COMBINED ANNUAL FINANCIAL REPORT NGO: 128 Ching Chung Taoist Association of Hong Kong Limited

1 APRIL 2023 TO 31 MARCH 2024

		2023-24	2022-23	
	Notes	FSA	FSA	Rema
		\$	\$	
A. INCOME				
1. Lump Sum Grant(1a+1b+2+4+5)		47,731,280.00	45,944,538.00	
 a. Lump Sum Grant (excluding Provident Fund) 	1b	40,166,861.00	38,144,081.00	
b. Provident Fund	1c	2,935,299.00	2,841,629.00	
2. Fee Income	2	4,016,891.20	3,834,657.90	
3. Central Items	3	4,087,459.00	4,417,167.00	
4. Rent and Rates	4	541,661.00	541,661.00	
5. Other Income	5	243,673.07	132,288.23	
6. Interest Received		714,290.28	54,551.83	
			40.044.04	
TOTAL INCOME		52,706,134.55	49,966,035.96	
B. EXPENDITURE				
Personal Emoluments		,		
a. Salaries		33,397,855.56	31,962,145.98	
b. Provident Fund	1c	2,774,720.11	2,750,187.66	
c. Allowances		2,302,118.15	2,457,294.24	
Sub-total	6	38,474,693.82	37,169,627.88	
2. Other Charges	7	8,217,134.58	7,582,782.14	
3. Central Items	3	4,259,039.14	4,521,826.52	
4. Rent and Rates	4	506,455.20	471,329.20	
TOTAL EVENINESURE		51 457 222 74	40.745.565.74	
TOTAL EXPENDITURE		51,457,322.74	49,745,565.74	
C. SURPLUS / (DEFICIT) FOR THE YEAR	8	1,248,811.81	220,470.22	
		.,		

The Annual Financial Report from pages 3 to 14 has been prepared in accordance with the requirements as set out in the Lump Sum Grant Manual.

SIGNATURE

Chau Kwok Hung

Planning & Coordinating Officer Date: 3 0 SEP 2024

SIGNATURE

Wong Kin Wing

Chairman

The Board of Directors
Date: 3 0 SEP 2024

Agency Code: 128

COMBINED OPERATING INCOME & EXPENDITURE STATEMENT 1/4/2023 TO 31/3/2024

	T					
	Notes	2023-24 FSA (a)	2023-24 Non-FSA (b)	2023-24 Total (a)+(b)	2022-23 FSA	Remarks
A. INCOME		\$	\$	\$	\$	
Lump Sum Grant(1a+1b+2+4+5) a. Lump Sum Grant (excluding PF) b. Provident Fund (PF)	Ib 1c	47,731,280.00 40,166,861.00 2,935,299.00	- - -	47,731,280.00 40,166,861.00 2,935,299.00	45,944,538.00 38,144,081.00 2,841,629.00	
2. Fee Income	2	4,016,891.20	-	4,016,891.20	3,834,657.90	
Central Items Dementia Supplement (DS) Infirmary Care Supplement (ICS)	3	4,087,459.00 3,507,919.00 579,540.00	-	4,087,459.00 3,507,919.00 579,540.00	4,417,167.00 3,569,097.00 848,070.00	
4. Rent and Rates Rent Rates	4	541,661.00 312,645.00 229,016.00	- -	541,661.00 312,645.00 229,016.00	541,661.00 312,645.00 229,016.00	
5. Other Income (a) Staff food Reimbursement (b) Major Grant, Lotteries Fund (LF)	5	243,673.07 - -	517,324.26 169,072.30	760,997.33 169,072.30	132,288.23 - -	
(c) Jockey Club Fund (d) Other Income (e) Block Grant Income (BG) (f) Subvented by Agency		67,578.07 -	21,724.00 56,900.00 179,359.96	89,302.07 56,900.00 179,359.96	84,203.23 - -	
(g) Program Income (h) One-off Subsidy for Organising Social Activities (i) Social Welfare Development Fund (SWDF)		176,095.00 - -		176,095.00	48,085.00 - -	
(j) One-off Subsidy for Elderly Centres for Purchase of Warms Items (k) Innovation and Technology Fund (l) Pilot Project on Provision of Wi-Fi Service The P		-	20,800.00 6,884.00 19,584.00	20,800.00 6,884.00 19,584.00	- - -	
(m) Continuous Enhancement Programme on Infection Control for Residential Care Homes for the Elderly (RCHEs) and Residential Care Homes for Persons with Disabilities (RCHDs) (n) Minor Grant, Lotteries Fund (LP) (Russhasing Engitters and Equipment for		-	11,960.00	11,960.00	-	
(Purchasing Furniture and Equipment for Ching Chung Home for the Aged)		-	8,640.00	8,640.00	-	
(o) Training Subsidy Scheme for Staff of Residential Care Homes		~	22,400.00	22,400.00	-	
6. Interest Received		714,290.28	10,472.60	724,762.88	54,551.83	
TOTAL INCOME		52,706,134.55	527,796.86	53,233,931.41	49,966,035.96	(A)
B. EXPENDITURE		:				
Personal Emoluments: a. Salaries b. Provident Fund (PF)	6 1c	38,474,693.82 33,823,473.83 2,774,720.11	7,400.00 -	38,482,093.82 33,823,473.83 2,774,720.11	37,169,627.88 31,974,338.94 2,750,187.66	
b. Provident Fund (PF) c. Allowances Less: Forfeiture of Employer's Contributions	10	2,302,118.15	7,400.00	2,309,518.15	2,457,294.24	
Less: Employee's Compensation claim		(425,618.27)		(425,618.27)		
Total Personal Emoluments		38,474,693.82	7,400.00	38,482,093.82	37,169,627.88	J

CIE (2) (Cont'd)
Agency Code: 128

	Notes	2023-24 FSA (a)	2023-24 Non-FSA (b)	2023-24 Total (a)+(b)	2022-23 FSA	Remarks
		\$	\$	\$	\$	
2. Other Charges:	7					
(a) Utilities	'					
Electricity		1,034,481.00	_	1,034,481.00	959,214.60	
Gas and Fuel		165,451.00		165,451.00	150,932.00	
Water		41,613.10	_	41,613.10	18,410.55	
Sewage Charge		18,513.80	_	18,513.80	6,090.95	
-						
Sub-total		1,260,058.90	-	1,260,058.90	1,134,648.10	
(b) Food		2 220 142 05		2 220 142 05	2 170 162 20	
Food for Clients		2,230,143.95	160.072.20	2,230,143.95	2,178,162.38	
Food for Staff			169,072.30	169,072.30		
Sub-total		2,230,143.95	169,072.30	2,399,216.25	2,178,162.38	
(c) Administrative Expenses						
Cleaning Charges		337,078.50	_	337,078.50	382,833.60	
Postage		10,786.50	_	10,786.50	9,389.20	
Telephone & Fax		68,461.00	2,551.00	71,012.00	65,206.00	
Broadband		33,966.00	19,584.00	53,550.00	22,868.00	
Advertisement		82,323.24	17,001100	82,323.24	66,912.40	
Other Expenses		02,020.2	_	-	-	
Bank Charges for Auto-pay		9,539.00	_	9,539.00	5,090.00	
of Salaries / Others /		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	-,	
Registration Fees						
Registration Fee under ORSO		1,800.00	-	1,800.00	1,800.00	
(Occupational Retirement		-,		.,	,	
Scheme Ordinance)						
Registration Fee under MPF		_	_	-	-	
Professional Charges		-	78,500.00	78,500.00	-	
Audit Fee			ŕ			
(a) For Registered Occupational		_	-	-	1,500.00	
Retirement Scheme						
(b) Annual Audit		160,400.00	-	160,400.00	153,900.00	
Website Administration Fee		40,800.00	-	40,800.00	-	
Sub-total		745,154.24	100,635.00	845,789.24	709,499.20	
Sub-total		7 13,13 7.21	100,033.00	0.10,102121		
(d) Stores and Equipment						
Printing and Stationery		120,888.46	-	120,888.46	143,769.60	
Newspapers and Periodicals		28,440.00		28,440.00	23,915.00	
Minor Purchases		798,581.06	-	798,581.06	760,192.12	
Repair and Maintenance		718,808.80	7,280.00	726,088.80	725,157.20	
Sub-total		1,666,718.32	7,280.00	1,673,998.32	1,653,033.92	
(e) Repair and Maintenance		1,000,710.32	7,200.00	1,073,770.32	1,033,033.92	
Lift and Dumbwaiter						
Fire Services Equipment			_	_		
Sewage Treatment Plant		_			_	
Others		-	-	_	_	
Sub-total		-	-	-		

Agency Code:

	Notes	2023-24 FSA (a)	2023-24 Non-FSA (b)	2023-24 Total (a)+(b)	2022-23 FSA	Remarks
(f) Special Allowances		\$	\$	\$	\$	
(1) Special Anowances						
Sub-total		-			-	
(g) <u>Programme Expenses</u> Programme Expenses		507,284.14	43,122.00	550,406.14	314,697.62	
Sub-total		507,284.14	43,122.00	550,406.14	314,697.62	
(h) Transport and Travelling Vehicle Expenses:- (a) Vehicle Licence (b) Third Party Insurance (c) Repair and Maintenance (d) Petroleum Other Travelling Expenses		84,544.02 114.00 27,566.82 24,944.00 31,919.20 16,236.81	- - - -	84,544.02 114.00 27,566.82 24,944.00 31,919.20 16,236.81	120,787.50 114.00 28,422.70 62,266.00 29,984.80 13,321.72	
Sub-total		100,780.83	-	100,780.83	134,109.22	
(i) <u>Insurance Premium</u> Sub-total		394,752.30 394,752.30	11,902.26 11,902.26	406,654.56 406,654.56	408,357.10 408,357.10	
(j) Miscellaneous (a) Sundry Expenses & Consumable Stores (b) Staff Welfare & Body Check (c) Staff Training (d) Block Grant Expenses (BG) (e) Medical Expenses (f) SARS Expenses (g) Hiring Outside Services (h) Social Welfare Development Fund		56,906.07 35,918.00 24,190.00 - 610,352.20 36,150.00 548,725.63	6,179.00 23,799.00 6,026.70 56,900.00 21,724.00	63,085.07 59,717.00 30,216.70 56,900.00 632,076.20 36,150.00 548,725.63	58,407.90 14,290.00 21,320.00 - 659,067.90 128,518.80 168,670.00	
(SWDF) expenses (i) Continuous Enhancement Programme on Infection Control for Residential Care Homes for the Elderly (RCHEs) and Residential Care Homes for Persons with Disabilities (RCHDs)		-	11,960.00	11,960.00	-	
(j) Minor Grant, Lotteries Fund (LF) (Purchasing Furniture and Equipment for Ching Chung Home for the Aged) (k) Training Subsidy Scheme for Staff of Residential		-	8,640.00	8,640.00	-	
Care Homes (I) One-off Subsidy for Elderly Centres for		-	15,000.00	15,000.00	-	
Purchase of Warms Items Sub-total		1,312,241.90	20,800.00 171,028.70	20,800.00 1,483,270.60	1.050,274.60	
Sub-total		1,312,241.90	171,020.70	1,403,270.00	1,050,274.00	
otal Other Charges		8,217,134.58	503,040.26	8,720,174.84	7,582,782.14	

CIE (4) (Cont'd)

Name of Agency: 128 Ching Chung Taoist Association of Hong Kong Limited

Agency Code:

<u>128</u>

	Notes	2023-24 FSA (a)	2023-24 Non-FSA (b)	2023-24 Total (a)+(b)	2022-23 FSA	Remarks
		\$	\$	\$	\$	
Central Items Dementia Supplement (DS) Infirmary Care Supplement (ICS)	3	3,653,217.87 605,821.27	-	3,653,217.87 605,821.27	3,646,854.52 874,972.00	
Total Central Items		4,259,039.14	~	4,259,039.14	4,521,826.52	
4. Rent and Rates Rent PHE Rental Private Rental Carpark Rental Management Fee Building Maintenance Other (Please specify:) Government Rent Rates	4	189,595.20 - - - - - 115,920.00 200,940.00	- - - - -	189,595.20 - - - - - 115,920.00 200,940.00	187,339.20 - - - - - 115,920.00 168,070.00	
Total Rent and Rates		506,455.20	-	506,455.20	471,329.20	
TOTAL EXPENDITURE		51,457,322.74	510,440.26	51,967,763.00	49,745,565.74	(B)
C. SURPLUS / (DEFICIT) FOR THE YEAR	8	1,248,811.81	17,356.60	1,266,168.41	220,470.22	
C1. PF SURPLUS / (DEFICIT) FOR THE YEAR (FSA	.)	160,578.89	••	160,578.89	91,441.34	
C2. LSG SURPLUS / (DEFICIT) FOR THE YEAR (FS	(A)	1,088,232.92	-	1,088,232.92	129,028.88	
C3. SURPLUS / (DEFICIT) FOR THE YEAR (NS-LF)			-		<u>-</u>	
C4. SURPLUS / (DEFICIT) FOR THE YEAR (NS-CC	ГА)	-	17,356.60	17,356.60	-	

SIGNATURE

Chau Kwok Hung
Planning & Coordinating Officer
Date: 3 0 SEP 2024

SIGNATURE

Wong Kin Wing Chairman The Board of Directors

Date: 3 0 SEP 2024

NOTES ON THE ANNUAL FINANCIAL REPORT FOR FY2023/24

1. Lump Sum Grant (LSG)

a. Basis of preparation The Annual Financial Report (AFR) is prepared in repect of all Funding and Service Agreement (FSA) services (including support services to FSA activities) funded by the Social Welfare Department under the Lump Sum Grant Subvention System. AFR is prepared on cash basis, that is, income is recognised upon receipt of cash and expenditure is recognised when expenses are paid. Non-cash items such as depreciation, provisions and accruals have not been included in the AFR.

b. Lump Sum Grant (excluding Provident Fund)

This represents Lump Sum Grant (excluding Provident Fund) received for the year.

c. Provident Fund

This is Provident Fund received and contributed during the year.

Snapshot staff are defined as those staff occupying recognised or holding against subvented posts as at 1 April 2000.

6.8% and other posts represent those staff that are employed after 1 April 2000.

The Provident Fund received and contributed for staff under the Central Items which are separately included as part of the income and expenditure of the relevant disclosures have been shown under Note 3.

Details are analysed below:

	Snapshot	6.8% and	
Provident Fund Contribution	<u>Staff</u>	Other Posts	<u>Total</u>
	\$	\$	\$
Subvention Received	650,376.00	2,284,923.00	2,935,299.00
Provident Fund Contribution Paid during the Year	(570,733.40)	(2,203,986.71)	(2,774,720.11)
Surplus / (Deficit) for the Year	79,642.60	80,936.29	160,578.89
Add: Surplus / (Deficit) b/f	65,822.27	3,478,083.56	3,543,905.83
Additional Subvention Received for 2021/22	0.00	29,393.00	29,393.00
<u>Less</u> : Refund to Government	(109,114.00)	-	(109,114.00)
Surplus / (Deficit) c/f	36,350.87	3,588,412.85	3,624,763.72

2. Fee Income

This represents social welfare fee income received for the year in respect of the fees and charges recognised for the purpose of subvention as set out in the Lump Sum Grant Manual.

3 Central Items

These are subvented service activities which are not included in Lump Sum Grant and are subject to their own procedures as set out in other SWD's papers and correspondence with the NGOs. The Provident Fund received and contributed for staff under the Central Items have been separately included as part of the income and expenditure of the relevant items (paragraph 3.14 of the LSG Manual (October 2016)). The income and expenditure of each of the Central Items are as follows:

	2023-24	2022-23
	\$	\$
a. Income		
Dementia Supplement for Residential Elderly Services	3,507,919.00	3,569,097.00
Infirmary Care Supplement for Residential Elderly Services	579,540.00	848,070.00
Total	4,087,459.00	4,417,167.00
b. Expenditure		
Dementia Supplement for Residential Elderly Services	3,653,217.87	3,646,854.52
Infirmary Care Supplement for Residential Elderly Services	605,821.27	874,972.00
Total	4,259,039.14	4,521,826.52

4. Rent and Rates

This represents the amount paid by SWD in respect of premises recognised by SWD. Expenditure on rent and rates in respect of premises not recognised by SWD have not been included in AFR.

5. Other Income

This includes programme income and all income other than recognised social welfare fee income received during the year. Non-SWD subventions and donations received have not be included as Other Income in AFR. In this respect, donations should be included if it is used to finance expenditure of the FSA services/ FSA-related activities reflected in the AFR. The breakdown on Other Income is as follows:

	<u>2023-24</u>	<u>2022-23</u>
Other Income	\$	\$
(a) Programme income	176,095.00	48,085.00
(b) Production income	-	-
(c) Donation		-
(d) Income from Other Activities	-	-
(e) Utilised allocation under Central Items (CI): After School	-	-
Care Programme (ASCP) / Enhanced ASCP / ASCP(PC)		
- Fee Waiving Subsidy Scheme (FWSS) which forms as part		
of Other Income *		
(f) Reimbursement of Maternity Leave Pay (RMLP) Scheme		
reimbursement received	-	27,964.20
(g) Miscellaneous income	67,578.07	56,239.03
Sub-Total	243,673.07	132,288.23
Less: Utilised allocation under CI: ASCP / Enhanced ASCP /	-	-
ASCP(PC) - FWSS which forms as part of Other		
Income*		
Total	243,673.07	132,288.23

^{*}For those programmes which are regarded as FSA services/ FSA-related activities only

NOTES ON THE ANNUAL FINANCIAL REPORT FOR FY2023/24

6. Personal	Personal Emoluments include salary, provident fund and salary-related allowances.							
Emoluments	The analysis on number of posts with annual Personal Emolum	ents over \$700,000 each p	aid under LSG is appended below:					
	Analysis of Personal Emoluments	No of Posts	<u>\$</u>					
	HK\$700,001 - HK\$800,000 p.a.	3	2,314,066.23					
	HK\$800,001 - HK\$900,000 p.a.	2	1,729,236.08					
	HK\$900,001 - HK\$1,000,000 p.a.	1	977,927.48					
	HK\$1,000,001 - HK\$1,100,000 p.a.	1	1,108,313.00					
	HK\$1,100,001 - HK\$1,200,000 p.a.		-					
	>HK\$1,200,000 p.a.	-	•					
7. Other Charges	The breakdown on Other Charges is as follows:	2023-24	2022-23					
, and the second	Other Charges	\$	\$					
	(a) Utilities	1,260,058.90	1,134,648.10					
	(b) Food	2,230,143.95	2,178,162.38					
	(c) Administrative Expenses	745,154.24	709,499.20					
	(d) Stores and Equipment	1,666,718.32	1,653,033.92					
	(e) Repair and Maintenance	-	-					
	(f) Special Allowances	-	-					
	(g) Programme Expenses	507,284.14	314,697.62					
	(h) Transportation and Travelling	100,780.83	134,109.22					
	(i) Insurance	394,752.30	408,357.10					
	(j) Miscellaneous	1,312,241.90	1,050,274.60					
	Sub-Total	8,217,134.58	7,582,782.14					
	Less: Utilised allocation under CI: ASCP / Enhanced ASCP /							
	ASCP(PC) - FWSS* which forms as part of Other	-	-					
	Total	8,217,134.58	7,582,782.14					

^{*}For those programmes which are regarded as FSA services/ FSA-related activities only

8. Analysis of Lump Sum Grant Reserve and balances of other SWD subventions

	Analysis of Reserve Fund								
			Adjustment for	, c x onu					
			Utilised						
			allocation under						
			ASCP/						
			Enhanced						
			ASCP/		_				
	Lump Sum Grant	Holding Account	ASCP(PC) -		Central Items				
	(LSG)	(HA)	FWSS	Rent and Rates	(CI)	Total			
	\$	\$	\$	\$	\$	\$			
Income									
Lump Sum Grant (LSG)	43,102,160.00			-	-	43,102,160.00			
Fee Income	4,016,891.20	_			-	4,016,891.20			
Other Income	243,673.07		_		-	243,673.07			
Interest Received (Note (1))	714,290.28					714,290.28			
	714,290.20	-		541,661.00		541,661.00			
Rent and Rates	-	•			1.007.450.00				
Central Items	-	-		-	4,087,459.00	4,087,459.00			
Total Income (a)	48,077,014.55	0.00	0.00	541,661.00	4,087,459.00	52,706,134.55			
Expenditure	20 15: ::::					20 454 502 55			
Personal Emoluments	38,474,693.82	-		-	-	38,474,693.82			
Other Charges	8,217,134.58	-	-	-	-	8,217,134.58			
Rent and Rates				506,455.20	-	506,455.20			
Central Items	-	-		-	4,259,039.14	4,259,039.14			
Total Expenditure (b)	46,691,828.40	0.00	0.00	506,455.20	4,259,039.14	51,457,322.74			
Total Expenditure (b)	40,051,020.40	0.00	0.00	200,122,20	7,207,007121	21,101,022111			
Surplus / (Deficit) for the Year (a) - (b)	1,385,186.15	0.00	0.00	35,205.80	(171,580.14)	1,248,811.81			
Less : Surplus/ (Deficit) of Provident Fund	160,578.89	0.00	0.00	0.00	0.00	160,578.89			
Surplus / (Deficit) for the year	1,224,607.26	0.00	0.00	35,205.80	(171,580.14)	1,088,232.92			
 Surplus/ (Deficit) b/f (Note (2))	10,364,168.09	4,604,738.73	0.00	69,458.00	0.00	15,038,364.82			
	11,588,775.35	4,604,738.73	0.00	104,663.80	(171,580.14)	16,126,597.74			
FY2022/23 Rent & Rates(CA)									
				(3,324.00)		(3,324.00)			
Less: Refund to Government (Rent)	-	-			-				
Less: Refund to Government (Rates)	-	-		(22,256.00)	-	(22,256.00)			
FY2022/23 Rent & Rates(HA)									
				(5,913.00)	_	(5,913.00)			
Less : Refund to Government (Rent)	-	-			- 1				
Less: Refund to Government (Rates)	-	-		(28,417.00)	-	(28,417.00)			
FY2022/23 Rent & Rates(HP)									
Less : Refund to Government (Rent)	-			(148.80)	-	(148.80)			
Less : Refund to Government (Rates)				(10,273,00)		(10,273.00)			
Leas . Notation to Government (Nates)		-		170.270.00)		(101211100)			
FY2023/24 Central Items									
	(171.580.14)				171,580.14				
Transfer from LSG Reserve to cover the salary adjustment for Dementia	(171,380,14)				171,300.14	-			
Supplement and Infirmatory Care Supplement (Note (3))									
Adjustment for utilised allocation under Enhanced ASCP / ASCP(PC) - FWSS*									
(overestimated) / under-estimated in previous year(s)									
Surplus / (Deficit) c/f (Note (4))	11,417,195.21	4,604,738.73	0.00	34,332.00	0.00	16,056,265.94			

Notes:

- Including an amount \$Z being the utilised allocation under CI: ASCP / Enhanced ASCP / ASCP(PC) FWSS*
- For those programmes which are regarded as FSA services/ FSA-related activities only
- (1) Interest received on LSG (including HA) and Provident Fund reserves, rent and rates, Central Items are included as one item under LSG; and the item is considered as part of LSG reserve.
- (2) Accumulated balance of LSG Surplus b/f from previous years (including all interest received in previous years (see (1) above) and the balance of HA should be separately reported as in the surplus b/f under LSG and HA respectively.
- (3) Amount of LSG Reserve used to cover the salary adjustment for Dementia Supplement and Infirmary Care Supplement, if any, as per Schedule of
- (4) For NGOs without HA, separate disclosure of the movement of HA in their respective AFRs is not necessary. The level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1) excluding Provident Fund Contribution (K)) for the year. For NGOs with HA, with effect from 2022-23, the calculation of the annual claw-back is as follows:
 - (i) With Snapshot Staff (SS) (i.e. Position of SS as at 1 September being reported on the Agency Staff List submitted by NGO last year was greater than zerol The level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1+T2) excluding Provident Fund Contribution (K) for the year.
 - (ii) Without SS [i.e. Position of SS as at 1 September being reported on the Agency Staff List submitted by NGO last year (which is regarded as Year 0) was zero] For the next three years (Year 1 to Year 3), the level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1) excluding Provident Fund Contribution (K)) for the year.
 - From the fourth financial year (Year 4) onwards, the level of LSG cumulative reserve and HA reserve will be counted altogether and the combined reserve amount (i.e. S1+S2) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1+T2) excluding Provident Fund Contribution (K)) for the year. In this regard, separate disclosure of the movement of HA in their respective AFRs is not necessary.

[For details of (4)(i) and (4)(ii) above, please also refer to SWD's letter under reference (11) in SWD/S/109/1/10 of 4 April 2022.]

For any amount above the cap, SWD would arrange the claw-back (including provisional in the following financial year except for those 58 NGOs which are subject to Productivity Enhancement Programme as stipulated in SWD's letter under reference (9) in SWD/S/133/1 of 6 March 2024. For details of the claw-back arrangement of the said 58 NGOs, please refer to the above letter.) accordingly.