

**YUK CHI RESOURCE CENTRE LIMITED**  
**育智中心有限公司**

**ANNUAL FINANCIAL REPORT**

**FOR THE YEAR ENDED 31 MARCH 2025**

**INDEPENDENT AUDITOR'S ASSURANCE REPORT  
TO THE MANAGEMENT BOARD OF YUK CHI RESOURCE CENTRE LIMITED**  
育智中心有限公司

(Limited by guarantee and not having a share capital)

We have audited the financial statements of the Yuk Chi Resource Centre Limited (hereafter named as "the Centre") for the year ended 31 March 2025 in accordance with Hong Kong Standards on Auditing issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA"), and have issued an unmodified auditor's report thereon dated

24 OCT 2025

Pursuant to the Lump Sum Grant ("LSG") Manual issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD"), we have been requested to issue this assurance report in connection with the Annual Financial Report ("AFR") of the Centre for the year ended 31 March 2025.

***Responsibilities of the Management***

In relation to this report, the management are responsible for ensuring the AFR of the Centre for the year ended 31 March 2025 is properly prepared in accordance with the relevant accounting and financial reporting requirements set out in the LSG Manual and other instructions issued by the SWD; and the use of the funds from the LSG by the Centre has complied with the purposes as specified in the LSG Manual and other instructions issued by the SWD.

***Our Independence and Quality Management***

We have complied with the independence and other ethical requirements of the Code of Ethics for Professional Accountants issued by the HKICPA, which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

The Centre applies Hong Kong Standard on Quality Management 1, which requires the firm to design, implement and operate a system of quality management including policies or procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

***Auditor's Responsibility***

Our responsibility is to form a conclusion, based on our engagement, and to report our conclusion to you.

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised), Assurance Engagements Other than Audits or Reviews of Historical Financial Information and with reference to Practice Note 851 (Revised), Reporting on the Annual Financial Reports of Non-governmental Organisations issued by the HKICPA. We have planned and performed our work to obtain reasonable assurance for giving conclusion 1 and obtain limited assurance for giving conclusion 2 below.

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

In relation to our conclusion 1 below, we have planned and performed such procedures as we considered necessary with reference to the procedures recommended in Practice Note 851 (Revised), to satisfy ourselves that the AFR has been properly prepared, in all material respects, in accordance with the relevant accounting and financial reporting requirements set out in the LSG Manual and other instructions issued by the SWD.

**INDEPENDENT AUDITOR'S ASSURANCE REPORT  
TO THE MANAGEMENT BOARD OF YUK CHI RESOURCE CENTRE LIMITED (CONTINUED)**  
育智中心有限公司

(Limited by guarantee and not having a share capital)

***Auditor's Responsibility (Continued)***

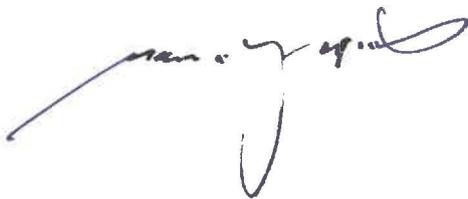
In relation to our conclusion 2 below, we have obtained an understanding in respect of the purposes of the use of the funds as specified in the LSG Manual and other instructions issued by the SWD and obtaining an understanding of the control procedures. We are not required to perform any procedures to search for instances of the use of funds from the LSG by the Centre being non-complied with the specified purposes. Our work was limited to reporting non-compliances identified as a result of the procedures performed in relation to conclusion 2 and during the normal course of our work relating to conclusion 1. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

***Conclusion***

1. In our opinion, the AFR of the Centre for the year ended 31 March 2025 is properly prepared, in all material respects, in accordance with the relevant accounting and financial reporting requirements set out in the LSG Manual and other instructions issued by the SWD.
2. Based on the procedures performed and evidence obtained, nothing has come to our attention that causes us to believe that the use of the funds from the LSG by the Centre has not complied, in all material respects, with the purposes as specified in the LSG Manual and other instructions issued by the SWD.

***Intended Users and Purpose***

This report is intended solely for submission by the Centre to the SWD and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the SWD without further comment from us.



Yau & Leung CPA Limited  
Certified Public Accountants (Practising)  
Hong Kong  
Date **24 OCT 2025**

LEUNG SHI HO  
Practising Certificate no.: P02304

**ANNUAL FINANCIAL REPORT**  
**NGO: Yuk Chi Resource Centre (737)**  
**FROM 1 APRIL 2024 to 31 MARCH 2025**

	Notes		2024-25 \$	2023-24 \$
<b>A. INCOME</b>				
1. Lump Sum Grant				
a. Lump Sum Grant (excluding Provident Fund)	1b	A	4,041,835.00	3,926,079.00
b. Provident Fund	1c	B	319,443.00	310,273.00
2. Fee Income	2	D	12,600.00	13,524.00
3. Central Items	3	E	-	-
4. Rent and Rates	4	F	194,321.00	194,321.00
5. Other Income	5	G-Z	298,195.17	125,202.50
6. Interest Received		H	31,240.27	34,881.45
<b>TOTAL INCOME</b>			<u>4,897,634.44</u>	<u>4,604,280.95</u>
<b>B. EXPENDITURE</b>				
1. Personal Emoluments				
a. Salaries		J	2,862,563.44	2,807,568.34
b. Provident Fund	1c	K	141,803.66	139,140.74
c. Allowances		L	-	-
Sub-total	6	M1+M2+M3	<u>3,004,367.10</u>	<u>2,946,709.08</u>
2. Other Charges	7	N1+N2+N3-Z	739,517.78	786,668.41
3. Central Items	3	O	-	-
4. Rent and Rates	4	P	192,156.00	194,255.30
<b>TOTAL EXPENDITURE</b>		T	<u>3,936,040.88</u>	<u>3,927,632.79</u>
<b>C. SURPLUS FOR THE YEAR</b>	8	U	<u>961,593.56</u>	<u>676,648.16</u>

The Annual Financial Report from pages [1] to [10] has been prepared in accordance with the requirements as set out in the Lump Sum Grant Subvention Manual.

SIGNATURE

SIGNATURE




CHAIRMAN

NGO HEAD

DATE: 24 OCT 2025

DATE: 24 OCT 2025

## NOTES ON THE ANNUAL FINANCIAL REPORT

### 1 Lump Sum Grant (LSG)

**a. Basis of preparation** The Annual Financial Report (AFR) is prepared in respect of all services defined in Funding and Service Agreement (FSA) (including support services to FSA services) funded by the Social Welfare Department (SWD) under the Lump Sum Grant Subvention System and also FSA services/ FSA-related activities funded by Other Funds or Donations for Designated Purposes. AFR is prepared on cash basis, that is, income is recognised upon receipt of cash and expenditure is recognised when expenses are paid. Non-cash items such as depreciation, provisions and accruals **have not been included** in the AFR.

**b. Lump Sum Grant (excluding Provident Fund)** This represents LSG (excluding Provident Fund) received for the year.

**c. Provident Fund** This is Provident Fund received and contributed during the year. Snapshot Staff are defined as those staff occupying recognised or holding against subvented posts as at 1 April 2000.

Other posts represent those staff that are employed after 1 April 2000.

The Provident Fund received and contributed for staff under the Central Items and Other Funds or Donations for Designated Purposes which are separately included as part of the income and expenditure of the relevant disclosures have been shown under **Note 3 and 8**. Details are analysed below:

<u>Provident Fund Contribution</u>	Snapshot Staff \$	Other Posts \$	Total \$
Subvention Received	88,614.00	230,829.00	319,443.00
Provident Fund Contribution Paid during the Year	-	(141,803.66)	(141,803.66)
Surplus/ (Deficit) for the Year	88,614.00	89,025.34	177,639.34
<b>Add:</b> Surplus/(Deficit) b/f Additional subvention received for previous year(s)	83,062.64	1,073,372.06	1,156,434.70
<b>Less:</b> Refund to Government	-	-	-
<b>Surplus/(Deficit) c/f</b>	<u>171,676.64</u>	<u>1,162,397.40</u>	<u>1,334,074.04</u>

**2 Fee Income** This represents social welfare fee income received for the year in respect of the fees and charges recognised for the purpose of subvention as set out in the LSG Manual.

**3 Central Items** These are subvented service activities which are not included in LSG and are subject to their own procedures as set out in other SWD's papers and correspondence with the NGOs. The Provident Fund received and contributed for staff under the Central Items have been separately included as part of the income and expenditure of the relevant items (paragraph 5.5.4(c) of the LSG Subvention Manual). The income and expenditure of each of the Central Items are as follow:

	2024-25	2023-24
	\$	\$
<b>a. Income</b>		
Dementia Supplement for Elderly with Disabilities	-	-
Infirmity Care Supplement for the Aged Blind Persons	-	-
Infirmity Care Supplement for Residential Elderly Services	-	-
Foster Care Allowance/ One-off Special Allowance for Foster Children to Safeguard the Foster Children from the Coronavirus Disease / Emergency Foster Care Allowance	-	-
After School Care Programme - Fee Waiving Subsidy Scheme	-	-
Training Subsidy under Training Scheme for Child Care Supervisors and Special Child Care Workers in Pre-school Rehabilitation Services	-	-
Neighbourhood Support Child Care Project (NSCCP) – Contract Subsidy	-	-
NSCCP – Subsidy for Fee Reduction/Waiving	-	-
NSCCP – Subsidy for Incentive Payment	-	-
NSCCP - Subsidy for Training Allowance	-	-
NSCCP - Rent and Rates	-	-
Training Sponsorship Scheme for Master in Occupational Therapy and Physiotherapy programmes	-	-
Training Subsidy Programme for Children on the Waiting List for Subvented Pre-school Rehabilitation Services	-	-
Financial Incentive Scheme for Mentors of Employees with Disabilities	-	-
Enhanced After School Care Programme - Fee Waiving Subsidy Scheme	-	-
Navigation Scheme for Young Persons in Care Services - Operating Expenses	-	-
Navigation Scheme for Young Persons in Care Services - Training Cost	-	-
Subsidy for Enhanced Support for Ethnic Minority Children in Special Care Centre	-	-
Subsidy for Enhanced Support for Ethnic Minority Children in Early Education and Training Centres	-	-
Time-defined Allocation of Ethnic Minority District Ambassador Posts - salary and provident fund	-	-
Time-defined Allocation of Ethnic Minority District Ambassador Posts - other charges	-	-
Short-term Food Assistance Service Teams - Food Cost	-	-
Siu Lam Intergrated Rehabilitation Services Complex -	-	-

Management & Maintenance Cost for Common Area  
 After School Care Programme for Pre-primary Children  
 [ASCP(PC)] Contract Subsidy  
 ASCP(PC) Fee Subsidy  
 ASCP(PC) Rent and Rates  
 Time-defined Service Contract of Social Work Service for Pre-  
 primary Institutions  
 - Allocation  
 - Rent and Rates  
 Allowances for Specific Services Arising from the Implementation  
 of the Minimum Wage Ordinance (Overnight On-site-on-call  
 Allowance)  
 Travelling Subsidy of the designated Hotline for Carer Support  
 (Carer Hotline)  
 Pilot Scheme on Training to Foreign Domestic Helpers in Care for  
 Persons with Disabilities  
 Special Grant for Providing Temporary Accommodation for  
 Services Users of SAHK LOHAS Garden at Cheung Muk  
 Tau Holiday Centre for the Elderly  
 Special Grant for Temporary Relocation of Service Users of  
 SAHK LOHAS Garden to Cheung Muk Tau Holiday Centre  
 One-off Allocation for Providing Assistance to Persons with  
 Disabilities under the Government Public Transport Fare  
 Concession Scheme for the Elderly and Eligible Persons with  
 Disabilities  
 Siu Lam Intergrated Rehabilitation Services Complex - Central  
 Item of Residential Respite Services  
 Transition Subsidy for School Leavers (CITSL)  
 Multi-faceted Support for Foster Families and Children under  
 Foster Care Service (MSFC)  
 - Subsidy for Providing Professional Services  
 - Subsidy to Support the Learning and Development of  
 Foster Children  
 Child Protection Support Service (ChildPRO)

*For the following Central Items, please take note of para 4(f) of Points to Note on Preparation of AFR and Analysis Schedules in reporting the amounts of subvention:*

Temporary Financial Aid under Care and Support Networking  
 Team^  
 Emergency Fund for NGOs operation Integrated Services Team for  
 Street Sleepers^  
 Subsidy Scheme for Extended Hours Service Users^  
 Short-term Rental Assistance for Discharged Prisoners^  
 Cash Subsidy for Intergrated Support Services for Persons with  
 Severe Physical Disabilities^  
 Time-defined Subsidy Scheme for Occasional Child Care Care Service^

**Total**

-	-
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	2024-25	2023-24
	\$	\$
<b>b. Expenditure</b>		
Dementia Supplement for Elderly with Disabilities		
Infirmiry Care Supplement for the Aged Blind Persons		
Infirmiry Care Supplement for Residential Elderly Services		
Foster Care Allowance/ One-off Special Allowance for Foster Children to Safeguard the Foster Children from the Coronavirus Disease / Emergency Foster Care Allowance		
After School Care Programme - Fee Waiving Subsidy Scheme		
Training Subsidy under Training Scheme for Child Care Supervisors and Special Child Care Workers in Pre-school Rehabilitation Services		
Neighbourhood Support Child Care Project (NSCCP) - Contract Subsidy		
NSCCP - Subsidy for Fee Reducrtion/Waiving		
NSCCP - Subsidy for Incentive Payment		
NSCCP - Subsidy for Training Allowance		
NSCCP - Rent and Rates		
Training Sponsorship Scheme for Master in Occupational Therapy and Physiotherapy programmes		
Training Subsidy Programme for Children on the Waiting List for Subvented Pre-school Rehabilitation Services		
Financial Incentive Scheme for Mentors of Employees with Disabilities	-	-
Enhanced After School Care Programme - Fee Waiving Subsidy Scheme	-	-
Navigation Scheme for Young Persons in Care Services - Operating Expenses	-	-
Navigation Scheme for Young Persons in Care Services - Training Cost	-	-
Subsidy for Enhanced Support for Ethnic Minority Children in Special Care Centre		
Subsidy for Enhanced Support for Ethnic Minority Children in Early Education and Training Centres		
Time-defined Allocation of Ethnic Minority District Ambassador Posts - salary and provident Fund	-	-
Time-defined Allocation of Etnic Minority District Ambassador Posts - other charges		
Short-term Food Assistance Service Teams - Food Cost		
Siu Lam Integrated Rehabilitation Services Complex - Management & Maintenance Cost for Common Area		
After School Care Programme for Pre-primary Children [ASCP(PC)] Contract Subsidy		
ASCP(PC) Fee Subsidy		
ASCP(PC) Rent and Rates		
Time-defined Service Contract of Social Work Service for Pre-primary Institutions		
- Allocation		

- Rent and Rates

Allowances for Specific Services Arising from the  
Implementation of the Minimum Wage Ordinance  
(Overnight On-site-on-call Allowance)

Travelling Subsidy off the designated Hotline for Carer Support  
(Career Hotline)

Pilot Scheme on Training to Foreign Domestic Helpers in Care  
for Persons with Disabilities

Special Grant for Providing Temporary Accommodation for  
Services Users of SAHK LOHAS Garden at Cheung Muk  
Tau Holiday Centre for the Elderly

Special Grant for Temporary Relocation of Service Users of  
SAHK LOHAS Garden to Cheng Muk Tau Holiday  
Centre

One-off Allocation for Providing Assistance to Persons with  
Disabilities under the Government Public Transport Fare  
Concession Scheme for the Elderly and Eligible Persons  
with Disabilities

Siu Lam Integrated Rehabilitation Services Complex - Central  
Item of Residential Respite Services

Transition Subsidy for School Leavers (CITSL)

Multi-faceted Support for Foster Families and Children under  
Foster Care Service (MSFC)

- Subsidy for Providing Professional Services
- Subsidy to Support the Learning and Development of  
Foster Children

Child Protection Support Service (ChildPRO)

Temporary Financial Aid under Care and Support Networking  
Team - other charges

Emergency Fund for NGOs operating Integrated Services Team  
for Street Sleepers

Subsidy Scheme for Extended Hours Service Users

Short-term Rental Assistance for Discharged Prisoners

Cash Subsidy for Integrated Support Services for Persons with  
Severe Physical Disabilities

Time-defined Subsidy Scheme for Occasional Child Care Service

**Total**

	_____	_____
	-	-
	=====	=====

**4 Rent and Rates** This represents the amount paid by SWD in respect of premises recognised by SWD. Expenditure on rent and rates in respect of premises not recognised by SWD have not been included in AFR.

**5 Other Income** This includes programme income and all income other than recognised social welfare fee income received during the year. Non-SWD subventions and Other Funds or Donations for Designated Purposes may be included in AFR if they are used to finance expenditure of the FSA services/FSA-related activities as reflected in the AFR.

The breakdown on Other Income is as follows:

	2024-25	2023-24
	\$	\$
<b>Other Income</b>		
(a) Programme income	238,898.00	110,574.00
(b) Production income		
(c) Other Funds or Donations for Designated Purposes	43,600.00	14,628.50
(d) Utilised allocation under Central Items (CI): After School Care Programme (ASCP) / Enhanced ASCP / ASCP(PC) - Fee Waiving Subsidy Scheme (FWSS)* which forms as part of Other Income		
(e) Reimbursement of Maternity Leave Pay from Labour Department	15,697.17	-
(f) Miscellaneous income (e.g. general) donations, photocopying charges, etc)		
<b>Sub-Total</b>	298,195.17	125,202.50
Less: Utilised allocation under CI: ASCP / Enhanced ASCP / ASCP(PC) - FWSS which forms as part of Other Income*		
<b>Total</b>	298,195.17	125,202.50

*\*For those programmes which are regarded as FSA services only*

**6 Personal Emoluments** Personal Emoluments include salary, provident fund and salary-related allowances.

The analysis on number of posts with annual Personal Emoluments over \$1,000,000 each paid under LSG is appended below:

Analysis of Personal Emoluments paid under LSG	No of Posts	\$
HK\$1,000,001 - HK\$1,100,000 p.a.	--	-
HK\$1,100,001 - HK\$1,200,000 p.a.	--	-
HK\$1,200,001 - HK\$1,300,000 p.a.	--	-
HK\$1,300,001 - HK\$1,400,000 p.a.	--	-
HK\$1,400,001 - HK\$1,500,000 p.a.	--	-
>HK\$1,500,000 p.a.	--	-

## 7 Other Charges

The breakdown on Other Charges is as follows:

		2024-25	2023-24
<b>Other Charges</b>		\$	\$
(a) Utilities		26,752.00	31,898.50
(b) Food (including food for service users)		-	-
(c) Administrative Expenses		68,037.60	88,832.74
(d) Stores and Equipment		125,971.62	327,803.25
(e) Minor Repair and Maintenance		-	-
(f) Special Allowances		-	-
(g) Programme Expenses		478,912.70	296,587.50
(h) Transportation and Travelling		1,008.33	733.00
(i) Insurance		21,162.93	30,282.35
(j) Miscellaneous		17,672.60	10,531.07
<b>Sub-Total</b>	N1+N2+N3	<b>739,517.78</b>	<b>786,668.41</b>
<u>Less:</u> Utilitied allocation under CI: ASCP			
/ Enhanced ASCP / ASCP(PC) -	(Z)	-	-
FWSS* which forms as part of			
Other Income			
<b>Total</b>	N1+N2+N3-Z	<b>739,517.78</b>	<b>786,668.41</b>

*\*For those programmes which are regarded as FSA services only.*

8. Analysis of Lump Sum Grant Reserve and balances of other SWD subventions

	Lump Sum Grant (LSG)	Holding Account (HA)	Other Funds of Donations for Designated Purposes	for Utilised allocation under ASCP / Enhanced ASCP(PC) - FWSS	Rent and Rates	Central Items (CI)	Total
	\$	\$	\$	\$	\$	\$	\$
<b>Income</b>							
Lump Sum Grant	4,361,278.00				-	-	4,361,278.00
Fee Income	12,600.00				-	-	12,600.00
Other Income	254,595.17		43,600.00	-	-	-	298,195.17
Interest Received (Note (1))	31,240.27				-	-	31,240.27
Rent and Rates	-				194,321.00	-	194,321.00
Central Items	-				-	-	-
<b>Total Income (a)</b>	<b>4,659,713.44</b>	<b>-</b>	<b>43,600.00</b>	<b>-</b>	<b>194,321.00</b>	<b>-</b>	<b>4,897,634.44</b>
<b>Expenditure</b>							
Personal Emoluments	3,004,367.10	-			-	-	3,004,367.10
Other Charges	693,973.78	1,950.00	43,594.00	-	-	-	739,517.78
Rent and Rates	-	-			192,156.00	-	192,156.00
Central Items	-	-			-	-	-
<b>Total Expenditure (b)</b>	<b>3,698,340.88</b>	<b>1,950.00</b>	<b>43,594.00</b>	<b>-</b>	<b>192,156.00</b>	<b>-</b>	<b>3,936,040.88</b>
<b>Surplus/(Deficit) for the Year (a) - Less : Surplus/(Deficit) of Provident Fund</b>	<b>961,372.56</b> (177,639.34)	<b>(1,950.00)</b> -	<b>6.00</b>	<b>-</b> -	<b>2,165.00</b> -	<b>-</b> -	<b>961,593.56</b> (177,639.34)
<b>Surplus/(Deficit) for the Year (excl. PF)</b>	<b>783,733.22</b>	<b>(1,950.00)</b>	<b>6.00</b>	<b>-</b>	<b>2,165.00</b>	<b>-</b>	<b>783,954.22</b>
<b>Surplus/(Deficit) b/f (Note (2))</b>	<b>1,704,190.45</b>	<b>776,395.38</b>	<b>-</b>	<b>-</b>	<b>65.70</b>	<b>-</b>	<b>2,480,651.53</b>
<b>Add: Refund from Government</b>	<b>2,487,923.67</b>	<b>774,445.38</b>	<b>6.00</b>	<b>-</b>	<b>2,230.70</b>	<b>-</b>	<b>3,264,605.75</b>
<b>Less: Refund to Government</b>							
2023-24 LSG Claw back 4-35-40-35-10-755-PI(SAS737)	(805,631.26)						(805,631.26)
2023-24 Rent and Rates Claw back 4-35-40-35-15-755-PI(SAS737)					(65.70)		(65.70)
2023-24 LSG Adjustment for 2020/21 AFR (SF/SI/4-	717.50						717.50
Transfer from LSG Reserve to cover the salary adjustment Infirmity Care Supplement (Note(3))							-
Transfer from Other Funds / (to) Reserve^							-
Adjustment for utilised allocation under Enhanced ASCP / ASCP(PC) - FWSS* (over-estimated) / under-estimated in previous year(s)							-
<b>Surplus/(Deficit) c/f (Note (4))</b>	<b>1,683,009.91</b>	<b>774,445.38</b>	<b>6.00</b>	<b>-</b>	<b>2,165.00</b>	<b>-</b>	<b>2,459,626.29</b>

Notes:

# Including on amount \$Z being the utilised allocation under CI: ASCP / Enhanced ASCP / ASCP(PC)

-FWSS\*

\* For those programmes which are regarded as FSA services only

^ Balance generated from those completed FSA services/ FSA-related activities which are funded by Other Funds or Donations for Designated Purposes

- (1) Interest received on LSG (including HA) and Provident Fund reserves, Rent and Rates, Central Items are included as one item under LSG; and the item is considered as part of LSG reserve.
- (2) Accumulated balance of LSG Surplus b/f from previous years (including all interest received in previous years (see(1) above), the balance of HA and balance of Other Funds of Donations for Designated Purposes should be separately reported.
- (3) Amount of LSG Reserve used to cover the salary adjustment for Infirmary Care Supplement, if any, as per Schedule for Central Items.
- (4) For NGOs without HA, separate disclosure of the movement of HA in their respective AFRs is not necessary. The level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1) excluding Provident Fund Contribution (K1)) for the year.

For NGOs with HA, with effect from 2022-23, the calculation of the annual claw-back is as follows:

- (i) With Snapshot Staff (SS) [i.e. Position of SS as at 1 September being reported on the Agency Staff List submitted by NGO last year as greater than zero]  
The level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1+T2) excluding Provident Fund Contribution (K)) for the year.
- (ii) Without SS [i.e. Position of SS as at 1 September being reported on the Agency Staff List submitted by NGO last year (which is regarded as Year 0) was zero]

For the next three years (Year 1 to Year 3), the level of LSG cumulative reserve (i.e. S1) will be capped at 25% of NGO's operating expenditure (i.e. Total Expenditure (T1) excluding Provident Fund Contribution (K)) for the year. From the fourth financial year (Year 4) onwards, the level of LSG cumulative reserve and HA reserve will be counted altogether and the combined reserve amount (i.e.S1+S2) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1+T2) excluding Provident Fund Contribution (K1)) for [For details of(4)(i) and (4)(ii) above, please also refer to SWD's letter under reference (11) in SWD/S/109/1/10 of 4 April 2022.]

- (5) As a facilitation measure for the implementation of the Productivity Enhancement Programme, the claw-back arrangement of LSG cumulative reserve amount exceeding 25% of the NGO's operative expenditure would be suspended from 2023-24 (for NGOs with 2024-25 provisional subvention allocation of \$50M or more) / 2024-25 (for NGOs with 2024-25 provisional subvention allocation of less than \$50M) until 2028-29 as stipulated in SWD's letter under reference (1) / (2) / (3) / (4) in SWD 0075-0010-0060-0080-0040 of 3 March 2025.

**Yuk Chi Resource Centre Limited (737)**

**9. Analysis of Income and Expenditure by Programme Area and Funding and Service Agreements**

	INCOME							EXPENDITURE					Surplus/ (Deficits) HKD (1) - (2)	Remarks
	LSG HKD	Fee Income HKD	Central Items HKD	Rent and Rates HKD	Interest received HKD	Other Income HKD	Total Income HKD (1)	Personal Emoluments HKD	Other Charges HKD	Central Items HKD	Rent and Rates HKD	Total Expenditure HKD (2)		
<b>Programme Area 4</b> <b>FSA 20</b> 737 Yuk Chi Resource Centre Limited	4,361,278.00	12,600.00	-	194,321.00	31,240.27	298,195.17	4,897,634.44	3,004,367.10	739,517.78	-	192,156.00	3,936,040.88	961,593.56	
<b>Total</b>	4,361,278.00	12,600.00	-	194,321.00	31,240.27	298,195.17	4,897,634.44	3,004,367.10	739,517.78	-	192,156.00	3,936,040.88	961,593.56	

**Schedule for Rent and Rates**  
**Analysis of Subvention and Expenditure for the period**  
**from 1 April 2024 to 31 March 2025**

**Name of Agency (Code): Yuk Chi Resource Centre Limited (737)**

Unit Code and Name	Subvented Element	Subvention Released (Note 1) HKD	Actual Expenditure HKD	Surplus (Note 2) HKD	Deficit (Note 2) HKD
5329	Rent (Notes 3)	177,816.00	177,816.00	-	-
	Rates	16,505.00	14,340.00	-	2,165.00
	Less: Rates concession transferred to LSG	-	-	-	-
	<b>Grand Total</b>	<b>194,321.00</b>	<b>192,156.00</b>	<b>-</b>	<b>2,165.00</b>

**Notes:**

- 1 The figures are to be extracted from the payroll for March plus subventions released in late March of the financial year. Reimbursement for rent and rates relating to previous financial year(s) (i.e. back payments) should not be included.
- 2 Surplus/ Deficit for each element represents the difference between subventions released and actual expenditure.
- 3 Rent includes all kinds of rent such as Public Housing Estate rental, private rental, carpark rent, management fee, building maintenance fee and Government Rent.

**Schedule for Central Items**  
**Analysis of Subvention and Expenditure for the period from 1 April 2024 to 31 March 2025**

Name of NGO (Code) : Yuk Chi Resource Centre Limited (737)

Unit Code and Name/ Remittance Advice No. (Note 7)	Subvented Element	Subventions Released (Note 1a) (a1)	Reimbursement of Maternity Leave Pay (RMLP) Scheme reimbursement received (Note 1b)#	Actual Expenditure (Note 2a) (a2)	Actual Expenditure incurred under RMLP Scheme (Note 2b)#	Surplus (Note 3) (a)=(a1)-(a2)	Deficit for the year			Surplus b/f (Note 5) (e)	Refund from (to) Government (f)	Adjustment (Note 8) (g)	Surplus b/f (Note 6) (h)=(e)+(a)-(d)-(f)+/-
							Deficit (Note 3) (b) = (a1)-(a2)	Deficit transferred to Lump Sum Grant (LSG)	Adjusted Deficit (d)=(b)-(c)				
NA	NA	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>		-	-	-	-	-	-	-	-	-	-	-	-

# Any difference arising from the RMLP Scheme reimbursement received (see Note 1(b) below) and the corresponding expenditure under RMLP Scheme (see Note 2(b) below) will be assessed separately.

**Note :**

- 1(a) The figures for the whole financial year are extracted from the payroll for March (Final) or remittance advice(s) issued by the Treasury or allocation letter(s) issued by Social Welfare Department of the financial year.
- 1(b) This amount represents any reimbursement received from the RMLP Scheme the NGO has temporarily paid the expenditure out of the allocation from the subvented element (see Note 2(b) below).
- 2(a) Actual expenditure represents the total expenditure incurred including provident fund for the respective services after netting off (i) programme income and (ii) expenditure under RMLP Scheme mentioned in Note 2(b) below, if any.
- 2(b) This amount represents the additional four week's MLP (i.e. the 11th to 14th weeks) paid to the employee out of the corresponding allocation.
3. Surplus/Deficit for each element represents the difference between subvention released and actual expenditure.
4. Deficit i.r.o. the following central items arising from salary adjustment are transferred to the Lump Sum Grant Reserve as stated in the relevant letter issued by SWD.
  - (i) Infirmary Care Supplement for the Aged Blind Persons
  - (ii) Infirmary Care Supplement for Subvented/Subsidised Residential Elderly services.

For items other than those listed above, please insert "N.A."
5. "Surplus brought forward (b/f)" means surplus, if any, arising from operation in previous years.
6. "Surplus carried forward (c/f)" means surplus brought forward less refund to Government plus surplus, if any, arising from operations in current year.
7. Unit code and name / remittance advice no are extracted from the payroll from SWD and remittance advice from the Treasury respectively.
8. For ASCP/ Enhanced ASCP, the adjustment includes the amount of expenditure overstated / (understated) in previous year(s) after taking into account the actual claw-back amount(s) pre SWD's allocation letter(s), if any.
9. The central items as listed above may not be exhaustive and any relevant details of central items released and/or expended during the year, where appropriate, should also be included.