

Schedule of Accommodation (Design Standard)
For Special Child Care Centre
(Capacity : 30)

Item No.	Description	Approved Provision			Remarks
		No. of Occupatio	Area (m ²)	Air-conditioned	
1	General Office/ Staff Room	-	18	Yes	<p>To accommodate the following:</p> <p><u>Staff (14.4m²)</u> including work space for 5 SSCCW/SCCW (@2m²), 2 small writing tables (@1.2m²) with 2 chairs (@1m²) for shared-use by ASWO and CA working part-time at the centre</p> <p><u>Ancillary Area (3.6m²)</u> including a photocopying machine (@2m²) and 2 filing cabinets (@0.8m²)</p>
2	Reception/ Waiting Area	-	5	Yes (note 1)	Adjacent to General Office
3	Activity/ Training Room	30	75	Yes (note 1)	Five partitioned rooms of 15m ² each for group activity and training as well as storage of large quantity of educational toys and training aids. These rooms are preferably separated by movable partitions so as to provide a larger venue for holding parent-child activities and training
4	Therapy/Special Room x 3	-	35	Yes (note 1)	<p>Area for:</p> <ul style="list-style-type: none"> - children to receive therapy and treatment on their developmental problems; - special equipments and aids to facilitate the rehabilitation training of children; and - work area for physical, occupational and speech therapists.

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5	Kitchen	-	10	No	To prepare meals for children. The provision of a 10m ² kitchen and a 2m ² food store is allowed on condition that the operator will prepare meals for the children within the premises. Should the operator choose to have meals provided by licensed food suppliers, a pantry at 6m ² should be provided instead of a kitchen and a food store.
6	Food Store	-	2	No	
7	General Store	-	5	No	For storage of bedding, blankets and general utensils.
8	Laundry Area	-	5	No	Area for 1 washing machine, 1 drying machine and drying racks.
9	Sick Bay/Quiet Room	-	4	Yes	For child feeling ill to rest when she/he is receiving training in the centre.
10	Interview Room	2-3	6.5	Yes	For the social workers to hold discussions with parents/carers individually or in small groups.
11	Training Aids Adaptation Area and Store	1	7	Yes for Adaptation Area and No for Store	Area for production/adaptation of training aids and storage area for training and educational equipments
12	Toilet for Children		as appr.	No	To be advised by Project Architect

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		No. of Occupatio	Area (m ²)	Air-conditioned	
13	Toilet for Staff		as appr.	No	To be advised by Project Architect
14	Disabled Toilet	-	as appr.	No	To be advised by Project Architect
	Net Operational Floor Area	Say	172.5 173		

Note 1: As per CSC(SS) Paper No.5/2001, air-conditioning is provided as a standard provision in the training, activity and dormitory areas in rehabilitation facilities for the physically handicapped and mentally disabled persons.

Note 2: The approved SoA is for a 30-place special child care centre to operate on a standalone basis.