

Schedule of Accommodation

Project No. / Description :
Department :

40 to 50-place Hostel for the Moderately Mentally Handicapped Persons
Social Welfare Department

Item No.	Description	No. of Rooms/	Unit Area (m ² in NOFA)	Air-conditioning	Area (m ² in NOFA)		Remarks/ Special Requirements
					Cellular Room	Open Plan	
1	Cellular Room Dormitory/Living Units	40 - 50	-	Yes	232 - 290		40-p HMMH - 232m ² (28 users x 5.5 m ² per capita = 154 m ² & 12 aged/autism users x 6.5 m ² per capita = 78 m ²) 50-p HMMH - 290m ² (35 users x 5.5 m ² per capita = 192.5 m ² & 15 aged/autism users – 6.5 m ² per capita = 97.5 m ²) Addition of 1 m ² for users who are aged/autism (i.e. from 5.5 m ² to 6.5 m ²) in view of deteriorating physical conditions of aged residents and the special needs of autism.
2	TV/ Common Room for Residents	43 - 54	-	Yes	51 - 64		40-p HMMH - 51m ² (1 m ² per capita for 3 staffs, 1 m ² per capita for 20 persons with moderate intellectual disability and 1.4 m ² for 20 multiple disabilities.) 50-p HMMH - 64m ² (1 m ² per capita for 4 staffs, 1 m ² per capita for 25 persons with moderate intellectual disability and 1.4 m ² for 25 multiple disabilities.)
3	Dining/ Multi-purpose Room	43 - 54	-	Yes	51 - 64		40-p HMMH - 51m ² (1 m ² per capita for 3 staffs and 20 persons with moderate intellectual disability and 1.4 m ² for 20 persons with multiple disabilities.) 50-p HMMH - 64m ² (1 m ² per capita for 4 staffs and 25 persons with moderate intellectual disability and 1.4 m ² for 25 persons with multiple disabilities.)
4	Small Group Room	5 - 6	1	Yes	10		
5	PT/OT Training Room cum Exercise Room	8 - 10	1	Yes	23.2 - 27.7		(a) 2.25 m ² per capita, (b) One writing table with two chairs (4.4 m ²) for conducting case assessment, designing treatment plan and preparing case reports/correspondence, and (c) One filing cabinet (0.8 m ²) for filing of assessment and treatment records. Thus, 40-p: 18 m ² + 4.4 m ² + 0.8 m ² = 23.2 m ² ; 50-p: 22.5 m ² + 4.4 m ² + 0.8 m ² = 27.7 m ²
6	Interviewing Room	1 - 2	1	Yes	6.5		To provide counselling service to the users and their family members.
7	Isolation Room	1	1	Yes	4		For infection control.
8	Kitchen	1	-	No	16 - 20		40% of the dining area for 40 - 50 normal persons.
9	Kitchen Store	-	-	No	3.2 - 4		20% of kitchen area.
10	Pantry	-	-	No	6		
11	Sick Bay/Nurse Station	2	3	Yes	6		To accommodate two beds.
12	Laundry and Linen Store	-	-	No	9.6 - 12		40-p: 9.6m ² and 50-p: 12m ²
13	General Store	-	-	No	19.6 - 24.5		(a) 0.2 m ² per capita; (b) Additional 20% for storage of equipment of ageing users; and (c) Storage of inmates' cotton blankets and clothes of the other season at 0.25 m ² per capita. Thus, 40-p: 8m ² + 1.6 m ² + 10m ² = 19.6m ² ; 50-p: 10m ² + 2 m ² + 12.5m ² = 24.5m ²
14	Open Plan Reception	-	-	Yes		5.0	
15	Toilet and Bathrooms for male and female residents/trainees	40-50	NA			as appropriate	Subject to the design by project architect. To be attached to living units. About half the number are to allow access for wheelchair users. Supply of hot/cold water is required.
16	Toilet and Bathrooms for male and female staff	18	NA			as appropriate	Subject to the design by project architect. Supply of hot/cold water is required.
17	Washing and Drying Room	-	NA			as appropriate	Subject to the design by project architect. Provision of additional washing basins/sinks in a separate room is required for shared use of the residents in addition to the toilets/bathrooms in living units. This room would also be used as part of the training programme on simple washing of clothes by residents. Note: Design Requirements for Handicapped People Revised Code of Practice Access for the Disabled to Buildings should be observed.

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					Cellular Office	Open Plan	
18	Cellular Office Staff Barrack Room	4	3.5	Yes	14		3.5 m ² per capita for 2 male & 2 female.
19	Staff locker and changing room	11 - 13		No	12 - 14		40-p: 12 m ² including 4.76 m ² (0.34 m ² x 14) for 14 lockers and 7.26 m ² (0.66 m ² x 11) for changing area of 11 concurrent users; and 50-p: 14 m ² including 5.44 m ² (0.34 m ² x 16) for 16 lockers and 8.58 m ² (0.66 m ² x 13) for changing area of 13 concurrent users.
20	Open Plan Warden's office	1	7.6	Yes		7.6	To accommodate 1 SSWA (5.1 m ²), 1 cabinet (0.8 m ²), 1 safe (1 m ²) and 1 visitor chair (0.7 m ²)
21	General Office	4 - 5		Yes		32 - 37.9	<u>Staff (19.4 m² - 24.5 m²)</u> 19.4 m ² for a 40-p HMMH (1 SWA @ 5.1 m ² , 2 WW @ 5.1 m ² , and 1 CA @ 4.1 m ²) 24.5 m ² for a 50-p HMMH (1 SWA @ 5.1 m ² , 3 WW @ 5.1 m ² , and 1 CA @ 4.1 m ²) <u>Ancillary Area</u> <u>40-p (12.6 m²)</u> Fax machine : 1 m ² Photocopying machine : 2 m ² Filing cabinet x 2 (@0.8 m ²) : 1.6 m ² Water dispenser: 1.0 m ² 2 share use computer table (@3.5 m ²) : 7 m ² <u>50-p (13.4 m²)</u> Fax machine : 1 m ² Photocopying machine : 2 m ² Filing cabinet x 3 (@0.8 m ²) : 2.4 m ² Water dispenser: 1.0 m ² 2 share use computer table (@3.5 m ²) : 7 m ²
Total Area (in NOFA)					508.7 - 617.2 (say 509 - 617)		

NOFA : Net Operational Floor Area