

## Schedule of Accommodation

Project No. / Description : Design standard for Residential Child Care Centre [Capacity: 96 (48 places for aged 0 to below 2 and 48 places for aged 2 to below 6)]  
 Department : Social Welfare Department

| Item No.  | Description   | No. of Rooms / Persons/ | Unit Area (m <sup>2</sup> in NOFA) | Area (m <sup>2</sup> in NOFA) |           | Air-conditioning | Remarks/ Special Requirement  |
|---|---|-------------------------|------------------------------------|-------------------------------|-----------|------------------|---|
|   |   |                         |                                    | Cellular Office               | Open Plan |                  |   |
| <b>Part I : Space Provision for Staff in Office Accommodation</b> |   |                         |                                    |                               |           |                  |   |
| 1   | <b>Cellular Office</b><br>Supervisor's Room                   | 1                       | 7.4                                | 7.4                           |           | Yes              | - Single office with standard space provision of 1 Child Care Supervisor as centre-in-charge with 1 cabinet and 1 visitor chair (i.e. 6.6 m <sup>2</sup> ).<br>- One filing cabinet (0.8m <sup>2</sup> ) (for keeping the personal/ confidential records of children)   |
| 2   | <b>Open Plan</b><br>Office/Staff Room                         | 1                       | 53.4                               |                               | 53.4      | Yes              | <b>Staff (43.2m<sup>2</sup>)</b><br>- 1 Social Welfare Assistant (@ 5.1m <sup>2</sup> ) = 5.1m <sup>2</sup><br>- 17 Senior Child Care Worker/Child Care Worker (@2m <sup>2</sup> ) = 34m <sup>2</sup><br>- 1 Clerical Assistant (@4.1m <sup>2</sup> ) = 4.1m <sup>2</sup><br><b>Ancillary area (10.2m<sup>2</sup>)</b><br>- 6 filing cabinets (@0.8m <sup>2</sup> ) = 4.8m <sup>2</sup> (for keeping the personal/confidential records of children)<br>- 3 cupboards (@0.8m <sup>2</sup> ) = 2.4m <sup>2</sup> (for storing teaching aids)<br>- 1 fax machine (@1m <sup>2</sup> ) = 1m <sup>2</sup><br>- 1 Photocopying machine (@2m <sup>2</sup> ) = 2m <sup>2</sup> |
| <b>Part II : Space Provision for Ancillary Facilities</b>         |   |                         |                                    |                               |           |                  |   |
| 3   | <b>Cellular Room</b><br>Dormitory                             | 96                      | 2.0 - 3.0                          | 245.0                         |           | Yes              | - 48 infants (aged below 2) (@2 m <sup>2</sup> ) = 96 m <sup>2</sup><br>- 48 children (aged 2 to below 6) (@3 m <sup>2</sup> ) = 144 m <sup>2</sup><br>- 2 Nappy changing area (@2.5 m <sup>2</sup> ) = 5 m <sup>2</sup>  |
| 4   | Playroom/Music Room   | 36                      | -                                  | 50.0                          |           | Yes              | - One playroom of 50m <sup>2</sup> for 36 children  |
| 5   | Small Group Tuition Room                                      | 18                      | 2.0                                | 36.0                          |           | Yes              | - For conducting group sessions for children with developmental needs.<br>- To accommodate 18 service users (each room)   |
| 6   | Sick/Isolation Room cum Nurse Station                         | 18                      | 2.0 - 3.0                          | 51.4                          |           | Yes              | - Nurse Station (6.4m <sup>2</sup> )<br>- 2 rooms for sick children and 1 rooms for isolating the newly admitted children [9 infants (aged below 2) and 9 children (aged 2 to below 6)] (2m <sup>2</sup> x 9 + 3m <sup>2</sup> x 9)]  |
| 7   | Laundry   | -                       | -                                  | 25.0                          |           | No               | - For installation of 1 no. industrial type washing machine, 1 no. industrial type drying machine and drying racks, 1 no. laundry sink, 1 no. stop sink and floor drain.<br>- Washing area for cleaning stacking beds   |
| 8   | Store   | -                       | -                                  | 25.0                          |           | No               | -For storing beddings, blankets, play equipment and essential equipment for infants   |
| 9   | Milk Room   | -                       | -                                  | 10.0                          |           | No               | -For installation of 2 nos. stainless steel sinks with hot and cold water supply  |
| 10  | Kitchen   | -                       | -                                  | 28.0                          |           | No               |   |
| 11  | Food Store  | -                       | -                                  | 5.6                           |           | No               | -20% of kitchen area  |
| 12  | Staff Barrack Room  | 4                       | 3.5                                | 14.0                          |           | Yes              | - 3.5m <sup>2</sup> per night shift staff (SCCW/CCW, EN, WMII)<br>- To accommodate four staff   |
| 13  | Staff Changing Room   | 24                      | -                                  | 18.2                          |           | No               | - Changing area (@0.66m <sup>2</sup> ): to be used by 24 uniformed staff<br>- Locker space (@0.34m <sup>2</sup> ): for 7 supporting staff   |
| 14  | Interview/Therapy Room  | 3                       | 6.5                                | 19.5                          |           | Yes              | - 3 rooms (@6.5m <sup>2</sup> ) are provided for interviewing parents/carers, visiting children by parents/carers and conducting individual therapy and treatment for children with developmental problems.   |
| 15  | Babycare Room   | -                       | -                                  | As appropriate                |           | Yes              | - The provision of baby-care room is supported subject to technical feasibility and space availability in the building. The area of the baby-care room is subject to the design of works agent while it should be at no less than 5m <sup>2</sup> for serving a single user and no less than 12m <sup>2</sup> for serving multiple users, and it does not count towards NOFA.   |
| 16  | <b>Open Plan</b><br>Entrance/Reception/Health Inspection Area | -                       | -                                  |                               | 10.0      | Yes              | - For conducting health inspection on children upon arrival<br>- Waiting area   |
| 17  | Play cum Dining Area  | 48                      | 2.0 - 3.0                          |                               | 120.0     | Yes              | - 24 infants (aged below 2) (@2 m <sup>2</sup> ) = 48 m <sup>2</sup><br>- 24 children (aged 2 to below 6) (@3 m <sup>2</sup> ) = 72 m <sup>2</sup>  |
| 18  | Indoor Big Muscle Area  | 36                      | 2.0 - 3.0                          |                               | 96.0      | Yes              | - 12 infants (aged below 2) (@2 m <sup>2</sup> ) = 24 m <sup>2</sup><br>- 24 children (aged 2 to below 6) (@3 m <sup>2</sup> ) = 72 m <sup>2</sup>  |
| 19  | <b>Others</b><br>Children's Toilet/Infant's Toilet            | -                       | -                                  | As appropriate                |           | No               | - To be advised by architect  |
| 20  | Children Wash/Bathrooms                                       | -                       | -                                  | As appropriate                |           | No               | - To be advised by architect<br>- With 1 Nappy Changing area (@2.5 m <sup>2</sup> )   |
| 21  | Attached Toilet/Bath for Sick/Isolation Room                  | -                       | -                                  | As appropriate                |           | No               | - To be advised by architect<br>- With 1 Nappy Changing area (@2.5 m <sup>2</sup> )   |
| 22  | Staff Toilet  | -                       | -                                  | As appropriate                |           | No               | - To be advised by architect  |
| 23  | Attached toilet for Staff Barrack room                        | -                       | -                                  | As appropriate                |           | No               | - With shower facilities  |
| 24  | Accessible Toilet   | -                       | -                                  | As appropriate                |           | No               | - To be advised by architect  |
| 25  | Cleaning Store  | -                       | -                                  | As appropriate                |           | No               | - To be advised by architect  |
| <b>Total area (in NOFA)</b>                                       |   |                         |                                    | <b>814.5</b>                  |           |                  |   |

NOFA: Net Operational Floor Area