

Schedule of Accommodation

Description: Design standard for a 96-place Residential Child Care Centre [Capacity: 96 (48 places for aged 0 to below 2 and 48 places for aged 2 to below 6)]

Bureau / Department: Social Welfare Department

Item No.	Description		Quantity (no. of rooms / persons / items)	Unit Area (m ² in NOFA)	Area (m ² in NOFA)		Remarks / Special Requirement
					Cellular Room	Open Plan	
Part I : Staff							
1	Social Work Officer	safe holding and with single-use computer and printer unit	1	8.0	8.0		Supervisor of 96-place Residential Child Care Centre (RCCC). The provision area for Child Care Supervisor with 1 cabinet and 1 visitor chair is 6.6m ² .
2	Clinical Psychologist	with single-use computer and printer unit	1	8.2	8.2		
3	Social Work Assistant	with single-use computer and printer unit	3	6.3		18.9	
4	Child Care Supervisor	with single-use computer and printer unit	1	6.6		6.6	
5	Clerical Assistant	with single-use computer and printer unit	1	5.3		5.3	
6	Senior Child Care Worker / Child Care Worker / Child Care Aide		25	2.0		50.0	
		Sub-total (Staff)	32		16.2	80.8	
	Circulation allowance for cellular offices in staff area					1.62	
Part II : Ancillary Area							
7	File and General Storage Area	AA01-03 Filing cabinet, vertical with four drawers	6	0.8		4.8	- For keeping the personal / confidential records of children
8	File and General Storage Area	AA01-04 Office rack	3	0.8		2.4	- For storage of teaching aids. 3 office racks are provided.
9	General Office Furniture and Equipment Area	AA02-22 Provision for 29 to 100 staff	32	0.25		8.0	- The space standard is 0.25 m ² per staff.
10	Dormitory		96	2.0-3.0	245.0		The Dormitory include: - 48 infants (aged below 2) (@2 m ²) = 96 m ² - 48 children (aged 2 to below 6) (@3 m ²) = 144 m ² - 2 Nappy changing area (@2.5 m ²) = 5 m ² The provision area for children aged below 2 is 2m ² and aged 2 to below 6 is 3m ² .
11	Playroom / Music Room		36		50.0		- 1 playroom / music room of 50m ² for 36 children
12	Small Group Tuition Room		18	2.0	36.0		- 2 Tuition Rooms for conducting group sessions for children with developmental needs - To accommodate 18 service users in each room
13	Sick / Isolation Room cum Nurse Station		18	2.0-3.0	51.4		- 1 Nurse Station (6.4m ²) - 2 rooms for sick children and 1 room for isolating the newly admitted children (9 infants (aged below 2) and 9 children (aged 2 to below 6)) (2m ² x 9 + 3m ² x 9)] The provision area for children aged below 2 is 2m ² and the provision for children aged 2 to below 6 is 3m ² .
14	Laundry		1		25.0		- For installation of 1 no. of industrial type washing machine, 1 no. of industrial type drying machine and drying racks, 1 no. of laundry sink, 1 no. of slop sink and floor drain - Washing area for cleaning stacking beds
15	Store		1		25.0		- For storing beddings, blankets, play equipment and essential equipment for infants
16	Milk Room		1		10.0		- For installation of 2 nos. of stainless steel sinks with hot and cold water supply
17	Kitchen		1		28.0		
18	Food Store		1		5.6		- 20% of kitchen area
19	Staff Related Area	Barrack (general staff)	6	3.5	21.0		- 3.5m ² per night shift staff (Enrolled Nurse, Senior Child Care Worker, Child Care Worker, Child Care Aide, Workman II)
20	Staff Related Area	AA04-04 Staff changing area (non-disciplined services)	30	0.66	19.8		- Changing area (@0.66m ²): to be used by 30 uniformed staff. The ranks of the uniformed staff requiring the use of changing room each shift as estimated - 2 Registered nurse/ Enrolled nurses - 3 Senior Child Care Workers - 19 Child Care Workers - 3 Child Care Aides - 1 Cook - 2 Workmen II
21	Staff Related Area	AA04-03 Staff lockers (non-disciplined services)	10	0.34		3.4	-Locker space (@0.34m ²): for 10 supporting staff For a shift with 30 uniformed staff, locker space for max. no. of 10 staff is provided [i.e. (30 staff / 3 shifts) X 0.34m ²].
22	Meeting / Training Area	AA03-04 Interview room	3	6.5	19.5		3 rooms (@6.5m ²) are provided for interviewing parents/carers, visiting children by parents / carers and conducting individual therapy and treatment for children with developmental problems.
23	Clinical Psychology (CP) Assessment / Training / Therapy Room		1	11.7	11.7		1 CP Assessment / Training / Therapy Room is provided for children and their parents / family carers to receive psychological assessment, training and therapy for their special needs / parental capacity and skills. Special equipment, tools package for assessments and aids to facilitate training and therapy would be stored.
24	Public Service Area	AA06-07 Babycare room			As appropriate		The proponent / user B/D should ensure that all the conditions for babycare room stated in the Guidelines have been met, including there is no communal babycare room in the building of the office. The area of the babycare room is subject to the design by works agent(s) while it should be no less than 5.0 m ² for serving a single user or no less than 12.0 m ² for serving multiple users.
25	Public Service Area	AA06-03 Reception area for departmental office with the total area exceeding 500 m ²	1	10.0		10.0	Entrance / Reception / Health inspection area - For conducting health inspection on children upon arrival - Waiting area
26	Play cum dinning area		48	2.0-3.0		120.0	- 24 infants (aged below 2) (@2 m ²) = 48 m ² - 24 children (aged 2 to below 6) (@3 m ²) = 72 m ² The provision area for children aged below 2 is 2m ² and the provision for children aged 2 to below 6 is 3m ² .
27	Indoor Big Muscle Area		36	2.0-3.0		96.0	- 12 infants (aged below 2) (@2 m ²) = 24 m ² - 24 children (aged 2 to below 6) (@3 m ²) = 72 m ² The provision area for children aged below 2 is 2m ² and the provision for children aged 2 to below 6 is 3m ² .
28	Children's Toilet / Infant's Toilet				As appropriate		Subject to the design by the works agent

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				Cellular Room	Open Plan	
29	Children Wash / Bathrooms			As appropriate		Subject to the design by the works agent - With 1 Nappy Changing area (@2.5m²) Subject to the design by the works agent - With 1 Nappy Changing area (@2.5m²) Subject to the design by the works agent Subject to the design by the works agent - with shower facilities Subject to the design by the works agent Area to be decided by works agent(s). 'Cleaner's store' is required to ensure a living environment with good hygiene for children.
30	Attached Toilet / Bath for Sick / Isolation Room			As appropriate		
31	Staff Toilet			As appropriate		
32	Attached toilet for staff barrack room			As appropriate		
33	Accessible Toilet			As appropriate		
34	Supporting Facility Area Cleaner's store			As appropriate		
	Sub-total (Ancillary)			548.0	244.6	
	Circulation allowance for cellular rooms in ancillary area				54.8	
	Total Area (Cellular room Open plan)			564.2	381.82	
	Grand Total (Area in NOFA)			946.0		

NOFA: Net Operational Floor Area