

OIWA LIMITED
ANNUAL FINANCIAL REPORT
(1 September 2024 to 31 March 2025)

	Notes	2024-25 \$
A. INCOME		
1. Lump Sum Grant		
a. Lump Sum Grant (excluding Provident Fund)	1b	2,455,831.00
b. Provident Fund	1c	151,476.00
2. Fee Income	2	203,878.70
3. Central Items	3	8,397,429.00
4. Rent and Rates	4	-
5. Other Income	5	-
6. Interest Received		<u>7,758.14</u>
TOTAL INCOME		<u><u>11,216,372.84</u></u>
B. EXPENDITURE		
1. Personal Emoluments		
a. Salaries		1,577,367.68
b. Provident Fund	1c	74,444.91
c. Allowances		-
Sub-total	6	<u>1,651,812.59</u>
2. Other Charges	7	640,820.21
3. Central Items	3	2,250,183.00
4. Rent and Rates	4	30,594.72
TOTAL EXPENDITURE		<u><u>4,573,410.52</u></u>
C. SURPLUS/ (DEFICIT) FOR THE YEAR	8	<u><u>6,642,962.32</u></u>

The Annual Financial Report from pages 4 to 10 has been prepared in accordance with the requirements as set out in the Lump Sum Grant Manual.

SIGNATURE



CHAIRMAN

DATE: 24 OCT 2025

SIGNATURE



NGO HEAD/ HEAD OF SOCIAL WELFARE SERVICES

DATE: 24 OCT 2025

OIWA LIMITED
NOTES TO THE ANNUAL FINANCIAL REPORT

1. Lump Sum Grant (LSG)

a) Basis of preparation

The Annual Financial Report (AFR) is prepared in respect of all Funding and Service Agreement (FSA) services (including support services to FSA services) funded by the Social Welfare Department under the Lump Sum Grant Subvention System. AFR is prepared on cash basis, that is, income is recognised upon receipt of cash and expenditure is recognised when expenses are paid. Non-cash items such as depreciation, provisions and accruals have not been included in the AFR.

b) Lump Sum Grant (excluding Provident Fund)

This represents LSG (excluding Provident Fund) received for the year.

c) Provident Fund

This is Provident Fund received and contributed during the year.

Snapshot Staff are defined as those staff occupying recognised or holding against subvented posts as at 1 April 2000.

6.8% and other posts represent those staff that are employed after 1 April 2000.

The Provident Fund received and contributed for staff under the Central Items which are separately included as part of the income and expenditure of the relevant disclosures have been shown under Note 3.

Details are analysed below:

	Snapshot Staff \$	6.8% and Other Posts \$	Total \$
<u>Provident Fund Contribution</u>			
Subvention Received	-	151,476.00	151,476.00
Provident Fund Contribution Paid during the Period	-	(74,444.91)	(74,444.91)
Surplus/ (Deficit) for the Period	-	77,031.09	77,031.09
Add : Surplus/ (Deficit) b/f Additional subvention received for previous year(s)	-	-	-
Less: Refund to Government	-	-	-
Surplus/ (Deficit) c/f	-	77,031.09	77,031.09

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NOTES TO THE ANNUAL FINANCIAL REPORT

2. Fee Income

This represents social welfare fee income received for the year in respect of the fees and charges recognised for the purpose of subvention as set out in the LSG Manual.

3. Central Items

These are subvented service activities which are not included in LSG and are subject to their own procedures as set out in other SWD's papers and correspondence with the NGOs. The Provident Fund received and contributed for staff under the Central Items have been separately included as part of the income and expenditure of the relevant items (paragraph 3.14 of the LSG Manual (October 2016)). The income and expenditure of each of the Central Items are as follows:

	2024-25
	\$
<u>Income</u>	
NSCCP – Subsidy for Fee Reduction/Waiving	2,657,953.00
NSCCP – Subsidy for Incentive Payment	4,164,160.00
NSCCP – Training allowance	37,800.00
After School Care Programme - Fee Waiving Subsidy Scheme	419,868.00
Enhanced After School Care Programme - Fee Waiving Subsidy Scheme	1,117,648.00
Total	<u>8,397,429.00</u>
<u>Expenditure</u>	
NSCCP – Subsidy for Fee Reduction/Waiving	383,624.00
NSCCP – Subsidy for Incentive Payment	401,402.00
NSCCP – Training allowance	17,760.00
After School Care Programme - Fee Waiving Subsidy Scheme	346,402.00
Enhanced After School Care Programme - Fee Waiving Subsidy Scheme	1,100,995.00
Total	<u>2,250,183.00</u>

4. Rent and Rates

This represents the amount paid by SWD in respect of premises recognised by SWD. Expenditure on rent and rates in respect of premises not recognised by SWD have not been included in AFR.

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NOTES TO THE ANNUAL FINANCIAL REPORT

5. Other Income

This includes programme income and all income other than recognised social welfare fee income received during the year. Non-SWD subventions and donations received have not be included as Other Income in AFR. In this respect, donations should be included if it is used to finance expenditure of the FSA services/ FSA-related activities reflected in the AFR.

The breakdown on Other Income is as follows:

<u>Other Income</u>	2024-25
	\$
(a) Programme income	-
(b) Production income	-
(c) Donation	-
(d) Income from Other Activities	-
(e) Utilised allocation under Central Items (CI):	
After School Care Programme (ASCP) / Enhanced ASCP / ASCP(PC)	
– Fee Waiving Subsidy Scheme (FWSS) which forms as part of Other Income	-
(f) Reimbursement of Maternity Leave Pay (RMLP)	
Scheme reimbursement received	-
(g) Miscellaneous income	-
	<hr/>
Sub-Total	-
Less: Utilised allocation under CI:	
ASCP / Enhanced ASCP / ASCP(PC)	
- FWSS which forms as part of Other Income	-
	<hr/>
Total	<hr/> -

6. Personal Emoluments

Personal Emoluments include salary, provident fund and salary-related allowances.

The analysis on number of posts with annual Personal Emoluments over \$700,000 each paid under LSG is appended below:

<u>Analysis of Personal Emoluments paid under LSG</u>	No of Posts	\$
HK\$700,001 - HK\$800,000 p.a.	-	-
HK\$800,001 - HK\$900,000 p.a.	-	-
HK\$900,001 - HK\$1,000,000 p.a.	-	-
HK\$1,000,001 - HK\$1,100,000 p.a.	-	-
HK\$1,100,001 - HK\$1,200,000 p.a.	-	-
>HK\$1,200,000 p.a.	-	-

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NOTES TO THE ANNUAL FINANCIAL REPORT

7. Other Charges

The breakdown on Other Charges is as follows:

	2024-25
<u>Other Charges</u>	\$
(a) Utilities	8,103.50
(b) Food	1,160.20
(c) Administrative Expenses	129,458.70
(d) Stores and Equipment	70,303.07
(e) Repair and Maintenance	-
(f) Special Allowances	-
(g) Programme Expenses	403,411.26
(h) Transportation and Travelling	1,231.68
(i) Insurance	25,151.80
(j) Miscellaneous	2,000.00
Total	640,820.21

OIWA LIMITED
NOTES TO THE ANNUAL FINANCIAL REPORT

8. Analysis of Lump Sum Grant Reserve and balances of other SWD subventions

	Lump Sum Grant (LSG) \$	Holding Account (HA) \$	Other Donations for Designated purposes \$	Adjustment for Utilised Other Funds or Donations under ASCP / Enhanced ASCP(PC) - FWSS \$	Rent and Rates \$	Central Items (CI) \$	Total \$
<u>Income</u>							
Lump Sum Grant	2,607,307.00	-	-	-	-	-	2,607,307.00
Fee Income	203,878.70	-	-	-	-	-	203,878.70
Other Income	-	-	-	-	-	-	-
Interest Received (Note (1))	7,758.14	-	-	-	-	-	7,758.14
Rent and Rates	-	-	-	-	-	-	-
Central Items	-	-	-	-	-	8,397,429.00	8,397,429.00
Total Income (a)	2,818,943.84	-	-	-	-	8,397,429.00	11,216,372.84
<u>Expenditure</u>							
Personal Emoluments	1,651,812.59	-	-	-	-	-	1,651,812.59
Other Charges	640,820.21	-	-	-	-	-	640,820.21
Rent and Rates	-	-	-	-	30,594.72	-	30,594.72
Central Items	-	-	-	-	-	2,250,183.00	2,250,183.00
Total Expenditure (b)	2,292,632.80	-	-	-	30,594.72	2,250,183.00	4,573,410.52
Surplus/(Deficit) for the Year (a) - (b)	526,311.04	-	-	-	(30,594.72)	6,147,246.00	6,642,962.32
Less : Surplus of Provident Fund	77,031.09	-	-	-	-	-	77,031.09
Surplus/(Deficit) for the year (excl. PF)	449,279.95	-	-	-	(30,594.72)	6,147,246.00	6,565,931.23
Surplus/ (Deficit) b/f (Note (2))	-	-	-	-	-	847,282.00	847,282.00
	449,279.95	-	-	-	(30,594.72)	6,994,528.00	7,413,213.23
Add : Refund from Government	-	-	-	-	-	-	-
Less : Refund to Government	-	-	-	-	-	-	-
Transfer from LSG Reserve to cover the salary adjustment for Dementia Supplement and Infirmity Care Supplement (Note (3))	-	-	-	-	-	-	-
Transfer from Other Funds / (to) LSG Reserve	-	-	-	-	-	-	-
Adjustment for utilised allocation under Enhanced ASCP / ASCP(PC) – FWSS (over-estimated) / under-estimated in previous year(s)	-	-	-	-	-	-	-
Surplus/ (Deficit) c/f (Note (4))	449,279.95	-	-	-	(30,594.72)	6,994,528.00	7,413,213.23

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NOTES TO THE ANNUAL FINANCIAL REPORT

8. Analysis of Lump Sum Grant Reserve and balances of other SWD subventions - Cont'd

- (1) Interest received on LSG (including HA) and Provident Fund reserves, rent and rates, Central Items are included as one item under LSG; and the item is considered as part of LSG reserve.
- (2) Accumulated balance of LSG Surplus b/f from previous years (including all interest received in previous years (see (1) above) and the balance of HA should be separately reported as in the surplus b/f under LSG and HA respectively.
- (3) For NGOs without HA, separate disclosure of the movement of HA in their respective AFRs is not necessary. The level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1) excluding Provident Fund Contribution (K)) for the year.
- (4) For NGOs without HA, separate disclosure of the movement of HA in their respective AFRs is not necessary. The level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1) excluding Provident Fund Contribution (K)) for the year.

For NGOs with HA, with effect from 2022-23, the calculation of the annual claw-back is as follows:

- (i) With Snapshot Staff (SS) [i.e. Position of SS as at 1 September being reported on the Agency Staff List submitted by NGO last year was greater than zero]

The level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1+T2) excluding Provident Fund Contribution (K)) for the year.

- (ii) Without SS [i.e. Position of SS as at 1 September being reported on the Agency Staff List submitted by NGO last year (which is regarded as Year 0) was zero]

For the next three years (Year 1 to Year 3), the level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1) excluding Provident Fund Contribution (K)) for the year.

From the fourth financial year (Year 4) onwards, the level of LSG cumulative reserve and HA reserve will be counted altogether and the combined reserve amount (i.e. S1+S2) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1+T2) excluding Provident Fund Contribution (K)) for the year. In this regard, separate disclosure of the movement of HA in their respective AFRs is not necessary.

[For details of (2)(i) and (2)(ii) above, please also refer to SWD's letter under reference (11) in SWD/S/109/1/10 of 4 April 2022.]

For any amount above the cap, SWD would arrange the claw-back (including provisional in the following financial year except for those 58 NGOs which are subject to Productivity Enhancement Programme as stipulated in SWD's letter under reference (9) in SWD/S/133/1 of 6 March 2024. For details of the claw-back arrangement of the said 58 NGOs, please refer to the above letter.) accordingly.