Schedule of Accommodation
Cyber Youth Support Team

Item No.	Description	Approved Provision			Remarks
		No. of Occupants	Area (m^2)	Air-conditioning	
1.	Supervisor Room	1	7.8	Yes	To accommodate: -1 SWO (6.9 m^2) -0.5 cabinet (0.4 m^2) and 0.5 (0.5 m^2) visitor chair
2.	General Office	5	45.5	Yes	To accommodate: Staff (29 m^2) -4 ASWOs (@5.8 m^2) -1 Analyst/ Programmer II (5.8 m^2) Ancillary Area (16.5m^2) -5 computers (@1.2m^2) -1 photocopying machine (2m^2) -1 fax machine (1m^2) -general storage (7.5m^2)
3.	Reception Area cum Information Corner	10	10	Yes	To accommodate: -a waiting area for 10 persons -a resource corner for the public
4.	Interview Room	-	6.5	Yes	Standard provision
5.	Group Activity Room	10	15	Yes	To accommodate 10 persons (@1.5m^2) for conducting group activities. Movable partitions to be provided and located next to the conference room, for combining into a larger venue for large group or training activities.

Approval Code: SOACYST(03/20)

Item No.	Description	Approved Provision			Remarks
		No. of Occupants	Area (m²)	Air-conditioning	
6.	Conference Room	15	22.5	Yes	To accommodate 15 persons (@ 1.5m²) for conducting trainings or programmes. Movable partitions to be provided and located next to the group activity room, for combining into a larger venue for large group or training activities.
7.	Pantry	-	6	No	For preparation of drinks and snacks to be consumed in activities, seminars, training programmes and other functions
8.	Store Room	-	10	No	For storage of board games, audio-visual equipment, e-sports equipment and other recreation equipment
9.	Toilets	-	As appropriate	No	To be advised by architect
10.	Disabled Toilets	-	As appropriate	No	To be advised by architect
	NOFA		**123.3**		Please refer to Note 1.
	Say		**123**		

Note:

1. NOFA = Net Operational Floor Area (area for toilet and disabled toilet are excluded).