

Approval Code: SOACRNRC(03/01)

Schedule of Accommodation
Community Rehabilitation Network Regional Centre

| Item No. | Description | Recommended Provision | | | Remarks |
|----------|----------------------------|-----------------------|------------------------|------------------|---|
| | | No. of Occupation | Area (m ²) | Air Conditioning | |
| 1. | Officer-in-charge's Office | 1 | 6.7 | Yes | To accommodate 1 SWO (@ 5.8 m ²) with 1 cabinet (@ 0.8 m ²) & 1 visitor chair (@ 1 m ²). (workcentre for SWO includes 1/2 cabinet and 1/2 visitor chair). |
| 2. | General Office | 6 | 43 | Yes | To accommodate the following:- <u>Staff (32 m²)</u> 3 ASWOs (@ 5.8 m ²) 2 SWAs (@ 5.1 m ²) 1 ACO (@ 4.4 m ²) <u>Ancillary Area (11 m²)</u> 1 Fax machine (@ 1 m ²) 1 Photocopying machine (@ 2 m ²) 10 Filing cabinets (@ 0.8 m ²) |
| 3. | Conference Room | 10 | 15 | Yes | To provide a venue for conferences and meetings for the member groups |
| 4. | Reception/Waiting Area | - | 15 | ➤ Yes | For displaying of the various types of information pamphlets and brochures. Also to provide a small area for casual discussions for help groups, patients and staff. |
| 5. | Interview Room | - | 6.5 | Yes | - |
| 6. | Small Group Room | 15 | 15 | Yes | - |

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| 7. | Activity/Meeting/ Training Room | 120 | 120 | ➤ Yes | Adjacent to Reception/Waiting Area. 1 m ² per capita for a capacity of 120 participants. Movable partitions should be provided for dividing the room into smaller rooms for conducting smaller group training and courses. |
| 8. | Pantry | - | 6 | No | For preparing snacks and drinks for activities and programmes. Also useful for patients who have to wait for a long time in the center for transpiration or relatives to pick them up, also useful for reheating or cooking very simple food. |
| 9. | Store Room | - | 17 | No | A storage area for training and educational equipment. As the CRN helps to nurture self-help groups and works in close relationship with over 17 such patient groups, it also provides venture for those groups to store their pamphlets, publications, exhibition boards and other equipment. An enlarged storage area is therefore required. |
| 10. | Toilets` | - | As appropriate | No. | To be advised by architect |
| | NOFA | | 244.2 244 (say) | | |

NOFA : Net Operational Floor Area

- Additional air-conditioning provision approved by SSPG and PVC on 5 February 2001 and 12 March 2001 respectively. The provision of additional air-conditioning is subject to availability of resources. Recurrent resources required for the additional air-conditioning should be sought through annual RAE.