe (1 m <sup>2</sup> ) Half of [One Cabinet (0.8 m <sup>2</sup> ) + One visitor chair (1 m <sup>2</sup> )]
2	Open Plan General Office	9	-	Yes		36.0	To accommodate: One SWA (5.1 m <sup>2</sup> ) Five WW (5 x 5.1 = 25.5 m <sup>2</sup> ) One Fax machine (1.0 m <sup>2</sup> ) One Photocopier (2.0 m <sup>2</sup> ) Three Filing Cabinets (3 x 0.8 = 2.4 m <sup>2</sup> )
3	Cellular Room Reception Area	1	5.0	No	5.0		Adjacent to the General Office.
4	TV/ Common Room	20	1.0	Yes	20.0		1m <sup>2</sup> per capita for 50% of the planned capacity (preferably adjacent to Dining Area for better space utilisation).
5	Dining Area	20	1.0	Yes	20.0		1m <sup>2</sup> per capita for 50% of the planned capacity (preferably adjacent to TV/Common Room for better space utilisation).
6	Dormitory/ Living Units	40	5.0	Yes	200.0		5m <sup>2</sup> per capita of the planned capacity (separate rooms for living units, each preferably for 6-9 persons).
7	Staff Dormitory	2	3.5	Yes	7.0		3.5m <sup>2</sup> per capita.
8	Interview Room	2	-	Yes	6.5		Existing provision is considered appropriate.
9	Play cum Activity Room	20	-	Yes	25.0		1m <sup>2</sup> per capita for 50% of the planned capacity plus play area for children.
10	Kitchen	-	25.0	No	25.0		Residents have to prepare their own meals. Space for storage of seasonings for individual resident is required.
11	Kitchen Store	-	5.0	No	5.0		Existing provision is considered appropriate.
12	Laundry Area	-	15.0	No	15.0		Existing provision is considered appropriate.
13	General Store	-	15.0	No	15.0		Additional space for storage of spare items.
	Others						
14	Staff Toilet	-	NA	No	as appro	as appro	One for male and one for female and combined with shower facility.
15	Toilet/ Shower Room	-	NA	No	as appro	as appro	One set each for male and female resident, or separately attached to each living unit/ to be shared among living units.
<b>Total area (in NOFA)</b>					<b>387.2 (say 388)</b>		

NOFA: Net Operational Floor Area