



社會福利署

Social Welfare Department

Our Ref. : (2) in SWD 1/26/58 Pt. XXI

Tel. No. : 2832 4323

Fax No. : 2151 0573

7 January 2019

Chairperson/Head of Subvented Non-governmental Organisations

Dear Sir/Madam,

Chief Executive's Community Project List 2019

Every year, the Hong Kong Jockey Club Charities Trust (Trust) makes funds available to the Chief Executive for allocation to projects of benefit to the community. The Trust is now calling for applications for the Chief Executive (CE)'s Community Project List 2019. In this connection, I am writing to invite your application for inclusion in the List.

You may wish to note that the donations should be spent on innovative and worthwhile community projects. Priority will be given to projects with nil or minimal recurrent implications. In view of the Trust's preference for supporting more sizable projects, projects costing less than \$10 million will normally be accorded a low priority and are therefore unlikely to be selected. Projects involving the use of funding for acquisition of land or premises will normally not be considered. In addition, applications which were repeatedly re-submitted in the past few years will stand a low chance of success. The general selection criteria for the selection of projects are set out at **Annex A**.

The theme for the CE's Community Project List 2019 is "Innovation". Priority of funding will be given to community projects that are in line with the theme. That said, applications which fall outside the thematic area may also be considered.



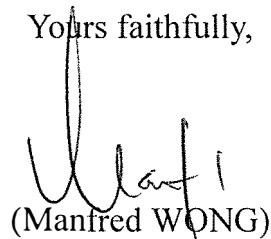
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Please apply by completing the Project Form at **Annex B** (including **Annexes B-1, B-2 and B-3**), accompanied by a one-page summary of the project. A guidance note on how to complete the Project Form is enclosed at **Annex C**. Please note that the deadline for submission this year is rather tight and completed applications should reach Lotteries Fund Projects Section (Attention: Ms Lorraine Chan, SEO(LF)) either by email (lfenq@swd.gov.hk) or by post (Address: Rooms 3601-02, 36/F, Sunlight Tower, 248 Queen's Road East, Wanchai, Hong Kong), on or before **25 January 2019 (Friday)**. The recommended applications will be forwarded to Subject Chief Officers of our respective Service Branches for comments, and then be submitted to the Chief Executive for consideration and eventual submission to the Trust for approval.

The result of the application is expected to be available in August 2019. Approved projects should generally commence within six months after acceptance of the Trust's donation; otherwise, the funding may be withdrawn. The approved fund will be granted by means of reimbursement of project expenses rather than as a lump sum.

Should further information be required, please feel free to contact Ms Elim CHEUNG, Executive Officer (Lotteries Fund)1, on 2832 4319.

Yours faithfully,



(Manfred WONG)

for Director of Social Welfare

Encl.